

ACADEMIC  
CALENDAR

2018  
2019

*AST*

ATLANTIC SCHOOL  
*of* THEOLOGY





ATLANTIC SCHOOL  
*of* THEOLOGY

Academic Calendar 2018-2019

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The content of this Academic Calendar is current as of the time of its printing. Please note that its content is subject to change and AST reserves the right to make changes affecting any information contained in this document without prior notice. It is each student's responsibility to be familiar with AST's regulations, program requirements, and other information about AST which may affect her/him, whether the regulations, program requirements and other information are recorded in this Academic Calendar or not, including any changes made from time to time to AST's regulations, program requirements, and other information.

AST does not accept responsibility for any loss, damage, or interruption of classes, or accommodation experienced by any student as a result of circumstances beyond the reasonable control of AST.

For further information about this Academic Calendar, please contact:

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## Welcome to AST

The story of Atlantic School of Theology is one of community and collaboration – a coming together to create one university where students are prepared to meet the theological and ethical challenges of our world today.

It began with three theology schools – University of King’s College divinity faculty (Anglican Church of Canada), Holy Heart Theological Seminary (The Roman Catholic Episcopal Corporation of Halifax) and Pine Hill Divinity Hall (United Church of Canada). For years, they had been distinct, but by the late 1960s, students were sharing both classes and faculty, and representatives of these denominations were inspired to build on this.

In March 1971, they signed Articles of Agreement to create one ecumenical theological school – the first time in Canada that three denominations had come together for such an institution. That fall, Atlantic School of Theology welcomed its first students.

More than four decades later, AST is well-established among North America’s theological schools. AST has a faculty and programs that encourage excellence in educational achievement and shape community leaders who draw on their theological and ethical knowledge and skills to help build a better world. AST is accredited by the Association of Theological Schools in the United States and Canada, and offers a Master of Divinity degree and – together with Saint Mary’s University – a Master of Arts (Theology and Religious Study) degree. We also offer a 10-credit Graduate Certificate Program in Theological Studies, an Adult Education Certificate in Theological Studies, a Diploma in Youth Ministry, and a Diploma in the New Evangelization – with online and on campus options.

But more than that, we offer a place for research, study, personal growth, and reflection. This is a place to explore your faith and how to draw on it to enrich the lives of others; and a place where leaders of today and tomorrow gain the knowledge and skills to change and influence our world for the better.

Welcome to a different kind of university. Welcome to AST.

## Message from the President

Welcome – or welcome back, as the case may be – to Atlantic School of Theology.

Welcome to outstanding faculty and academic programs of exceptional quality. Welcome to a warm and inviting ecumenical community. AST is Canada’s only fully-integrated ecumenical school of theology, where students of various backgrounds and from all walks of life learn and worship together. Welcome to a remarkable campus, located on the shores of Halifax’s Northwest Arm, which is so well suited for learning, reflection, and spiritual formation.

AST’s mission is to shape faithful and effective leaders, and understanding among communities of faith. We pursue that mission by offering creative and innovative degrees, certificates, diplomas, and continuing education programs across Canada and internationally. A pioneer in distributed theological education, AST has been offering online learning experiences for decades. Whether on-campus or studying at a distance, AST students benefit from a very personal student experience – one that will support, challenge and encourage you along your path, wherever it may lead you.

Welcome!

*Rev. Neale Bennet, MBA, MDiv*

## Message from the Academic Dean

Atlantic School of Theology is a small university, but a mighty place to learn, grow, discover, and become. As a learning community of students, scholars, and staff, we are on a journey together to discover our best selves, to develop our skills and knowledge, to deepen our sense of purpose and faith, and to be drawn into greater service to the world around us. I sincerely hope that you will consider joining us on that journey.

Are you seeking a degree? Are you a lifelong learner? Maybe looking for a new adventure? Would you like to try out an online class or program? Or do you prefer on-campus learning? Amidst our many degrees and non-degree programs, there is a place for you at AST, no matter your background. We'll work with you to help you meet your educational goals.

I can assure you that you will experience a high calibre of instruction from our faculty and guest instructors. Each of them is committed to your learning and to their own continuing discoveries and research. This makes for a powerful combination. You will find AST to be a dynamic, layered context for learning and growth.

Will you be challenged if you study at AST?

Yes—count on it.

Will you grow, deepen, and develop as a person and as a change agent in the wider world?

You will—especially as you give yourself to the task of learning in every way possible.

Are you ready to jump in?

We're ready to welcome you to AST.

*Rev. Dr. Robert C. Fennell*

*Academic Dean*

## Academic Year 2018-2019

### Summer Term 2018

May 2018	The Hayes Symposium (dates will be posted on <a href="http://astheology.ns.ca">astheology.ns.ca</a> )
June 18 - July 27	Summer Term 2018
June 20	Summer Term Matriculation Service (Wednesday, 7 p.m. St. Columba Chapel).
July 1	Canada Day. AST is closed. (Sunday)
July 2	Session Two classes begin. (Monday)
July 2	AST Library is open. (Monday)
July 2	AST's administrative offices closed in lieu of July 1st Canada Day holiday. (Monday)
July 30 – August 10	AST Library is closed.
August 6	Natal Day. AST is closed. (Monday)
August 28	Regular Administration hours begin (9 a.m. to 5 p.m.)

### Fall Term 2018

September 3	Labour Day. AST is closed. (Monday)
September 5 & 6	Week One. (Wednesday & Thursday)
September 5 & 6	Fall Registration. (Wednesday & Thursday)
September 10	Fall Term classes begin. (Monday)
September 14	Last day for late registration for Fall Term courses. (Friday)
September 14	Brightspace hosted Fall Term online courses begin. (Friday)
September 20	Matriculation Service (Thursday, 11:45 a.m. St. Columba Chapel)
September 28	Last day to withdraw from Fall Term courses with full tuition refund. (Friday)
October 1	Last day to apply for AST Bursaries. (Monday)
October 1	Final grades due for Summer Term 2018 INCs.
October 8	Thanksgiving Monday. AST is closed.
October 11 – 13	Nicholson Lectures and Social Enterprise Symposium
October 23 – 26	Term Break. No classes. Offices are open. (Tuesday to Friday)
October 31	Senate Meeting (Wednesday)
November 1	Last day to register for Winter Term courses. (Thursday)
November 5	Paul Wattson Lecture. (Monday)
November 11	Remembrance Day. AST is closed. (Sunday)
November 12	AST's administrative offices and the AST Library are closed in lieu of November 11th Remembrance Day holiday. No classes. (Monday)
November 13	Last day to withdraw from Fall Term Courses without academic penalty (Tuesday)
December 6	Advent Service (Thursday, 11:45 a.m. St. Columba Chapel)
December 10	Last day of classes for the Fall Term 2018. (Monday)
December 14	Last day of Fall Term 2018. Final marks due for all courses. (Friday)

**Winter Term 2019**

January 2	AST administrative offices open. (Wednesday)
January 7	Winter Term 2019 classes begin. (Monday)
January 7	Due date for Winter Term 2019 tuition.
January 11	Brightspace hosted Winter Term online courses begin. (Friday)
January 11	Last day for late registration for Winter Term courses. (Friday)
January 25	Last day to withdraw from Winter Term courses with full tuition refund. (Friday)
January 25	Last day to withdraw from year-long courses with full tuition refund for Winter Term. (Friday)
January 31	Final grades due for Fall Term 2018 INCs. (Thursday)
February 6	Senate Meeting (Wednesday)
February 18	Nova Scotia Heritage Day. AST is closed. (Monday)
February 19 - 22	Term break. No classes. Offices are open.
February 25 – March 8	Returning Student Registration for 2019-2020.
March 1	Theses due for all programs. (Friday)
March 5	Graduate Project presentations (9 a.m. to 5 p.m.). Students will attend Presentations as part of regularly scheduled classes.
March 6	Graduate Project presentations (9 a.m. to 5 p.m.) No Formation Programs. Students will attend Presentations as part of regularly scheduled classes.
March 7	Last day to withdraw from Winter Term courses without academic penalty. (Thursday)
April 4	Agape (Thursday 11:45 a.m.)
April 5	Last day of classes for the Winter Term 2019. (Friday)
April 10	Last day of Winter Term 2019. Final marks due for all courses. (Wednesday)
April 18 – 22	Easter Holidays. AST is closed.
April 23	Senate Meeting (Tuesday)
May 4	Convocation 2019 (Saturday)
May 6	Summer Administration hours begin. (9 a.m. to 4 p.m.)
May 20	Victoria Day. AST is closed.
May 31	Final grades due for Winter Term 2019 INCs. (Friday)

**Summer Term 2019**

June 17 - July 26	Summer Term 2019
July 1	Canada Day. AST is closed. (Monday)
July 2	Session Two classes begin. (Tuesday)

See AST Residence Rates and Policies for dates.

## Atlantic School of Theology Faculty

When you study at AST, you are engaging in theological exploration with outstanding teachers, researchers and humanitarians. Our full and part-time faculty are here to support and encourage you in developing your program of study, and to help you achieve your academic goals. Our three denominational faculty groups also guide the development and preparation of ministry leaders in the faith traditions that founded our university, all while contributing to the vibrant denominational communities you will encounter at AST.

### **Dr. Joan Campbell, C. S. M.**

*New Testament Studies*

**Research interests:** Biblical kinship issues, the cultural world of the Bible, portraits of biblical women.

**Books Published:** 1. *Kinship Relations in the Gospel of John* (May 2007; Vol. 42; CBQ Mon Ser.) 2.

*Phoebe: Patron and Emissary* (Liturgical Press (2009). 3. *Exploring Biblical Kinship: Festschrift in Honor of John J. Pilch*. Edited by Joan C. Campbell & Patrick J. Hartin (August 2016; Vol. 55; CBQ Mon Ser.)

**Current Research Projects:** Dr. Campbell is currently working with other members of the Social Science Taskforce of the Catholic Biblical Association of America in order to illuminate how power is exercised in the biblical world. Her particular focus—on how women exercise power—will stem from her investigation of the Book of Judith.

### **The Rev. Canon Dr. Jody Clarke**

*Pastoral Theology*

**Research interests:** Pastoral psychology with a focus on in Intensive Short-Term Psychodynamic Psychotherapy; human emotions such as grief, guilt, anger and joy; the nature of resilience both in individuals and communities. As a pastoral practitioner, Dr. Clarke is a Teaching Supervisor in Clinical Pastoral Education and a Specialist in Pastoral Counselling.

**Publications:** “The Therapeutic Covenant: A Psychotheological Pathway to Dynamic Engagement,” in *The Journal of Pastoral Care and Counselling*; “Pastoral Diagnosis: Assessing the Psychotheological Themes of Freedom and Meaning” in *The Journal of Pastoral Care and Counseling*; “The Meta-Psychology of Character Change: A Case Study of Ebenezer Scrooge” in *The Journal of Spirituality in Mental Health*.

**Current research/writing:** Moments of resilience in popular film and literature; emotional literacy; the pernicious nature of guilt; ancient spiritual practices and contemporary understanding of the unconscious.

**Dr. David Csinos***Pastoral Theology**Co-Coordinator of the Summer Distance MDiv Program***Research interests:** Innovative approaches to faith formation; ministry with children and youth; culture and interculturalism; reflexivity and ethnographic theology; experiential approaches to homiletics.**Publications:** "From the Ground Up: Cultural Considerations in Research into Children's Spirituality and Theology." *International Journal of Children's Spirituality* 22, no. 3 (2017). "A Little Child Shall Lead Them." *Sojourners* 45, no. 5 (2016): 26-9. *Faith Forward, Volume 2: Re-Imagining Children's and Youth Ministry*. Kelowna, BC: CopperHouse, 2015 (edited with Melvin Bray). *Children's Ministry in the Way of Jesus*. Downers Grove, IL: InterVarsity, 2013 (with Ivy Beckwith). *Faith Forward: A Dialogue on Children, Youth, and a New Kind of Christianity*. Kelowna, BC: CopperHouse, 2013 (edited with Melvin Bray). *Children's Ministry that Fits: Beyond One-Size-Fits-All Approaches to Nurturing Children's Spirituality*. Eugene, OR: Wipf and Stock, 2011. "'Come, Follow Me': Apprenticeship in Jesus' Approach to Education." *Religious Education* 105, no. 1 (2010): 45-62.**Current research/writing:** *Faith Forward, Volume 3*; articles on children's theology and intercultural contexts; creativity and consumerism in ministry with children**Dr. David Deane***Systematic and Historical Theology*

Director of the MA (Theology and Religious Studies) Program

**Research interests:** Christian Doctrine, Moral Theology, Apologetics, Patristics**Publications:** include *Nietzsche and Theology: Nietzschean Thought in Christological Metaperspective* (Aldershot: Ashgate Publishing, 2006). A monograph entitled, *Resisting the Tyranny of the Banal: An Approach to Catholic Moral Theology* is forthcoming in 2018 with Rowman and Littlefield.**Books in progress:** A contract is in hand with Cascade Books for *The Matter of the Spirit*, which is a book on the doctrine of the Holy Spirit. I'm currently co-writing (with Cathy Driscoll and Nuala Kenny) a book on the need for ecclesial reform in light of the sexual abuse crisis in the Roman Catholic Church.**Dr. Daniel Driver***Hebrew Bible/Old Testament***Research interests:** Genesis, Psalms, the Book of the Twelve, the history of interpretation, 20th century biblical theology, canonical and theological approaches to the Bible, readings of the Hebrew Bible as Old Testament scripture.**Publications:** *Brevard Childs, Biblical Theologian* (Forschungen zum Alten Testament II/46; Mohr Siebeck, 2010; 2nd ed. Baker Academic, 2012); co-editor of *The Epistle to the Hebrews and Christian Theology* (Eerdmans, 2009) and *A Cloud of Witnesses: The Theology of Hebrews in its Ancient Contexts* (Library of New Testament Studies; T&T Clark, 2008); essays on a variety of biblical and theological topics, from Psalm 2 to forgiveness.**Current research/writing:** Genesis in ancient and modern interpretation; the Psalms at Antioch.

