



Pine Hill Divinity Hall
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M E M O

DUE SEPTEMBER 12th 2008
although you may submit this at any time!

To: All United Church student applying for a **2008/2009 Lay Bursary**

From: Brenda Munro

Date: May 29, 2008

Re: **PINE HILL LAY BURSARIES**

Dear student – Welcome to 2008/2009!

I must meet with all United Church students who are applying for the 2008/2009 Lay Bursary.

Please complete the enclosed forms and make an appointment to see me.

As well as completing the Lay Bursary application, you must present a budget. The Bursary Committee is interested in your yearly expenses and any revenue you may be receiving. A form is enclosed which you may use, but you are not limited to this format.

Please don't hesitate to contact me if you have any questions.

Peace,

Brenda

Pinehill@astheology.ns.ca

423-3158

Cc: Rob Fennell, UCFG
Nancy LeBlanc, AST
Sally Shaw, UCFD

Academic Year: 2008-2009

PINE HILL DIVINITY HALL
APPLICATION FOR LAY MINISTRY BURSARY

NAME _____ Phone number: _____
(IN FULL)

YEAR OF COURSE _____

CURRENT ADDRESS _____

HOME ADDRESS AND PHONE NUMBERS:

E-MAIL:

PAST EXPERIENCE IN THE CHURCH (SPECIFY)

PROJECTED PLANS FOR LAY MINISTRY (SPECIFY)

Signature

Date

FOR OFFICE USE ONLY



SEE REVERSE FOR REGULATIONS

GUIDELINES FOR ADMINISTERING THE LAY MINISTRY BURSARY

1. To be eligible a person must:
 - a. Be a member in good standing of the United Church of Canada,
 - b. Be enrolled in a certificate and/or degree program at the Atlantic School of Theology,
 - c. Be planning to exercise a lay ministry within the United Church of Canada.

2.
 - a. The amount to be awarded will equal to one full student bursary (living allowance and tuition).
 - b. Students are expected to present a budget with this application for bursary assistance. Forms should be returned to the Secretary of the Pine Hill Board (Room 124) before September 15.
 - c. Whether a bursary should be granted to a person who applies after September 15 is to be decided by the Executive Director and the Chair of the Bursary Committee.

1. Name: _____

2. Address: _____

Surname or Last Name	Given Name(s)	Known As
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3. Permanent Address: (if different from above) _____

Street	City/Town	Province	Postal Code
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4. Phone #'s: Home: _____ Office: _____

Email: _____

5. Program of Study: MDiv () MTS () Special (LAY)

6. Denomination: ACC () RCC () UCC (X) Other ()

7. Number of Credits for this Registration: Fall ____ Spring ____ Summer ____

8. Home Church: _____

Conference _____ Presbytery _____ Diocese _____

9. Family Information:
List dependents and their relationship to you. Identify children under age 18.

10. Canada Student Loans, Provincial Grants / Bursaries

Have you applied for assistance for this term or academic year? Yes No

If not, please explain: _____

11. Debt Structure
Accumulated student loans (including this year) \$ _____

Accumulated loans from banks, trust/Finance companies \$ _____

Outstanding balance on credit cards: \$ _____

Private loans: \$ _____

Total Debts: \$ _____

12. Assets

Do you own a car? N / Y If yes, Name _____ Year _____ Value _____

Do you have income from stocks, bonds or trust? N / Y If Y, amount: \$ _____

Do you own real estate? N / Y If Y, Value \$ _____ Mortgage: \$ _____

PERSONAL FINANCIAL STATEMENT / BUDGET

State expenses and Income from September through April.

Included all resources and expenses regardless of whether or not you have currently spent or received these funds
Please take the time to ensure your figures are accurate.

<u>COSTS</u>	\$	x'S	Total
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<u>RESOURCES</u>	\$
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Tuition			
AST courses registered			
CPE 4 credits			
AST Student Union Fee	100	1 (FT)	100
St. Mary's Student Union Fees	115	1 (FT)	115
Books		1	
Rent per month		8	
Groceries per week		33	
Phone per month		8	
Cable per month		8	
Utilities per month		8	
Insurance per year			
Home		1	
Car		1	
Loan Payments		8	
Mortgage payments		8	
Pension payments		8	
Medical / dental (not insured)		1	
Student Health plan per year		1	
Minimum credit card pmt. / month			
Meals purchased elsewhere / week			
Recreation per week			

Various other:	
Other:	
Pine Hill Living Allowance _____	_____
Employment Income (net) between May 1 and August 30	
Employment Income between Sept. - April	
Assistance from family: Partner, spouse, parents, other	
Assistance from Presbytery, diocese	
Assistance from Church	
Savings – please list	
Other Loans	
Canada Student Loan	
Scholarships / Awards / Bursaries	
Income Tax Refund	
Other Income	
Other Income	_____

COSTS	\$	x'S	Total
Travel expenses per month			
SMU Bus Pass (FT not optional)	115	1	115
Other (Specify)			
Contributions to church / charities			
Income tax		1	
Other (Specify)			
Total Costs			

RESOURCES	\$
Total Income	\$

Further questions:

Canada Student Loans, Provincial Grants / Bursaries:

Have you applied for assistance for this term or academic year? **N / Y** If no, please explain: _____

How much money do you think you need to complete your academic year? _____

What will you do if this bursary does not provide enough funds?

Other scholarships / awards / bursaries applied for (please name all):

Name	Possible Value:
_____	_____
_____	_____

It is important that we understand your financial situation so if you have encountered any unexpected expenses (e.g. illness, fire, break-in, etc.) please briefly give details:

DECLARATION: I certify that this application presents an accurate outline of my financial position. If there is significant change in the above data, I will inform the appropriate person, committee or faculty group:

Signature: _____ Date: _____

To maintain the confidential nature of this information return the form in a sealed envelope to the appropriate person, committee or faculty group.

Executive Director, Pine Hill Divinity Hall	{ <input checked="" type="checkbox"/> }
Chair, Anglican Faculty Group	{ <input type="checkbox"/> }
Chair, AST Bursary Committee	{ <input type="checkbox"/> }
Chair, Roman Catholic Faculty Group	{ <input type="checkbox"/> }

NB: Students are responsible to forward a copy with each Application.