**Dr. Alyda Faber***Systematic Theology and Ethics***Research interests:** Poetry, poetics and theology; Religion, ethics and film; literature and religious subjectivity; feminist theory and theology; religion and violence.**Publications:** *Dust or Fire* (Goose Lane Editions/Icehouse poetry); "Film, Parable, Reciprocity: Frederick Wiseman's 'Reality Fictions' and Social Change" in *Journal of Religion, Film and Media*; "Silence-effects: Frederick Wiseman's Films as Parables" in *Silence and Religion in Film*; "Helplessness as Sacred Human Calling: David Adams Richards' *God Is and Mercy Among the Children*" in *Recognizing the Sacred in the Modern Secular*.**Current research/writing:** Poetry manuscript (mother portraits); essay on friendship and beauty in selected Frisian poems.**The Rev. Dr. Rob Fennell***Systematic and Historical Theology***Research interests:** Theological interpretation of Scripture; Trinity; Christology; Church renewal; C.S. Lewis; Dietrich Bonhoeffer; Reformations history; evangelism; The United Church of Canada.**Publications:** "How Does the United Church Interpret the Bible?"; "On Ordained Ministry"; "Theological Foundations for Social Justice"; author of *The Rule of Faith and Biblical Interpretation: Reform, Resistance, and Renewal*; co-editor of *The Theology of The United Church of Canada and of Three Ways of Grace: Drawing Closer to the Trinity*; editor of *Intercultural Visions: Called to be the Church and of Both Sides of the Wardrobe: C.S. Lewis, Theological Imagination, and Everyday Discipleship*; contributor to *The New Interpreter's Theological Companion to the Lectionary*; co-host of the [creedalandlovingit.wordpress.com](http://creedalandlovingit.wordpress.com) blog.**Next projects:** The Thriving Christian Communities Project; publications on spiritual practices and on pilgrimage.**The Rev. Dr. Susan MacAlpine-Gillis***Pastoral Theology**Co-Coordinator of the Summer Distance MDiv Program**Director of the Diploma in Youth Ministry Program***Research interests:** Congregational Dynamics; Field Education**Current research/writing:** The Blessings and Burdens of Long Term Pastoral Relationships.

### **The Rev. Dr. David MacLachlan**

#### *New Testament Studies*

Professor for New Testament Studies and Early Christian History since July 1983 with specialties in the Revelation to John, Paul, Early Church History; interests in Biblical Theology and Jewish-Christian dialogue. Dr. MacLachlan was the Academic Dean at AST from 1998 to 2011. As a doctoral student and research assistant to Dr. Markus Barth (1915-1994) at the Theologisches Seminar in the University of Basel, Switzerland, he assisted Dr. Barth with the preparation of his volumes on Ephesians and Colossians in the Anchor Bible commentary series as well as the volume on Philemon in the Critical Eerdmans Commentary series. He is a member of the Canadian Society for Biblical Studies and has written several shorter book reviews in *Studies in Religion*. Recently he wrote articles for the student handbook, *Dictionary of the Bible and Western Culture* from Sheffield Phoenix Press. Dr. MacLachlan was a member of the UCC General Council Committee for Theology and Faith and chaired the Committee from 1988 to 1992. He participated in the development and writing of the 1992 UCC General Council report, *The Authority and Interpretation of Scripture*. He sat on the Canadian committee that prepared the congregational resources for the Week of Prayer for Christian Unity 2014.

**Current research/writing:** Presently working on the translation of Markus Barth's German study of Christian baptism, *Die Taufe: ein Sakrament?* (Is Baptism a Sacrament?) for Wipf and Stock publishers. He is also working on a collection of essays on theological themes in the Revelation to John along with a special study on the theology of Israel in the Revelation. He is a member of the translation group at the Centre for Barth Studies at Princeton Theological Seminary in New Jersey. They are working on the translation of volumes in the Karl Barth Gesamtausgabe series.

### **The Rev. Dr. Susan Willhauck**

#### *Pastoral Theology*

**Research Interests:** Culture and Christian formation; linguistics and theology; intercultural teaching; qualitative research; congregational leadership and change; women's leadership in ministry; lay theologies; congregational studies; and worship practices.

**Publications/Projects:** *The Web of Women's Leadership: Recasting Congregational Ministry* (with Jacquelyn Thorpe) Abingdon Press; *Back Talk! Women Leaders Changing the Church* Pilgrim Press; *Ministry Unplugged: Uncommon Calls to Serve*, Chalice Press, 2010. *Breaking Through the Stained Glass Ceiling* (with HiRho Park). Consultant for the Lead Women Pastor's Project of the General Board of Higher Education and Ministry of the United Methodist Church. "The Urban Dictionary, Street Wisdom and God: An Intersection of Linguistics and Theology" paper presented at the Canadian Theological Society 2011, published in the *International Journal of Practical Theology*, fall 2013. "Freeing Speech: Proverbial Wisdom as Faith Formation and Liberation" paper presented at the *Religious Education Association*, 2012 and published in *Religious Education* fall 2013. Recipient of a Wabash Center grant for *Teaching Qualitative Research Theological Education to Enhance Leadership for Change in the Church*.

## Academic Program Admissions

### **Academic Admissions Requirements for the Master of Divinity Program, Graduate Certificate Program in Theological Studies, and as a Special Student**

The academic requirement for admission to these programs, or as a Special Student, is a Bachelor's degree from a university recognized by the Association of Universities and Colleges in Canada or the Council for Higher Education in the United States. You have maintained an average of 70% or a 'B' grade (or the grade point average equivalent) or higher in your undergraduate program.

### **Academic Admissions Requirements for the Master of Arts (Theology and Religious Studies) Program**

The academic requirement for admission to this program as a specialization in theology (thesis or course-only) is a Bachelor's degree in Theology, a Bachelor's degree in a cognate discipline, or a Master of Divinity degree from a university recognized by the Association of Universities and Colleges in Canada, the Council for Higher Education in the United States, or a similarly recognized institution, with a minimum 'B+' average.

The academic requirement for admission to this program as a first degree in theology (thesis or course-only) is a Bachelor's degree in any discipline from a university recognized by the Association of Universities and Colleges in Canada, the Council for Higher Education in the United States, a similarly recognized AUCC accredited institution, or a similarly recognized institution. You have maintained a minimum 'B+' average in your undergraduate program.

### **Studying at AST without a Bachelor's Degree**

If you do not have a Bachelor's degree, but have a combination of prior post-secondary studies and significant life experience, you may apply to the Master of Divinity Program, Graduate Certificate Program in Theological Studies, or as a Special Student [but not to the Master of Arts (Theology and Religious Studies) Program] after successful completion of AST's Prior Learning Assessment process.

Your Prior Learning Portfolio will be strengthened by taking as many university courses as possible before you apply, preferably within the humanities (literature, history, languages, theology, philosophy, classics, or religious studies) and normally including at least 5 year-long university courses (or 10 one-semester courses).

The Prior Learning Assessment process is normally appropriate for persons 30 years of age or older.

Please note that the "shorter course" option within The United Church of Canada is expressed at AST via the Prior Learning Assessment process.

If you do not have a completed Bachelor's degree and wish to begin the Prior Learning Assessment process, please contact the Academic Office at [academic@asttheology.ns.ca](mailto:academic@asttheology.ns.ca).

### **Prior Learning Portfolio Target Submission Dates**

Intended Start Date for Graduate Studies	Target Submission Date for Prior Learning Portfolio
Summer Term	February 1st
Fall Term	March 15th
Winter Term	October 15th

Please note the program application deadlines in "Application for Admission Deadlines" later in this section.

### **Accelerated Entry into Master of Divinity Program or Graduate Certificate Program in Theological Studies**

AST is currently seeking permission from the Association of Theological Schools for a three-year experiment to admit students to the MDiv or Graduate Certificate Program in Theological Studies who have completed two or more years of undergraduate studies and who, through an outstanding academic record, are able to demonstrate readiness for graduate studies in theology. MA (Theology and Religious Studies) Program applicants, however, must in all cases complete a full Bachelor's degree.

To apply under the Accelerated Entry process, submit to the Registrar's Office a cover letter outlining the reasons you believe that you qualify for Accelerated Entry; a completed MDiv or GCTS application; a processing fee of \$200; and an academic essay 8-10 pages in length, showcasing your best research and writing skills. Your transcript of marks must be forwarded directly from an accredited university to the Registrar's Office. Your transcript must show the following:

- a minimum of two full years of full-time undergraduate studies (equivalent to 10 year-long university courses or 20 one-semester courses)
- a minimum of 6 year-long university courses (or 12 one-semester courses) in humanities subjects (defined as literature, history, languages, theology, philosophy, classics, or religious studies)
- a minimum A- average
- no grades in the C, D, or F range. Any grade in these ranges will disqualify you from Accelerated Entry. If a C, D, or F appears on your transcript, you will need to complete an undergraduate degree before applying to AST.

Accelerated Entry applications will be assessed by the Academic Dean and a member of the Admissions Committee. Applicants may be required to undertake further undergraduate courses prior to, or in conjunction with, graduate studies at AST.

Students who have not yet begun their universities studies are warmly encouraged to contact AST to discuss their plan of studies at the undergraduate level, with a view to the best possible preparation for theological studies. Please contact the Academic Dean at [rfennell@astheology.ns.ca](mailto:rfennell@astheology.ns.ca).

For more information about AST's Accelerated Entry process, please contact the Registrar at 902.425.3691 or [registrar@astheology.ns.ca](mailto:registrar@astheology.ns.ca).

### **Undergraduate Students and Students from Other Universities**

AST welcomes students from other universities who wish to take one or more courses at AST and to use those credits within their degree programs at their home university. Please begin by contacting AST's Registrar at 902.425.3691 or [registrar@astheology.ns.ca](mailto:registrar@astheology.ns.ca) and indicate the course you wish to take at AST. The AST course instructor must grant permission prior to the beginning of the course in question. You must arrange for a Letter of Permission from your home university authorizing your registration at AST. Your home university will determine credit value of the course and its designation within your degree program. You will complete AST's standard registration forms and pay tuition and associated fees for the course directly to AST by the published payment dates. At the end of the applicable academic term, AST will send an official transcript to your home university to confirm the final grade you achieved in the course. You may not use that course credit completed by Letter of Permission toward a graduate program requirements at AST in the future.

### International Students

If your first language is not English, you will need to achieve a minimum score of 550 on the TOEFL for admission. You are also expected to submit an academic writing sample of 8-10 pages, showcasing your best research and writing skills, with your application. Additionally, you will need to apply to Immigration Canada for a Study Permit. Please visit [StudyCanada.ca](http://StudyCanada.ca) for contact information for your nearest Canadian Consulate or High Commission. AST expects international students to meet all government requirements and have sufficient financial resources for the duration of their studies.

**\*\*Please note that there is an International Differential Fee on tuition for all students who are not Canadian citizens or permanent residents of Canada. The International Differential Fee is double the standard tuition rate. Please also note that AST does not provide tuition waivers.**

### Technology Requirements

You will need a computer and high-speed internet to access online courses and online study/research resources. Familiarity with current technology will enhance your academic experience, and we encourage you to take technology training.

### Admissions Process

The admissions process for the programs described above, and as a Special Student, includes submission of the appropriate application form and payment of a non-refundable application fee of \$70. Be sure to include all written materials requested in the application form. You will need to request your official academic transcript(s) from each university and college you attended and have it sent directly to the Registrar at AST. Once your application is reviewed, you will receive an admissions letter from the Dean's office. Please see "Admissions Process" for detailed information on the admission process for each program.

### Application for Admission Deadlines

Program	Intended Start Date	Application Deadline
Master of Arts (Theology and Religious Studies)	Fall Term	March 1st
Master of Divinity (Summer Distance)	Summer Term	March 15th
Master of Divinity (Campus)	Fall Term	May 1st
Graduate Certificate in Theological Studies	Summer Term	March 15th
Graduate Certificate in Theological Studies	Fall Term	May 1st
Graduate Certificate in Theological Studies	Summer Term	November 1st

Degree program applications received after the published application deadlines may be treated as applications to the Graduate Certificate Program in Theological Studies and be admitted, or not, by the Dean on that basis to begin studies at AST.

If you do not anticipate having a completed Bachelor's degree before commencing studies at AST, please see "Studying at AST without a Bachelor's Degree" earlier in this section for information about our Prior Learning Assessment option. If you wish to begin the Prior Learning Assessment process, please contact the Academic Office at [academic@astheology.ns.ca](mailto:academic@astheology.ns.ca).

### Scholarship Deadlines

Master of Arts (Theology and Religious Studies) and Master of Divinity program applications received by March 1st and May 1st respectively will be considered for entrance scholarships. There is no separate scholarship application process. **Applications received after these dates will not be considered for entrance scholarships.**

## Degree and Certificate Programs

### **AST Academic Curriculum**

AST is committed to excellence in theological education and vocational competency. Our curriculum is rigorous and flexible, drawing on the gifts and expertise of our faculty, and the talents and interests of our students. Our programs cultivate transformational leaders, ready to address the challenges facing our churches and society.

### **MASTER OF DIVINITY**

#### ***Admission Requirements***

You will need a Bachelor's degree from an accredited university, with a minimum of 'B' average (or grade point average equivalent). Your interests, talents, and personal goals should correspond with the program's purposes.

If you do not hold a Bachelor's degree, please see the "Academic Program Admissions" section above for information about studying at AST without a Bachelor's Degree and our Accelerated Entry option.

#### ***Admissions Process***

Please complete and submit an MDiv application form and all items requested in the form's instructions. (Application forms and instructions are available online at [astheology.ns.ca](http://astheology.ns.ca) or from the Registrar's Office.)

The Academic Dean and a member of the Admissions Committee will review your submission and, if necessary, interview you to determine your suitability for the program. Once the admissions process is completed, you'll receive a letter of admission or non-admission from the Dean.

#### ***MDiv Program Requirements***

This program is designed primarily for individuals preparing for ordained or professional ministry. It is not required that you be a church-sponsored candidate. Please consult with your denomination concerning its requirements for ordination or any professional designation.

The MDiv program is also a first degree in theology and you can use it to develop competence in the major areas of theological inquiry and ministerial practice. Through this program, you will be prepared for leadership roles in congregations, healthcare settings, educational institutions, chaplaincy, and the wider community.

If you are contemplating the MDiv program we encourage you to focus on literature, history, languages, social sciences, theology, philosophy, and classics in your undergraduate studies. Good research and writing skills are essential in all AST graduate programs and courses.

If you are applying for the MDiv program and have completed a Master's level program in theology, you will be considered for advanced standing by the Admissions Committee.

Once you have been admitted to the MDiv program, you will be required to complete 30 academic credits and to maintain an overall B average to qualify for the degree. For ACC and UCC ordination candidates, the MDiv program's 30 credits will include denominational course requirements and

the denominational formation program credit. Please note the Policy on Unsatisfactory Academic Performance in the “Academic Policies and Regulations” section later in this Calendar.

The learning environment at AST combines practical ministry experience with a deep engagement of theological disciplines. Guided by your own commitment to vocational and academic excellence, you are encouraged to integrate learning from both your ministry experience and academic study. The MDiv program’s learning methods and integrative atmosphere are designed to help you achieve this. The MDiv program consists of Foundations courses, Research Methods, Supervised Field Education, the Graduate Seminar, electives, denominational courses and (if applicable) the denominational formation program credit. You will have an opportunity during the course registration process to discuss your course selection with your Faculty Advisor. It is your responsibility to register and complete courses required to meet the MDiv program requirements and any denominational requirements that you need.

The MDiv program requirements are as follows:

<i>Foundations Courses:</i>		<i>Graduate Project &amp; Seminar in the Practice of Ministry (final year):</i>	
BF 1001 Biblical Foundations (HB/OT)	1	GS 3000A	1
BF 1002 Biblical Foundations (NT)	1	GS 3000B	1
PF 1001 Pastoral Foundations	1		
PF 1002 Preaching Foundations	1		<b>Total 2</b>
RM 1000 Research Methods	1	<i>Restricted Electives:</i>	
TF 1000 Theological Foundations	1	Biblical Studies (2 – HB/OT and 2 – NT)	4
WF 1000 Worship Foundations	1	Theological/Historical Studies	6
	<b>Total 7</b>	Ethics	1
<i>Supervised Field Education:</i>		Pastoral Theology	3
SFE 1000	1		<b>Total 14</b>
SFE 2001-2002	2	<i>Unrestricted Electives:</i>	
	<b>Total 3</b>		<b>Total 3</b>
		<i>Denominational Formation Program Credit:</i>	
			<b>Total 1</b>
		<b>PROGRAM TOTAL 30</b>	

Please note that this outline of requirements will be applied in a specific way if you are preparing for ordination in one of AST’s founding denominations. If so, you will take the appropriate credits in your own denominational studies. This outline will also be applied in a specific way if you are in the Summer Distance MDiv program. Please contact the Summer Distance MDiv program Co-ordinators for more information.

### ***Duration of Program***

Normally, MDiv program students have up to seven years to complete the program. This applies to the On-Campus and the Summer Distance streams of the MDiv program and the Honours MDiv program. If you do not complete the program within seven years, you will need written permission from the AST Senate for an extension.

***Intensity of Study***

To take full advantage of the intensive MDiv learning experience and have opportunities for exploring ideas and insights, students should take no more than five credits in any one term and no more than 13 credits in one twelve-month period. If you wish to take extra credits, please make a written request to your Faculty Advisor who will present it to the Faculty for approval. (Please see “Students With Extracurricular Responsibilities” in Academic Policies and Regulations.)

***Supervised Field Education***

Experiential learning is a vital dimension of theological education. As an MDiv student, you will normally be assigned to a ministry context shortly before the winter term of your first year. Field settings are based in congregations and parishes, and may include healthcare institutions or other appropriate placements. Ordinarily, you will spend three terms in this setting, being exposed to the challenges and changes of ministry. During this time, you will work with a qualified supervisor and a resource team of lay members from the community where you have been assigned. Each month, you will take on greater responsibilities while developing your skills in pastoral ministries, teaching, liturgy, community analysis and theological investigation.

If you plan to register for SFE 1000 *Supervised Field Education* or SMP 1000 *Supervised Ministry Practicum* you will need to arrange for a current Criminal Records Check and Vulnerable Sectors Check to be sent to our Academic Coordinator ([academic@astheology.ns.ca](mailto:academic@astheology.ns.ca)) by October 1st. You may submit an original Criminal Records Check and Vulnerable Sectors Check or use MyBackCheck.com. Invitations will be sent to SFE 1000 and SMP 1000 students from MyBackCheck.com at the beginning of the Fall Term.

***Specific Denominational Courses***

All MDiv courses are taken in AST’s rich ecumenical environment. Denominationally specific courses meet the unique needs of our founding parties. These courses are open to all graduate students at AST. Please discuss such course selection with your Faculty Advisor before registering. You may also wish to talk to your Formation Director or the course instructor.

***Scriptural Studies and Biblical Languages***

You are expected to take a minimum of two electives in the First Testament and two electives in the New Testament. The prerequisite for these electives is the completion of the corresponding Biblical Foundation course (e.g., you may register for 3000-level New Testament electives once you have completed BF 1002, which focuses on the New Testament). You should take both Biblical Foundations courses (BF 1001 and BF 1002) as soon as possible in your program.

Reading knowledge of Biblical Languages is invaluable if your vocation requires interpretation and proclamation of the Scriptures. AST offers introductory courses in Greek and Hebrew in alternating years as regular courses or by Directed Study. Advanced courses are offered based on demand. One course credit may be counted toward fulfillment of your Scripture Studies elective requirements, and the other credit will be considered an unrestricted elective.

***Graduate Project and Seminar***

The Graduate Project and Seminar provides an opportunity for in-depth exploration of a ministry-related question or issue. It is taken in the final year of the program, and valued at two credits. You will choose the field setting for the development, execution and evaluation of the project. This course introduces you to research methodologies and includes project reviews by AST’s Research Ethics Board.

This project invites you to engage a variety of theological disciplines as you gain a deeper understanding of the dynamic forces within communities of faith and agencies of social responsibility. The goal is to equip you to lead in these contexts. You will be challenged to see yourself as a researcher and agent of change while gaining strength in theological engagement, social analysis, and spiritual assessment. The Graduate Seminar is an opportunity to share insights, draw on emerging resources for ministry, and stimulate creativity within a community of leaders. Examination of spiritual leadership in its many forms and manifestations is a critical focus.

It is your responsibility to identify the specific setting for research, in consultation with seminar faculty, and to identify a resource person or small group who will supervise the research and reflect on your findings and evaluation. Conversation and planning will begin in the term prior to your final year.

### ***Master of Divinity Thesis***

You may request permission to write a thesis in the MDiv program. Please discuss your thesis topic and a potential Thesis Director with your Faculty Advisor. Note carefully which degree credits will be fulfilled by the thesis (Foundations courses cannot be fulfilled via a thesis). If your Faculty Advisor is in agreement, and a Thesis Director has agreed to supervise your work, include "Thesis" and the number of credits (normally 2) on your Course Indicator Form at the time of registration. (See "Thesis" in Academic Policies and Regulations for more information.)

### ***Clinical Pastoral Education (CPE)***

A maximum of two CPE credits may be counted toward the MDiv program requirements. (See Courses of Instruction for Academic Credit for a complete description.)

### ***Historical Studies***

You are encouraged to take at least one course in the history of Christianity prior to 1900. Many courses in systematic theology will also cover several periods of the history of Christianity.

### ***World Religions***

Knowledge of other religious traditions is invaluable in taking on leadership roles in an increasingly diverse world. AST, in conjunction with Saint Mary's University, offers courses that deepen your knowledge of other religions. Although this study is often part of an undergraduate degree, you may explore the selection of electives at Saint Mary's University or other local universities as a part of your course load. The elective must be offered at the graduate level or have the requirements upgraded to meet graduate standards.

### ***Summer Term***

AST offers a summer term from mid-June to late July. Courses are offered in an intensive format, typically meeting for 10 three-hour sessions over two consecutive weeks.

### **Master of Divinity Program Designs**

#### ***On-Campus MDiv Program***

The Fall Term runs from September to December and the Winter Term from January to April, with both lasting approximately 13 weeks. Most classes will be two-and-a-half hours in length and meet once a week. Normally, thirty hours of instruction/contact hours over one term equals one credit. If you are enrolled in the On-Campus MDiv program, you can take summer and internet courses in partial fulfillment of degree requirements. No more than half the credits of the MDiv program may be taken online. The Faculty may require certain credits to be taken on campus.

### ***Summer Distance MDiv Program***

This program is designed for students who choose to do the MDiv degree while serving in a supervised ministry setting approved by both denominational authorities and AST.

The Summer Distance MDiv program consists of 15 on-campus credits normally taken during the Summer Term (three credits per summer). If you reside and/or work within commuting distance, you may take some on-campus courses during Fall or Winter Term. The remaining credits will usually be taken online. Summer Distance students may take CPE as part of their program of study. If you wish to take courses at another institution for credit toward your AST degree, you must obtain a Letter of Permission from AST. (See "Letter of Permission for External Courses" under Academic Policies and Regulations.)

The Summer Distance MDiv program design follows the format and requirements of the On-Campus MDiv program. Normally, you will complete the Foundation courses before taking electives. You must also meet any prerequisites set for any given course. The final year will include the Graduate Project and Seminar.

The Summer Distance MDiv program normally takes five years to complete, but you may take up to seven years. Please consult with the Summer Distance MDiv Program Co-Coordinator and appropriate denominational authorities about supervised ministry requirements.

Under an agreement with the General Council of The United Church of Canada, United Church of Canada students who complete the Summer Distance MDiv program are considered also to have completed their internship requirements, which are integrated into the degree program.

As soon as possible, you will need to work with your denominational authorities to arrange ministry placements, giving close attention to denominational regulations relevant to supervised ministry placements and provision for supervision. It is essential to initiate and maintain contact with your denominational authorities to ensure that denominational expectations are met.

The minimum requirement for a paid or unpaid placement is 10 hours of service per week in the ministry context. AST strongly encourages that the placement not exceed three-quarter time (30 hours per week) in a ministry placement. Time for study and reflection must be accommodated year-round, including 6 full weeks for study on the AST campus in Halifax in June and July, in addition to a full allotment of vacation time. Study on campus should not be counted as vacation.

The same admissions requirements apply to the Summer Distance MDiv program as to the On-Campus MDiv program. The application deadline for the Summer Distance MDiv program is March 15 to begin studies in the Summer Term. You may be admitted to begin courses in any term, but you can only enter the online SMP 1000 *Supervised Ministry Practicum* credit course in September. Normally, students begin courses in the Summer Term and begin their supervised ministry placement in August or September.

*For a more detailed explanation of the current design of the Summer Distance MDiv program, please consult the Program Information and Handbook, which you can download from the AST website at [astheology.ns.ca/future/graduate/master-divinity-distance](http://astheology.ns.ca/future/graduate/master-divinity-distance)*

Please contact the Summer Distance MDiv Program Co-Coordinator for specific information about the degree program structure that applies to your denomination.

### ***Honours MDiv Program***

The Honours MDiv program is intended for students who seek a deeper exploration of one area of study for professional or personal development, or with a view to doctoral studies.

The Honours MDiv allows you to concentrate on a subject area with courses beyond the standard 30-credit program. The Honours MDiv will require 35 credits for completion.

You may choose to complete a thesis (valued at two course credits). You may also choose to complete the requirements in a course-only format without the MDiv thesis. The Honours MDiv program may require more than three years of study to complete.

### ***Application Procedure***

Once you have completed 15 academic credits with a cumulative average of not less than 80% or an A- over at least 10 credits, you can apply for admission to the Honours MDiv program.

The application deadline is November 1 and February 1 for the Winter and Fall terms respectively. Your application must be made and accepted before registration in the final year of the MDiv program or year of graduation.

Your application should propose an area of concentration chosen in consultation with your Faculty Advisor, who will present the proposal to the Faculty for approval.

### ***Areas of Concentration***

Areas of concentration may vary from year to year depending upon the availability of faculty members to direct a thesis and/or the availability of the required resources for the Honours MDiv concentration. The area of concentration for the Honours MDiv will be recognized on your transcript. Credits used for an area of concentration may include CPE units, but only two CPE credits may be applied to the first 30 credits.

Any area of study normally offered at AST will be considered. Interdisciplinary concentrations may also be considered.

MDiv Honours students have chosen areas of concentration such as:

- Youth Ministry
- Biblical Studies
- Preaching
- Systematic Theology
- Leadership

Students enrolled in the Summer Distance MDiv program are eligible to apply for admission to the Honours MDiv program.

### ***Denominational Programs and Formation***

AST's founding denominational communities (Anglican, Roman Catholic and United Church) provide particular programs to prepare students for ministry within their own tradition. While denominational requirements are met in a variety of ways, including Supervised Field Education and designated electives, each denominational community sets aside time on Wednesday afternoons and/or evenings for special programming and formation activities.

Denominational groups within AST use other occasions in their daily life to gather for worship and retreat. Each community oversees the overall development of each student preparing for ordered or lay ministry.

Specific courses may be required by the Denominational Faculty Groups of AST. Admission to some denominationally specific courses requires the permission of the course instructor and the Denominational Group in collaboration with the Dean and Formation Director(s).

Anglican, Roman Catholic and United Church students participate in the Denominational Formation Program throughout your MDiv studies. You will receive one credit for the Denominational Formation Program. The credit is normally registered and paid for in the final term of your final year of the MDiv program.

If you are not affiliated with one of AST's three founding traditions, please consider a directed study in your own spiritual or religious tradition to meet this requirement.

### ***Anglican Requirements***

Anglican students enrolled in the MDiv program have specific course requirements. They include:

a) One course in Anglican Thought

“Anglican Theology: Roots and Branches” will be offered in 2018-2019 and 2020-2021.

b) One course on the Eucharist and Baptism

“Sacramental Action: The Anglican Narrative” will be offered in 2019-2020 and 2021-2022.

c) One course in Pastoral Leadership

A variety of courses in areas such as preaching, church music, congregational development, leadership, etc., would be appropriate to fulfill this requirement. You may take these at any point in your program, in consultation with your Faculty Advisor.

d) One unit of Clinical Pastoral Education

This course is usually taken over eleven weeks during the summer months. You will need to apply to the CPE host institution (e.g. Nova Scotia Health Authority) for admission to the CPE Unit. You will need to register through Registrar's Office at AST for academic credit for the CPE unit at least six weeks before the Unit begins.

e) Anglican Formation Program

Anglican students preparing for ordained ministry within the MDiv curriculum of AST are required to participate in the Anglican Formation Program. It is sponsored by the Diocese of Nova Scotia and Prince Edward Island, the Diocese of Fredericton, and AST. Please obtain the permission of your Bishop to enter the Program. Normally, participants will be a postulant or candidate for ordination.

The program is held on Wednesday afternoons and is under the direction of the Formation Director of the Diocese of NS-PEI. Completion will earn you one credit over three years. Requirements include:

- Regular participation in the Wednesday afternoon program and completion of its assignments, Anglican community worship, retreats and quiet days, AST's common life and worship, and the special events of the Anglican community;
- Meeting with the Anglican Formation Director as appropriate;
- Receiving instruction in the liturgical and musical requirements of worship in the Anglican tradition;
- Meeting regularly with a spiritual director from outside AST;

- Participating in the annual assessment and evaluation conducted by the Anglican Faculty, the Formation Director, and the Director of Field Education at AST. Recommendations and reports on all students enrolled in the Formation Program are made to their diocesan bishop. Contact the Anglican Formation Director through the Bishop's Office or at AST (902.496.6441 or email at [accformation@asttheology.ns.ca](mailto:accformation@asttheology.ns.ca)).

### **Formation Program for Roman Catholic Lay Students**

*"The need for leaders who are skilled and effective in today's Catholic Church in Nova Scotia requires not only the theological sciences, but even more the human skills, ways and means for shared and collaborative ministry as well as the development of a better understanding of co-responsibility of laity and clergy for the missionary thrust of our Church." - Archbishop Mancini*

Preparation for ministry in the Church involves the study of theology as well as spiritual growth and human development, the discernment of gifts, and an understanding of issues and concerns particular to the Roman Catholic Church.

In order to integrate these perspectives, all Roman Catholic students preparing for service in the Church are encouraged to participate in the newly developed program of formation called EQUIP.

Participants take part in the following components:

- the Wednesday evening denominational course
- monthly discussion groups
- webinars twice a term
- attendance at an outside experience focused on the New Evangelization (e.g. Assembly of the People of God, Alpha Leadership Conference, Divine Renovation Conference, etc.)

To receive one AST credit for the Roman Catholic denominational formation program, you are required to participate in each of the components listed above for the duration of study for your degree.

For further information and requirements for EQUIP contact Aurea Sadi at the Office of Pastoral Life and New Evangelization at the Catholic Pastoral Centre: 902.429.9800 ext. 310 or [asadi@halfaxymouth.org](mailto:asadi@halfaxymouth.org).

### **Diaconate Formation (Roman Catholic)**

If you are an aspirant or a candidate for diaconate formation in the Archdiocese of Halifax-Yarmouth, please consult with the Director of Deacons ([directorofdeacons@gmail.com](mailto:directorofdeacons@gmail.com)) before enrolling in any compulsory or elective courses.

### **United Church Requirements**

In all Conferences except British Columbia, Manitou and Bay of Quinte, requirements for Ordination include:

- minimum two-year period of membership in the United Church of Canada
- a one-year period of Discernment
- an MDiv degree and Testamur earned at an approved theological school
- an eight-month post-MDiv internship, or halftime congregational work for five years in a learning site as a part of the AST Summer Distance MDiv program.

If you are in British Columbia, Manitou, or Bay of Quinte Conference, contact your Conference Office to obtain current information on their Candidacy Pathway. If you sense a call to ministry within

the United Church of Canada, please consult the minister of your home congregation to request a Discernment Committee. Visit the United Church website ([united-church.ca/adult learning/preparing](http://united-church.ca/adult-learning/preparing)) for up-to-date information, forms and guidebooks.

AST grants the Testamur to students who complete a 30-credit MDiv degree which includes courses in introductory and advanced preaching, United Church worship, polity and ethics, history, theology, and UCC Denominational Formation.

For on-campus students, credit for Denominational Formation Program participation is granted if you participate in the Wednesday afternoon United Church Formation program for three years. This program includes weekly gatherings for worship, small group ministry, presentations and discussions on topics specific to leadership in the United Church of Canada. A final-year retreat completes the program. All Candidates for ordered ministry are required to participate in the AST United Church Formation Program. Students pursuing Discernment are strongly encouraged to attend. Part-time students are encouraged to attend Wednesday afternoon Formation Group in their first, third, and fifth year.

The Formation program for Summer Distance students includes daily worship, and occasional community activities on campus during the Summer Term, and monthly online reflections and discussions during two of the five years of the program. A weekend retreat caps off the Formation program during the final summer of the program.

United Church Candidates studying for the MDiv at AST receive generous financial support from Pine Hill Divinity Hall.

Full-time students who perceive the need for employment for financial or other reasons are required to discuss this with the Chair of the United Church Faculty Group and the Executive Director of Pine Hill Divinity Hall. Employment often necessitates a reduction in course load. Students seeking a student minister position in a pastoral charge must also secure permission from their home Presbytery/District Education and Students Committee before accepting the position. Summer Distance MDiv program candidates should refer to the current Summer Distance MDiv Program Information and Handbook, which you can download from the "Master of Divinity Summer Distance" page on the AST website ([astheology.ns.ca](http://astheology.ns.ca)), for information pertaining to arranging your student ministry learning site.

Additional information about United Church Formation is available through the UCC Formation Director, the Rev. Dr. Sally Shaw (902.429.6495 or [sshaw@astheology.ns.ca](mailto:sshaw@astheology.ns.ca)).

### **MASTER OF ARTS (THEOLOGY AND RELIGIOUS STUDIES)**

This program brings together two complementary programs: Theology (AST) and Religious Studies (Saint Mary's University). Graduate students will experience a diverse and rich field of expertise in the study of theology and religion.

Students have a unique opportunity to explore and articulate the relationship between Theology and Religious Studies, especially as the fields have evolved both within Canada and internationally. The relationship allows Theology and Religious Studies students to be enriched with the methods and perspectives each field offers. The result is an exceptional preparation for doctoral work that is unique in North America. Students can shape their own focus, specializing in the multicultural, religiously

plural realities of Canada, the Americas, and elsewhere, and choose to study within traditional theological areas, such as biblical studies, systematic theology, ethics, and pastoral theology.

### ***MA Program Designs***

Students may pursue a thesis-based MA (Theology and Religious Studies) designed for admission to doctoral programs, or a course-only program designed to develop theoretical and applied skills for work in churches and other institutions as teachers, pastoral care workers, lay chaplains and so on, or for leadership within the broader society.

### ***Admission Requirements***

The academic requirement for admission to this program as a **specialization in theology** (thesis or course-only) is a Bachelor's degree in Theology, a Bachelor's degree in a cognate discipline, or a Master of Divinity degree from a university recognized by the Association of Universities and Colleges in Canada, the Council for Higher Education in the United States, or a similarly recognized institution, with a minimum 'B+' average.

The academic requirement for admission to this program as a **first degree in theology** (thesis or course-only) is a Bachelor's degree in any discipline from a university recognized by the Association of Universities and Colleges in Canada, the Council for Higher Education in the United States, a similarly recognized AUCC accredited institution, or a similarly recognized institution. You have maintained a minimum 'B+' average in your undergraduate program.

### ***Admissions Process***

You must submit your application by March 1st to begin studies in the Fall Term. You will also submit a \$70 non-refundable application fee, one official academic transcript for each degree obtained (to be sent directly from the granting institution to the Registrar at AST), a letter of intent providing information on your area of interest, your goals and how this program will help you meet them, a sample of academic writing (at least 10 pages), and three letters of reference. The Academic Dean and the Program Coordinator will review your application and, if successful, you will receive an admissions letter from the Dean. If not, you will receive notification that your application was unsuccessful.

### ***MA (Theology and Religious Studies) Program Requirements***

Students in the MA (Theology and Religious Studies) program fulfilling the requirements for a **specialization in theology** (holding a Bachelor's degree in Theology or an equivalent Bachelor's degree in a cognate discipline) are required to complete 6 course credits and a thesis (valued at 2 course credits); or for a course-only degree, are required to complete 8 course credits.

Students in the MA (Theology and Religious Studies) program fulfilling the requirements for a **first degree in theology** (holding a Bachelor's degree in any discipline) are required to complete 16 course credits and a thesis (valued at 2 course credits); or for a course-only degree, are required to complete 18 course credits.

To qualify for the MA degree, you must maintain an overall B+ average in your course work and your thesis (if you are in the thesis stream).

***Required and Elective Course Distribution***

All MA (Theology and Religious Studies) students are required to take “Theory and Methods in Theology and Religious Studies” (GTRS 6000) - a two-term seminar commencing in September and concluding in April valued at two course credits that are awarded at the end of the Winter Term. All remaining credits are elective courses.

MA (Theology and Religious Studies) students may enroll in courses in Supervised Field Education and Supervised Pastoral Education/Clinical Pastoral Education.

Students in either of the MA streams who wish to make Pastoral Theology their primary focus are invited to discuss various programmatic options with the MA Program Director and appropriate faculty personnel.

The MA (Theology and Religious Studies) degree program allows for optional field-based academic research using qualitative research methods. In keeping with AST’s adherence to the Tri-Council policies governing research involving human subjects, you are required to submit an application to the AST Research Ethics Board before any interviews are conducted. (See “Research Ethics Board” in Academic Policies and Regulations.)

***Thesis and Defense***

Thesis-stream students should consult with the MA Program Director early in their program regarding the formation of a thesis examination committee, the preparation and submission of the thesis proposal and the thesis, as well as procedures for the examination of the thesis.

Your thesis and major papers must follow the guidelines in *The Chicago Manual of Style* by University of Chicago Press (15th ed. University of Chicago Press, Chicago, 2003). The thesis must abide by AST’s Inclusive Language Policy.

***Language Requirements***

Candidates for the MA (Theology and Religious Studies) in the thesis stream (specialization and first degree in theology) must demonstrate a reading proficiency in a modern language other than English, normally French or German. You may apply to the Program Committee to be examined in another modern language if it is more relevant to your specialty. You are expected to pass the modern language requirements by the end of your second term. Exemption from these requirements is granted if you have proof of reading competence in the language. The acceptable standard of proficiency is the equivalent of a “B” grade or higher in a 2000 level undergraduate language course at Saint Mary’s University. You can demonstrate this standard by completing a university course or by an examination administered by the MA (Theology and Religious Studies) Program Committee. If your work concentrates on Biblical Studies, you must have completed two full university courses of ancient Greek, Latin or Hebrew with a minimum B grade.

Students in the course-only stream are not required to meet the modern language requirement.

***Program Duration***

Typically, the program will take three academic terms (normally, Fall, Winter and Summer) for full-time **specialization in theology** thesis students to complete, or two terms for full-time course-only students. Three terms offer you two terms of course work and one term to complete your thesis. Students enrolled in the specialization in theology (thesis or course-only) who require more than six years to complete the requirements of the program must request and receive permission from the AST Senate for an extension.

Students enrolled in the MA (Theology and Religious Studies) full-time as a **first degree in theology** (thesis or course-only) will typically take two years to complete it. Students enrolled in the first degree in theology who require more than eight years to complete the requirements of the program must request and receive permission from the AST Senate for an extension.

***Registration and Standing in MA Program***

Students must register for courses and thesis credits during the regular registration periods through the Registrar's Office. To maintain standing in the program, part-time students must register for a minimum of two course credits per academic year; and full-time students must register for a minimum of six course credits per academic year.

During the thesis component of the MA (Theology and Religious Studies) program, you will be classified as a full-time student only when you register and pay for two thesis credits in one academic year. Full-time status during the thesis component will be authenticated for one year only.

If you have completed your course work and registered and paid for two thesis credits, but have not completed the thesis component, you must register during the regular registration periods through the Registrar's Office for a Thesis Continuation and pay a Thesis Continuation Fee of \$250 per academic year to maintain standing in the program. (Please note that effective May 1, 2019 the annual Thesis Continuation Fee will increase to \$500 for academic year 2019-2020.)

An MA (Theology and Religious Studies) student may register for a Leave of Absence at Fall Registration and pay a fee of \$100. This will allow you to take an authorized leave for up to one year.

**GRADUATE CERTIFICATE PROGRAM IN THEOLOGICAL STUDIES**

The Graduate Certificate Program in Theological Studies (GCTS) is a 10-credit program. Requirements may be met entirely via online courses. The program parallels the first year of the MDiv degree program and may serve as a time of discernment for further academic or professional needs. You must maintain an overall B average to qualify for the certificate. Credits obtained in the program may be brought forward to a degree program at AST and will be subject to the admission requirements of that program. Courses assigned C grades are not transferable to any AST graduate program.

To complete the GCTS program you will need to complete at least 10 term credits distributed as follows:

- Two foundation courses in biblical studies (BF 1001 and BF 1002);
- One foundation course in theological studies (TF 1000); and
- Seven elective credits in biblical, theological (systematic theology, church history or ethics), pastoral theology (including WF 1000), or research methods (RM 1000).

While RM 1000 is not a requirement for the GCTS Program, it is a prerequisite for 3000-level elective courses.

You may concentrate in any of the areas of biblical, theological (systematic theology, church history or ethics), or pastoral studies, but may not take more than five courses in any one area. Normally, the required foundation courses will be included in the maximum number of courses in a subject area. GCTS students generally will not be permitted to enroll in Supervised Field Education.

GCTS students may take up to five years to complete the program. If you are admitted to the MDiv degree program after completing the Graduate Certificate, you will be permitted five years to complete the MDiv requirements. If you are admitted to the MA (Theology and Religious Studies) degree program after completing the Graduate Certificate you will be permitted six years to complete the MA (Theology and Religious Studies) as a first degree in theology.

You may apply for admission to a degree program at any time during the Graduate Certificate program. If you have not completed the Graduate Certificate requirements and are admitted to the MDiv program, you will have seven years [fewer than five GCTS credits] or six years [six or more GCTS credits] from the date of admission to complete the remaining MDiv program requirements.

If you have not completed the Graduate Certificate requirements and are admitted to the MA (Theology and Religious Studies) program, you have five years from the date of admission to complete the MA (Theology and Religious Studies) as a specialization in theology or seven years to complete the MA (Theology and Religious Studies) as a first degree in theology.

A GCTS student seeking admission to the MA (Theology and Religious Studies) program at AST must maintain an overall B+ average or higher in their GCTS course work to be considered for admission to the degree.

### ***Admission Requirements***

To be admitted to the GCTS you will need a Bachelor's degree from an accredited university, with a minimum of 'B' average (or grade point average equivalent).

If you do not hold a Bachelor's degree, please see the "Academic Program Admissions" section earlier in this Calendar for information about studying at AST without a Bachelor's degree.

### ***Admissions Process***

You will submit an application, a \$70 non-refundable application fee, an official transcript (to be sent directly from your undergraduate university to the Registrar at AST), and a letter of intent. Your application will be reviewed by the Academic Dean. If approved, you will receive an admissions letter from the Dean. If not, you will be informed of the reasons by the Dean.

## **Special Student Status**

A Special Student is a student who meets graduate studies admission requirements, is admitted to study at the graduate level at AST, but is not admitted to a graduate degree or certificate program. A Special Student may register for up to 5 courses. Courses completed as a Special Student may be transferred to a graduate degree or certificate program at AST at a later date. Please note that as Special Students are not admitted to an approved degree or certificate program, they are not eligible for provincial or federal student loan funding.

## ***Admission Requirements***

To be admitted as a Special Student you will need a Bachelor's degree from an accredited university, with a minimum of 'B' average (or grade point average equivalent). If you do not hold a Bachelor's degree, please see "Academic Program Admissions" for information about studying at AST without a Bachelor's Degree.

## ***Admissions Process***

Your submission will include an application, a \$70 non-refundable application fee, an official transcript (to be sent directly from your undergraduate university to the Registrar at AST), and letter of intent. An admissions letter will be issued by the Dean if your application is successful. If not, you will be informed of the reasons by the Dean.

## Diploma and Certificate Programs

AST offers three specialized adult education programs: the Diploma in Youth Ministry; the Diploma in the New Evangelization in the Roman Catholic Church; and the Adult Education Certificate in Theological Studies.

### **DIPLOMA IN YOUTH MINISTRY PROGRAM**

This program is designed for leaders who wish to deepen and broaden their skills for ministry with young people. This program offers training for ministry with youth in settings such as local congregations, camps, retreat centres, or within wider Church bodies (e.g. Presbyteries, Synods).

This program combines required and elective learning units of study with practical experience in the leadership of youth. Learning units may take place on the AST campus and in other locations. Required learning units and some elective learning units are offered online.

Diploma in Youth Ministry participants may apply at any time of year, and may commence study at the beginning of any Learning Unit. Participants may take up to five years to complete the 12 units. Travel bursary assistance is available.

Learn more about the Diploma in Youth Ministry on the AST website, or contact the Director of the Diploma in Youth Ministry at [youthministry@asttheology.ns.ca](mailto:youthministry@asttheology.ns.ca).

#### ***Goals of the Diploma in Youth Ministry***

- provide timely, effective, faith-based training for leaders of youth throughout Canada and beyond
- build skills and confidence among leaders of youth
- provide a network of learning and support for leaders of youth
- provide leaders of youth with a diploma-level program from an accredited university
- respond effectively to the expressed needs of the Church for the training of youth ministers

#### ***Program Design***

The Diploma in Youth Ministry consists of 12 Learning Units as follows:

##### **Four required units:**

- 1) Introduction to Youth Ministry (online)
- 2) Introduction to the Hebrew Bible or Introduction to the Christian Scriptures (online)
- 3) Introduction to Christian Theology (online)
- 4) Introduction to Pastoral Ministry (online)

**Six elective units** taken from a variety of areas related to ministry with young people. These units may be offered by AST or by other programs, centres, or groups.

**Two units are comprised of practical leadership experiences (practica).** These practica are individually designed with the Diploma Director, and each concludes with reflective project reports. Each practicum unit involves a minimum of 20 hours of direct leadership of youth.

#### ***Online Learning Units***

Online Learning Units are offered using Brightspace, a comprehensive education technology platform. You will need an up-to-date computer and high-speed internet access to take online components.

In 2018-2019 AST will offer the following Learning Units online:

- **Introduction to the Hebrew Scriptures (September 2018 to December 2018)**

This component uses critical methods of biblical study to familiarize you with the Pentateuch and the Prophetic Literature.

- **Introduction to Youth Ministry (September 2018 to December 2018)**

This component combines the practical and theoretical and will examine the personal, moral, social and religious development of adolescents, adolescent spirituality and the practice of holistic youth ministry. The course will help clarify leadership styles and developing effective strategies for youth ministry, including program development, teaching and equipping others for youth ministry.

- **Introduction to Pastoral Ministry (January 2019 to April 2019)**

This component will introduce you to the major themes in the practice of Christian pastoral ministry.

*Additional Learning Units are being planned for 2018-2019. Please check the "Diploma in Youth Ministry" page on the AST website ([astheology.ns.ca](http://astheology.ns.ca)) or contact the Diploma in Youth Ministry office at 902.423.1314 or [youthministry@astheology.ns.ca](mailto:youthministry@astheology.ns.ca) for updates.*

### **Admission Process**

The Diploma in Youth Ministry may be taken concurrently with, before, or after a degree or certificate program in any field. Completion of a high school diploma or equivalent is required.

To be admitted into the program, you must send the following information to the Diploma in Youth Ministry office:

- A completed application form.
- A brief letter outlining your interests and intentions in pursuing this diploma program. This letter should include where you plan or hope to undertake the two practicum units.
- One official copy of your academic transcript from high school, high school equivalent or undergraduate degree, sent by the issuing institution directly to the Diploma in Youth Ministry Office.
- A letter of recommendation from your priest, minister, pastor, or other church official (bishop, personnel officer, etc.), sent directly to the Diploma in Youth Ministry Office.
- A second letter of recommendation from someone familiar with your suitability for ministry with youth, sent directly to the Diploma in Youth Ministry Office.
- Level 2 Police Records Check, including Vulnerable Sector check
- Child Abuse Registry check (the original - not a copy – must be submitted) if you are resident in Nova Scotia, Ontario, or Manitoba. (For Nova Scotia residents, download the "Individuals" form from the Government of Nova Scotia website: [gov.ns.ca/coms/families/abuse/ChildAbuseRegister.html](http://gov.ns.ca/coms/families/abuse/ChildAbuseRegister.html). Complete and mail your completed form as indicated.)
- As an alternative to the two 'check' documents, Anglicans from the Diocese of NS & PEI may submit a copy of their current Care 2 Screen badge. *This authorizes AST to verify the documents with the Anglican Synod Office.*
- A \$25 application fee (non-refundable).

Application forms are available on the AST website and are accepted year-round. (Note: Applications should be submitted at least 30 days before your intended start date.) Admission decisions are made as soon as possible after receipt of application materials.

### ***Diploma in Youth Ministry Fees***

Tuition is \$311 for Learning Units offered for less than one academic term and \$477 for Learning Units offered for one academic term. You will only be refunded for cancelled registrations for elective Learning Units (those offered for less than one academic term) if AST receives two weeks' notice prior to the start of the Learning Unit. The registration fee for one practicum unit is \$227.

Tuition for Learning Units offered over one 12-week academic term is refunded in accordance with the Course Withdrawal and Refund Schedule (2018-2019) in the "Course Changes and Course Withdrawals" section of this Calendar. Exceptions to the withdrawal and refund schedule may be granted for reasons of health and/or other substantial reasons with the approval of the Registrar.

### **Exemptions and Transfers**

***Exemptions:*** Those who have studied one or more of the subject areas covered by the required Learning Units at an equivalent or higher level of study may receive advanced placement in the program. Check the web page for information on receiving advanced standing in the program. Please note that program requirements cannot be met through prior work or life experience.

***Transfers:*** Equivalent learning within other programs, centres, and events will be considered on a case-by-case basis for transfer as an elective Learning Unit. Up to six units may be transferred into the program, but may not have been completed more than two years prior to admission to the AST Diploma in Youth Ministry program. Where possible, submit transfers in advance to AST for approval. Practicum units are not eligible for transfer.

Include a fee of \$50 (to recognize learning from other programs, institutions, and events, as applicable) with your request for each transfer or exemption.

***Approved Third-Party Electives:*** A list of approved third party electives is posted on the Diploma in Youth Ministry Program web page on the AST website. Approved Third Party Electives are offered by non-AST organizers. To have an Approved Third-Party Elective applied to the program you will need to:

- 1) register with AST and pay a \$25 processing fee;
- 2) register with the third party to participate in their event;
- 3) upon completion of the Approved Third-Party Elective, ask the third-party organizer to send a Confirmation of Completion form directly to the Diploma in Youth Ministry Program Director.

### **Financial Assistance**

Consult with your parish, congregation, conference, synod, diocese, or other Church body about financial assistance. AST also provides some travel bursaries based on financial need. Please contact the Youth Ministry Office for details.

## **DIPLOMA IN THE NEW EVANGELIZATION PROGRAM**

From Pope Francis in Rome to Archbishop Mancini in Halifax, the New Evangelization is a core focus of Catholicism today. It is an unprecedented invigoration of Catholic laity, calling everyone to witness their faith, engage the culture, and propose Christ in a coherent and joyful way. This program is designed to prepare Catholic laity for this mission.

The Diploma Program will enable you to be an agent of New Evangelization by:

- Educating Catholics as to the core of the faith, showing how and why it is relevant and compelling in the 21st century;
- Form and equip you as a leader within the New Evangelization;
- Giving you the exegetical skills to engage scripture in coherent ways; and
- Offering apologetic resources that enable you to engage others about the faith, fully informed of the challenges you may face.

### ***Program Structure***

The Diploma Program is a three-year program consisting of six components.

- **Sacred Scriptures in the Roman Catholic Tradition (September 2018 to December 2018)**  
This component will give you a foundation in Roman Catholic Biblical Studies. Exploring Roman Catholic approaches to scripture, it will equip you with critical exegetical skills.
- **Pastoral Ministry in a Missional Key (January 2019 to April 2019)**  
This component focusses on mission within the parish and moving out from the parish to engage the wider context.
- **Principles of Christian Leadership (September 2019 to December 2019)**  
In this component you will explore your gifts, discern God's call to you and become equipped to lead in the service of this specific call.
- **Roman Catholic Apologetics (January 2020 to April 2020)**  
This component will explore the difficult questions that Roman Catholics grapple with and, in dialogue, are often challenged by. It will look at Roman Catholic positions on sexuality, the priesthood, abortion, euthanasia and more. It provides a foundation to engage such issues in a 21st century context.
- **The New Evangelization (September 2020 to December 2020)**  
This component will offer a concluding overview of the New Evangelization, what it is how it can be embodied in our context.
- **Social Dimensions of Evangelization (January 2021 to April 2021)**  
This component focusses on the social teaching of the Catholic Church and aims to equip students to embody, witness to, and proclaim solidarity with the poor.

(These components take place on AST's campus or via the internet in real-time for two-and-a-half hours per week over 12 weeks.)

### ***Distance Options***

If you have an up-to-date computer and high-speed internet access, you have the option to take components in real-time via the internet. Lectures will be streamed live and you will have the opportunity to participate in classroom discussions.

### ***Program Requirements***

You are expected to attend all classes, complete assigned readings and written assignments, and participate in classroom peer group discussions.

**Admission Process, Application Deadline and Registration**

You must have a high school diploma or its equivalent to be admitted to the program. You may begin the program in September or January, but admission to the program is required before taking any component.

To apply, you will:

1. Contact the Program Coordinator at [neuevangelization@astheology.ns.ca](mailto:neuevangelization@astheology.ns.ca) to discuss suitability for the program and to review the application process.
2. Submit a completed application form to the Registrar's Office.
3. Arrange for one official copy of your high school or undergraduate degree academic transcript to be sent **directly** by the issuing institution directly to the Registrar at AST.

The deadline for applications for the Fall Term is May 1st.

After admission to the program, you will receive an invitation to register for components for the upcoming academic year.

**Diploma Program Fees**

Tuition for each Diploma Program component is \$477, and books and resource materials will cost approximately \$100.

**Financial Assistance**

Consult with your priest, parish, diocese, or bishop about financial assistance.

**ADULT EDUCATION CERTIFICATE IN THEOLOGICAL STUDIES PROGRAM**

(delivered entirely via internet)

This certificate program is a two-year program intended for anyone who wants an introduction to biblical and theological studies. You must complete all four components in the program to graduate. You can begin the program in September or January. To be admitted to the Certificate Program, you must have a high school diploma or its equivalent. Some post-secondary (university or college) education is desirable but not required.

**Program Structure**

The Certificate components are offered exclusively online using Brightspace, a comprehensive education technology platform. You will need an up-to-date computer and high-speed internet access to participate.

**Program Components**

The four program components are as follows:

- **Introduction to the Christian Scriptures:** Using critical methods of biblical study, this component will introduce you to the Gospels and the Letters of Paul.
- **Introduction to Christian Theology:** The purpose of this component is to introduce you to the major themes in the Christian theological tradition.
- **Introduction to the Hebrew Scriptures:** This component uses critical methods of biblical study to familiarize you with the Pentateuch and the Prophetic Literature.
- **Introduction to Pastoral Ministry:** This component will introduce you to the major themes in the practice of Christian pastoral ministry.

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In 2018-2019, the following components will be offered:

- 1) Introduction to the Hebrew Scriptures (Fall Term 2018, online); and
- 2) Introduction to Pastoral Ministry (Winter Term 2019, online).

### ***Admission Process***

To apply to the Adult Education Certificate in Theological Studies program submit to the Registrar an application form, a non-refundable application fee of \$25, and a personal statement outlining:

- a) your educational, family, work, and ministerial history;
- b) your reasons for applying to the program; and
- c) your expectations about how it will enhance your learning, spirituality, and/or ministry.

You will need to have one official copy of your high school or undergraduate degree academic transcript sent directly to the Registrar at AST from the issuing institution.

### ***Evaluation Criteria***

You are expected to complete all assigned readings and written assignments, participate in all group discussions and practice sessions, and engage in cooperative peer and/or faculty evaluation.

### ***Certificate Program Fees***

Tuition for each Certificate Program component is \$477. Related books and resource materials will cost approximately \$125 per year.

## Continuing Professional Education Programs and Opportunities

Continuing education benefits you, the whole church and the society we share. To that end, AST's Continuing Professional Education opportunities and offerings:

- provide opportunities for personal and vocational growth;
- provide opportunities for creative and critical self-assessment;
- assist in upgrading professional competence and leadership; and
- encourage lifelong learning in formal and informal educational programs.

### **Online Courses**

AST's online courses are normally offered using Brightspace, a comprehensive education technology platform. It enables you to engage with professors and other learners in online discussions. As you move through the course syllabus and read the assigned course text materials, you can also read the observations and reflections posted online by classmates and respond to them. The result is an interactive classroom-like learning environment. You will need an up-to-date computer and high-speed internet access to participate.

### **Summer Intensive Courses**

AST offers several credit courses during the summer term (mid-June to late July) on campus. Graduates of AST and all who qualify for admission may register for the courses that best fit their needs and interests.

### **Lecture Series**

AST offers a variety of continuing education opportunities through the following events:

**The Pollok Lectures** were begun in the early 1900s to honour Dr. Allan Pollok, a former principal of Presbyterian College (the predecessor of Pine Hill Divinity Hall, a founding party of AST). The endowment for the original lecture series is now available to AST through the Board of Governors of Pine Hill Divinity Hall.

**The Mackinnon Lectures** were established in memory of The Rev. Dr. Clarence Mackinnon and The Rev. Dr. Ian Mackinnon, teachers respectively at Presbyterian College and Pine Hill Divinity Hall. Dr. Clarence Mackinnon was the Principal of the College and subsequently of the Hall. Dr. Ian Mackinnon taught in the field of church history at Pine Hill. The endowment income for the lecture series is made available to AST through the Board of Governors of Pine Hill Divinity Hall.

The Pollok and the Mackinnon Lectures bring distinguished scholars and theologians to AST to enrich our experience of the wider theological community. Members of the public are warmly welcome to attend.

**The Nicholson Lectures** were established in the early 1980s in memory of Dr. C.M. Nicholson, who was Principal of Pine Hill Divinity Hall from 1946 to 1971. The memorial fund was established by the Pine Hill Alumni Association, which has committed itself to the establishment of permanent funding for the lectures. The endowment income for the Nicholson Lectures is made available through the Board of Governors of Pine Hill Divinity Hall.

# B

**The Paul Wattson Lecture** is sponsored by the Franciscan Friars of the Atonement and AST in co-operation with Saint Mary's University. The lecture honours the memory of The Rev. Paul James Francis Wattson, S.A. (1863-1940), founder of the Franciscan Friars of the Atonement and pioneer for the cause of Christian unity. Begun in 1974 at the Catholic University of America in Washington, D.C., the lectures were expanded to the University of San Francisco in 1980 and in 1995 to AST. These lectures bring in an international leader in the field of ecumenism to speak on a current ecumenical topic. Because of its long history of ecumenical co-operation, AST was selected by the Atonement Friars as the Canadian venue for this series.

### **The Rev. C.D. Ed Aitken Memorial Workshop**

Ed Aitken (1939-1995) served with dignity and distinction in many areas: as a dedicated pastor in Sheet Harbour and Bedford, Nova Scotia, and in Moncton, New Brunswick; as Director of Continuing Education, Professor of Homiletics, Vice President, and President of AST in Halifax; and as a wise counsellor for many ecclesial boards and committees. As a memorial, and to further his high standards of proclamation, Pine Hill Divinity Hall inaugurated this workshop in homiletics in 1998.

### **The Atlantic Seminar in Theological Education (ASTE)**

AST participates on the Board of the ASTE. We encourage all persons to consider attending ASTE's annual seminar, held each year in June at the Dalhousie Agricultural Campus in Truro, Nova Scotia. Further information is available on the ASTE website ([astes.ca](http://astes.ca)).

### **Accommodations**

Accommodations at AST may be available anyone pursuing continuing education opportunities. See the Campus Life and Facilities section of this Calendar for information on residence accommodations.

## Courses Of Instruction For Academic Credit (Graduate Level Programs)

### Course Descriptions

These courses serve the Master of Divinity program, the Master of Arts (Theology and Religious Studies) program, and the Graduate Certificate Program in Theological Studies.

### Numbering for Courses:

**1000 numbers:** Foundation level.

**2000 numbers:** no prerequisites for this course.

**3000 numbers:** prerequisites as listed.

### Abbreviations for Courses:

BF	Biblical Foundations
CH	Church History
CM	Church Music
ET	Ethics
HB	Hebrew Bible
GS	Graduate Project and Seminar
GTRS	Graduate Theology and Religious Studies
NT	New Testament
PF	Pastoral Foundations/Preaching Foundations
PT	Pastoral Theology
RM	Research Methods and Practices
SFE	Supervised Field Education
SMP	Supervised Ministry Practicum
ST	Systematic Theology
TF	Theological Foundations
WF	Worship Foundations
(Int)	designates courses taught online
(Hyb)	designates courses taught on campus and online in real time.

Descriptions of prerequisites, teaching methods, and requirements are summary statements only and are subject to revision. Changes may be made in course offerings and instructors due to registration numbers, ongoing curriculum revision and faculty availability. The alpha and numeric designations for courses will be used on the timetables. A combination of alpha abbreviations means that the course may be considered in one of the subject areas for degree and certificate program purposes.

AST students who wish to take graduate courses at another accredited university toward completion of AST program requirements require a Letter of Permission from AST (see "Letter of Permission for External Courses" in Academic Policies and Regulations).

### Additional Course Offerings and Update for 2018-2019

For course information not provided in this Calendar and any changes or updates in course offerings please contact the Registrar's Office or AST's website for updates. Timetables for each term are available through the Registrar's Office and AST's website.

## Foundation Courses (Summer, Fall and Winter Terms)

### BF 1001 Biblical Foundations: Hebrew Bible – Old Testament (F-18)

#### 1 credit

The First Testament of Christian Scripture, also called the Hebrew Bible or Old Testament, is a fundamental part of Christian tradition and durable rule of faith and practice. Students in this course will therefore be introduced to historical and literary data important for understanding the origins of the Hebrew Bible and its subsequent function as Old Testament Scripture in a variety of cultural and religious contexts.

The broad sweep of biblical tradition will be presented through a survey of representative books from the Law, the Prophets, and the Writings. To help foster an ecumenical outlook, primary readings from the Bible will be supplemented by case studies of classic Jewish and Christian readings of biblical texts. Students will develop their exegetical skills by studying these examples, and so learn to appreciate the diverse literary, canonical, cultural, historical, hermeneutical, and theological elements involved in biblical interpretation. In addition, the course will consider some ways that the Hebrew Bible/Old Testament can feature in the practice of ministry and in the spiritual practice of faith communities.

**Prerequisites:** None.

**Requirements:** Weekly readings, weekly discussions, a presentation, two short papers.

**Instructor:** D. Driver

### BF 1002 Biblical Foundations: New Testament (W-19)

#### 1 credit

This core course is an introduction to the major methods and issues in New Testament interpretation: source, textual, form and redaction criticism, biblical exegesis, and the world of Matthew's Gospel. Our foci will include Matthew's distinctive hermeneutical, historical, and theological interests. Classes will involve lecture, small-group discussion, and some introduction to New Testament Greek. Students will become familiar with the theology of Matthew's Gospel, gain skill and confidence in understanding and interpreting the text of Matthew's Gospel, and apply aspects of this gospel to the ministry of preaching/teaching.

**Prerequisites:** None.

**Requirements:** See above.

**Instructor:** D. MacLachlan

**PF 1001 Pastoral Foundations (S-18)****1 credit**

The purpose of this course is to introduce students to pastoral ministry by exploring practical theology. Practical theology is not simply the practical application of abstract theological theories; it is a way of doing theology that connects theory with practice, action with reflection, in service of the church and the world.

This course will explore contemporary methods and themes of practical theology with a focus on assessing, interpreting, and contributing to the current state of the church and the world. By developing the skills of intertwining theory and pastoral practice, students will not only learn about practical theology, but they will gain tools that will help them to become practical theologians, to live theologically as ministering people in the church and the world. This course will draw on resources from across the globe and seeks in particular to help students learn to be practical theologians who can constructively and critically contribute to the flourishing of life.

**Prerequisites:** None.

**Requirements:** Participation, short reading reflections, metaphor for ministry paper and presentation, final project.

**Instructor:** D. Csinos

*This course includes an arts component (e.g. visual, literary, performing) of at least 20% of the course grade dependent upon student's choice of final project.*

**PF 1001 Pastoral Foundations (F-18)****1 credit**

The purpose of this course is to introduce students to pastoral ministry by exploring practical theology. Practical theology is not simply the practical application of abstract theological theories; it is a way of doing theology that connects theory with practice, action with reflection, in service of the church and the world.

This course will explore contemporary methods and themes of practical theology with a focus on assessing, interpreting, and contributing to the current state of the church and the world. By developing the skills of intertwining theory and pastoral practice, students will not only learn about practical theology, but they will gain tools that will help them to become practical theologians, to live theologically as ministering people in the church and the world. This course will draw on resources from across the globe and seeks in particular to help students learn to be practical theologians who can constructively and critically contribute to the flourishing of life.

**Prerequisites:** None.

**Requirements:** Participation, short reading reflections, metaphor for ministry paper and presentation, final project and presentation.

**Instructor:** D. Csinos

*This course includes an arts component (e.g. visual, literary, performing) of at least 20% of the course grade dependent upon student's choice of final project.*

**RM 1000 Research Methods and Practices (S-18)****1 credit**

In this course, students will learn foundational methodologies and practices for graduate level research in theology, including information literacy; citation style and standards; plagiarism and academic integrity; and the competencies required for qualitative research methods including the research traditions such as Basic Qualitative Research, Phenomenology, Ethnography, Narrative Analysis, and Qualitative Case Study.

**Prerequisites:** None.

**Requirements:** Attendance at all classes. Assessment includes in-class exercises, quizzes, short and mid-length written projects

**Instructors:** R. Martel & L. McKeen

**RM 1000 Research Methods and Practices (F-18)****1 credit**

In this course, students will learn foundational methodologies and practices for graduate level research in theology, including information literacy; citation style and standards; plagiarism and academic integrity; and the competencies required for qualitative research methods including the research traditions such as Basic Qualitative Research, Phenomenology, Ethnography, Narrative Analysis, and Qualitative Case Study.

**Prerequisites:** None.

**Requirements:** Attendance at all classes. Assessment includes in-class exercises, quizzes, short and mid-length written projects.

**Instructors:** R. Martel & L. McKeen

**TF 1000 Theological Foundations (S-18)****1 credit**

An exploration of the questions, tasks, methods and habits of Christian theology. Through a combination of lectures and seminar discussions, the course will investigate the substance and architecture of the ecumenical core of Christian doctrine in running conversation with a wide-range of contemporary theological perspectives.

**Prerequisites:** None.

**Requirements:** Critical questions, creative project or theological narratives, essay.

**Instructor:** A. Faber

*This course includes an arts component (e.g. visual, literary, performing) of at least 20% of the course grade dependent upon student's choice of final project.*

**TF 1000 Theological Foundations (F-18)****1 credit**

An exploration of the questions, tasks, methods, and habits of Christian theology. Through a combination of lectures and seminar discussions, the course will investigate the substance and architecture of the ecumenical core of Christian doctrine in running conversation with a wide range of theological perspectives.

**Prerequisites:** None.

**Requirements:** Informed class participation; short writing assignments; quiz; choice of mid-length essays or presentations.

**Instructor:** R. Fennell

**WF 1000 Worship Foundations (W-19)****1 credit**

Worship beats at the heart of every Christian community. This course will explore worship as a practice of Christian discipleship, looking elements of various worship traditions and styles. We will examine the work of the ecumenical movement and its implications for worship. We will also look at some of the current issues in liturgy and music that churches face, and consider questions of hospitality to worshippers of different ages, cultures, and theological conviction. In workshops, we will attend to the skills and presence needed by worship leaders and presiders.

**Prerequisites:** None.

**Requirements:** TBA

**Instructor:** TBA

**MDiv Program Required Courses****Denominational Formation Program Credit**

MDiv students receive one credit (pass/fail) for active participation in the denominational formation program throughout their studies. This credit is registered and paid for in the final term (usually Winter Term) of the MDiv Program. Students not affiliated with one of AST's three founding traditions should consider a directed study in their own spiritual and religious tradition to meet this requirement.

**DF 3000(ACC) Formation Program (Anglican Church of Canada) (W-19)**

**1 credit** (Students register for DF 3000(ACC) credit in final term of the MDiv Program.)

Anglican students preparing for ordained ministry within the MDiv curriculum of AST are required to participate in the Anglican Formation Program. It is sponsored by the Diocese of Nova Scotia and Prince Edward Island, the Diocese of Fredericton, and AST. Please obtain the permission of your Bishop to enter the Program. Normally, participants will be a postulant or candidate for ordination.

**Prerequisites:** No course prerequisites.

Students enter Formation at the request of their sponsoring Bishop.

**Requirements:** Attendance at class, liturgies and Anglican community events, preparation and participation, occasional short papers.

**Instructor:** Anglican Formation Director

**DF 3000 (RCC) Formation Program (Roman Catholic Church) (W-19)**

**1 credit** (Students register for DF 3000(RCC) credit in final term of the MDiv Program.)

To receive one AST credit for the Roman Catholic denominational formation program, you are required to take the Friday evening Spirituality components and Saturday afternoon Pastoral Dimensions of the Roman Catholic Church in *Koinonia* each year over three years and a Wednesday Roman Catholic Formation Program when offered by Roman Catholic Faculty at AST.

**Prerequisites:** None.

**Requirements:** Attendance and participation in Koinonia, Koinonia liturgies, RC community events, and occasional reflection papers related to Koinonia.

**Instructor:** Roman Catholic Formation Director

**DF 3000(UCC) Formation Program (United Church of Canada) (W-19)**

**1 credit** (Students register for DF 3000(UCC) credit in final term of the MDiv Program.)

For on-campus students, credit for DF 3000(UCC) is granted if you participate in the Wednesday afternoon United Church Formation program for three years. This program includes weekly gatherings for worship, small group ministry, presentations and discussions on topics specific to ministry leadership in the United Church of Canada. A final-year retreat completes the program. All Candidates for ordained ministry are required to participate in the AST United Church Formation Program. Students pursuing Discernment are strongly encouraged to attend. Part-time students are encouraged to attend Wednesday Formation Group in their first, third, and fifth year.

The Formation program for Summer Distance students includes daily worship and occasional community activities on campus during the Summer Term, and monthly online reflections and discussions during two of the five years of the program. A weekend retreat caps off the Formation program during the final summer of the program.

**Prerequisites:** No course prerequisite. Students enter Formation as candidates for ordained ministry or discerning ordained ministry in the UCC. Those preparing for diaconal ministry are very welcome to attend. Other students may be admitted with the instructor's permission.

**Requirements:** Preparation for and participation in all aspects of the three year UCC Formation program; worship planning, leadership and reflection; assigned reflection papers.

**Instructor:** S. Shaw

**GS 3000A&B Graduate Project and Seminar (F-18 & W-19)**

**2 credits** (1 credit for GS 3000A in Fall Term 2018 and 1 credit for GS 3000B in Winter Term 2019)

The Graduate Project and Seminar is a required course for the MDiv program and may be taken in the MA program. This course will provide students with opportunities for in-depth exploration of questions emerging from the practice of ministry. Each project will be based in a research context chosen by its author. With support of peers and the instructor, students will develop their project proposal. After approval by the AST Research Ethics Board, students will then research, draft, present, and evaluate their projects. Students will become familiar with current trends in qualitative research methodologies. They will also sharpen their capacity to analyze phenomena in ministry. Participants are expected to demonstrate in a public event the results of original research that has consequence for the student and the wider church.

**Prerequisites:** This course is normally taken in the final year of the MDiv program and presupposes the completion of all required courses including all Foundations and SFE courses. MA students who have another master's degree in theology may be enrolled without the prerequisites with permission from the instructor.

**Prerequisites for MDiv students:** All 7 Foundations courses, SFE 1000, SFE 2001, and SFE 2002.

**Prerequisite for MA students:** GTRS 6000 (two credits) or RM 1000.

**Requirements:** Research project and final paper.

**Instructor:** J. Clarke

**GS 3000A & 3000B(Int) Graduate Project and Seminar (S-18 & F-18)**

**2 credits** (1 credit for GS 3000A in Summer Term 2018 and 1 credit for GS 3000B in Fall Term 2018)

The Graduate Project and Seminar is a required course for the Master of Divinity Program and may be taken in the MA program, but is not required. This course will provide students with opportunities for in-depth exploration of questions emerging from the practice of ministry. Each project will be based in a research context chosen by its author. With support of peers and the instructor in class during GS3000A students will develop their project proposal. After approval by the AST Research Ethics Board students will then develop, execute, and evaluate their projects in context. Further support and ongoing evaluation will be provided online during GS3000B(Int). Students will become familiar with current trends in qualitative research methodologies. They will also sharpen their capacity to analyze phenomena in ministry. Participants are expected to demonstrate in a public event the results of original research that has consequence for the student and the wider church.

**Prerequisites:** This course is normally taken in the final year of the Summer Distance MDiv program and presupposes the completion of all required courses including all Foundations and SMP courses.

**Prerequisites for MDiv students:** All 7 Foundations courses and SMP 1000, 2000, 3000, and 4000.

**Prerequisite for MA students:** GTRS 6000 (2 credits) or RM 1000

**Requirements:** Research project and final paper.

**Instructor:** S. Willhauck

*GS 3000A is offered on campus in the Summer Term 2018.*

*GS 3000B(Int) is offered via the internet in Fall Term 2018.*

**SFE 1000 Supervised Field Education (W-19)**

**1 credit**

This course is about the disciplined study of ministry as it is lived out in the lives of ministerial personnel and people. Supervised Field Education is designed to provide students with a context within which they can explore, practice and reflect on the nature of ministry, congregational life, worship, and mission. This action/reflection format will focus specifically on the leadership needs of the church. SFE 1000 also prepares students for SFE 2001 and SFE 2002. In most cases, the student will remain in the same setting for the second year of her or his program. This course will also cultivate praxis theology, in which lived experience is correlated and integrated with theological reflection.

**Prerequisites:** PF 1001. Students registered in this course must be interviewed by the instructor prior to placement. The instructor may require further studies or reflection prior to acceptance into the course and placement in a learning site.

**Requirements:** Participants will develop a learning covenant between themselves and their supervisor. Students will be expected to become active members of the parish/congregational setting. They will be expected to preach at least once, explore Christian education, and participate as a leading-learner within the parish/congregation. An on-campus seminar is part of the course.

**Instructor:** TBA

**SFE 2001 and 2002      Supervised Field Education (F-18 & W-19)****1 credit each term**

**Fall Term:** Building on the groundwork established in SFE1000, students will most often remain in their site from year 1 and continue to deepen relationships within the community of faith through worship leadership and a focus on pastoral care. Learning goals will be established and weekly reflective meetings with the supervisor held. Experiences are shared and evaluated from pastoral, formational and theological perspectives in peer groups. Students must satisfactorily complete both the site component and the on-campus seminar component to receive credit.

**Winter Term:** Continued participation in the life of the congregation or parish. Students will plan, carry out and evaluate an education event using a curriculum they have designed. Continued work on learning goals and weekly reflective meetings with the supervisor are to be held as well as reflective work in peer groups. Again, students must satisfactorily complete both the site component and the on-campus seminar component to receive credit.

**Prerequisites for SFE 2001:** PF 1001 and SFE 1000 or equivalent, or permission of instructor.

**Prerequisites for SFE 2002:** SFE 2001 or permission of instructor.

**Requirements:** Leadership in worship and preaching; pastoral care assignments; a minimum of 9 weekly integrative on-campus seminars during the term; 1 hour session with supervisor and a minimum of 6 hours on-site experience weekly. Normally students must pass all required components of SFE to receive credit for the course.

**Instructor:** S. MacAlpine-Gillis

**Summer Distance MDiv Program Required Supervised Ministry Practicum Courses****SMP 1000(Int)      Supervised Ministry Practicum (F-18 & W-19)****1 credit**

Students in the first year of the Summer Distance Master of Divinity Program participate in a year-long online seminar, led by a faculty member. The seminar affords students an opportunity to reflect on their practice of ministry and the work of peers through completion and discussion of a series of assignments that emerge from work in their supervised ministry learning sites. The focus for this first year course is on identity and analysis of self, congregation, and community.

**Prerequisites:** None.

**Requirements:** Participation from September to May in a supervised ministry placement that meets the requirements of the student's denomination and AST's standard for Supervised Field Education, at least 10 hours per week and preferably no more than 30 hours per week. Regular meetings with an Educational Supervisor. Completion of assignments. Active participation in the online discussion forum. Creation and maintenance of a Learning Portfolio, including annual Learning Covenant and Goals. Evaluation based on assignments, participation in online discussion, and evaluations submitted by Educational Supervisor and Lay Supervisory Team.

**Instructor:** TBA

*This course is offered via the internet.*

**SMP 2000(Int), 3000(Int), and 4000(Int) Supervised Ministry Practicum (F-18 & W-19)**  
**1 credit per year**

Students in the second, third, and fourth years of the Summer Distance Master of Divinity Program participate in a year-long online seminar, led by a faculty member. The seminar affords students an opportunity to reflect on their practice of ministry and the work of peers through submission and discussion of case studies, education / formation projects, and sermons (with liturgies) that emerge from work in their supervised ministry learning sites. The focus for the seminar is on pastoral practice, ministry and mission.

**Prerequisites:** SMP 1000 (Year One).

**Requirements:** Participation from September to May in a supervised ministry placement that meets the requirements of the student's denomination and AST's standard for Supervised Field Education, at least 10 hours per week and preferably no more than 30 hours per week. Regular meetings with an Educational Supervisor. Completion of assignments. Active participation in the online discussion forum. Creation and maintenance of a Learning Portfolio, including annual Learning Covenant and Goals. Evaluation based on assignments, participation in online discussion, and evaluations submitted by Educational Supervisor and Lay Supervisory Team.

**Instructor:** TBA

*These courses are offered via the internet.*

**MA (Theology and Religious Studies) Required Course**

**GTRS 6000(Hyb) Theory and Methods in Theology and Religious Studies (F-18 & W-19)**  
**2 credits**

**[This is a full-year course from September to April. Credits are awarded in the Winter Term.]**

Theology and Religious Studies are multidisciplinary fields of scholarly inquiry with different but overlapping histories, methodologies and theories. This course will require students to examine the theories and methods and engage in conversation about the relationship of the two disciplines. The distinctive ways in which the two disciplines have developed and continue to engage each other in Canada will be the focus of the second part of the course.

**Prerequisites:** None. This is a required course for MA (Theology and Religious Studies) students.

**Requirements:** Attendance in class, presentation of works in progress, critical questions, short research assignments, research paper.

**Instructor:** D. Deane

*This is a hybrid course for which students are required to attend on campus or in the virtual online classroom in real time according to the AST Timetable of courses.*

## Elective Courses for all Programs

### Summer Term 2018 Courses Arranged by Session

(See above for Foundation Course titles and descriptions; and below for elective course titles and descriptions.)

Session One (June 18 to June 29): RM 1000, PT/ST 3138, and NT 3125

Session Two (July 2 to July 14): TF 1000, PT 2502, and HB 3115

Session Three (July 16 to July 27): PF 1001, PT 2134, and GS 3000A

*Please note that registration priority for Summer Term courses will be given to Summer Distance MDiv students.*

### Summer Term 2018 Elective Courses (Listed alphabetically by subject area)

#### HB 3115 Exodus and the Life of Moses (S-18)

##### 1 credit

Who is Moses, and what does his life have to do with Israel's exodus from Egypt? This course will examine the Moses story in the context of the Book of Exodus, attending above all to the book's canonical shape and its historic reception. Students will also become familiar with some of the current debate about the formation of the Pentateuch, particularly as it relates to different accounts of Israel's origins in the Hebrew Bible/Old Testament.

**Prerequisites:** RM 1000 or GTRS 6000; and BF 1001.

**Requirements:** Daily readings, daily discussions, a presentation, a final paper.

**Instructor:** D. Driver

#### NT 3125 Gospel of Mark: The Forgotten Gospel (S-18)

##### 1 credit

Mark's Gospel, one of the most exciting and intriguing of ancient Christian documents, was neglected for many centuries of Christian history. As the emerging Christian church looked consistently to Matthew for its instruction, no commentary on the Gospel of Mark appeared until the turn of the sixth century. Mark's Gospel has been well described by B. D. Schildgen as "present but absent." Yet, as far as we know, it was Mark who invented the literary form, which we call gospel and Matthew and Luke relied heavily upon his version of the good news of Jesus the Christ. Moreover, Mark writes about Jesus with a great human realism that Matthew and Luke often omit or tone down. The result is an exciting account of the Way of Jesus as the Way to Victory. This course explores key features of Mark's distinctive theological perspectives in areas such as Christology, the Jerusalem Temple, and discipleship. We will also explore how the Gospel of Mark may be used and interpreted within the church today.

**Prerequisites:** RM 1000 or GTRS 6000; and BF 1002.

**Requirements:** Participation, short papers, report.

**Instructor:** J. Campbell

**PT 2134 Introduction to Dynamic Pastoral Psychotherapy (S-18)****1 credit**

The reality is that those in ministry do a great deal of frontline, acute care. This care possesses a therapeutic quality. This course will look at many of the emotional issues that pastors regularly encounter in the lives of those with whom they minister. The course is designed to examine the scope of therapeutic practice that naturally falls to pastors. It will look realistically at what spiritual care practitioners can competently offer in the way of appropriate interventions. Over the two weeks participants will be invited to combine the central elements of the psychotherapeutic process such as the establishment of a therapeutic covenant, transference implications, pastoral diagnosis and the central dynamic sequence with closed-circuit video practice/supervision.

Students will be introduced to many of the primary tenets of Dr. Habib Davanloo's Intensive Short-Term Dynamic Psychotherapy. These principles, that have their foundation in a classical understanding of the nature of suffering, will be amalgamated with an exploration of personality theory, forgiveness, empathy and character change. It is a course predicated on a deep appreciation of the human spirit's capacity for resilience.

**Prerequisites:** None, although Pastoral Foundations would be an asset. Participation in this course is contingent on a screening interview with Dr. Clarke.

**Requirements:** The course will run in the morning and three afternoons in each of the two weeks of the course. During the first week the afternoon sessions will be on Wednesday, Thursday and Friday and on Tuesday, Wednesday and Thursday of the second week. The afternoon sessions will run from 1:15 to 3:00. As a result of this extra class time, the readings will be limited and the assignments will be short.

**Instructor:** J. Clarke

**PT 2502 United Church Worship (S-18)****1 credit**

This course will serve as introduction to the history, theology, and practices of Christian public worship, with particular reference to liturgical traditions within The United Church of Canada, especially noting Eucharistic and baptismal praxis. Biblical, theological and pastoral dimensions will be explored. This a required course for United Church students seeking to earn Testamur.

**Prerequisites:** None.

**Requirements:** Readings, class presentations, short papers, and tutorials.

**Instructor:** F. Graham

**PT/ST 3138 Preaching Hope within Crisis and Change (S-18)****1 credit**

Participants will have the opportunity to develop preaching content and styles that emphasize hope and grace. Special reference will be made to the contribution of Dietrich Bonhoeffer as a theological resource. (This course fulfills the United Church requirement for an advanced preaching course.)

**Prerequisites:** RM 1000 or GTRS 6000 (Fall Term); and PF 1002 (or another preaching course).

**Requirements:** Full informed participation at seminars; written peer evaluations; preparing and preaching two sermons in class; one short essay or a written review of four sermons.

**Instructor:** R. Fennell

*This course includes an arts component (e.g. visual, literary, performing) of at least 20% of the course grade.*

## Fall Term 2018 Elective Courses

### ET 2102 Sexual Ethics (F-18)

#### 1 credit

Christians profess to love God in soul, mind and body, a way of life expressed *in the flesh*. And yet, sex talk is still largely taboo, something to be avoided, despite the sexual explicitness of much contemporary media. Can the naked body still bear religious meaning after being anatomized in medicine and pornography? How does sexuality express “the body’s grace”? To explore these and other questions, the course considers sexual identities and selected issues regarding sexual practices. The course begins with a critical examination of the limits and possibilities of various sources (text, tradition, experience and reason) for ethical norms for sexual practice and identity. The next part of the course concentrates on social and biological factors that affect the ways in which we understand our bodies. The following section examines various ethical arguments regarding sexual practices, including monogamy, celibacy, and ‘casual’ sex. The final section of the course focuses on sex work, pornography, cybersex, and concludes with questions about redeeming pleasure.

**Prerequisites:** None.

**Requirements:** Critical questions, seminar, short essay, creative project.

**Instructor:** A. Faber

*This course includes an arts component (e.g. visual, literary, performing) of at least 20% of the course grade.*

### CH 2502(Int) United Church History (F-18)

#### 1 credit

This course undertakes chronological and thematic studies of the origins and continuing life of The United Church of Canada, including social and ecclesiological issues. This a required course for United Church students seeking to earn Testamur.

**Prerequisites:** None.

**Requirements:** TBA

**Instructor:** R. Bartlett

*This course is offered via the internet.*

**HB 2201 Beginning Biblical Hebrew I (F-18)****1 credit**

An introduction to the basic principles of biblical Hebrew with emphasis on morphology, phonology, and syntax, this course is for students who want to study the Old Testament in Hebrew. We will learn basic Hebrew grammar, develop a rudimentary biblical Hebrew vocabulary, and read the Hebrew Bible with an eye toward interpretation of the Bible in the Church. (This course is open to undergraduate students from other universities. Please contact the AST Registrar to enroll as a Letter of Permission student.)

**Prerequisites:** None.

**Requirements:** Weekly assignments and in-class work, regular vocabulary quizzes, one or two longer interpretive exercises.

**Instructor:** D. Driver

**NT 3131(Hyb) Luke-Acts: One Narrative in Two Parts (F-18)****1 credit**

The books of Luke and Acts tell one story in two parts and the two are meant to be read as one. The unity between Luke's Gospel and Acts can be seen in three ways: geographically (Luke-Acts is a strongly Jerusalem-centered narrative), thematically (Luke-Acts is about reversal), and theologically (the baptism of the Holy Spirit, the Great Commission, and the resurrection are the three primary concerns). This course explores these connections in light of the cultural context of Luke-Acts.

**Prerequisites:** RM 1000 or GTRS 6000 (Fall Term); and BF 1002.

**Requirements:** Participation, papers.

**Instructor:** J. Campbell

*This is a hybrid course for which students are required to attend on campus or in the virtual online classroom in real time according to the AST Timetable of courses.*

**PT 2148 (Int) Famous and Infamous Women of Faith (F-18)****1 credit**

Faithful women throughout the history of the church have shared their wisdom and made a significant impact. Some faced great persecution but stood firm against all odds to teach, preach, speak and serve. What can we learn from these women for our own leadership in ministry today? How can we harness their powerful witness to bring their wisdom and strength to bear on the churches we serve?

**Prerequisites:** None.

**Requirements:** Online learning modules with readings; video lectures; group discussion and short written assignments.

**Instructor:** S. Willhauck

*This course is offered via the internet.*

**PT 2152 Leading Change with Creativity and Courage (F-18)****1 credit**

Change is a natural occurring phenomenon. Churches can passively wander into the future, or they can be dynamic participants in the creation of a world that is indelibly richer because of their presence. The course will examine the nature of change. It will also explore how leaders can facilitate change and how they undergo change through the process of leadership. Relying on principles of experiential learning, this course will expose students to various change theories and underlying theological presuppositions that inform such principles, as well as guide students through the process of leading adaptive change within congregations. It is reasonably easy to lead and facilitate change when all is well with the world. The course will look at leading and changing during difficult times.

**Prerequisites:** None.

**Requirements:** Readings, metaphor-based paper, change memoir, consultations, site visit, final proposal for changing a congregation.

**Instructor:** D. Csinos

**PT 3149 Dying, Death and Grief (F-18)****1 credit**

Everyone in pastoral ministry will walk with the dying, bury the dead and sojourn with those who grieve. These may seem like terms that have been with us since the beginning of time but the reality is that the landscape of all three is changing dramatically. On June 16, 2016 Bill C-16 on medically assisted death received royal assent. Under certain circumstances, Canadians can now legally choose to end their lives. While many can choose to die, an increasing number of people are making death a private observance (if observed at all). While we have seen an increase in society's understanding of grief in general, grief remains a vast and often misunderstood territory. This course will examine also suicide, trauma, complex grief and resilience.

**Prerequisites:** RM 1000 or GTRS 6000 (Fall Term); and PF 1001 or permission of the instructor.

**Requirements:** The course consists of weekly readings, theological analysis of two or more course related phenomena and a research paper.

**Instructor:** J. Clarke

*This course includes an arts component (e.g. visual, literary, performing) of at least 20% of the course grade.*

**ST 3120 Jesus in Text and Image (F-18)****1 credit**

What do imaginative portraits of Jesus offer for theological understandings of Jesus the Christ? This question animates the course as we read Colm Tóibín's literary portrait of Jesus, *The Testament of Mary* (2012), and selections from Tarif Khalidi's (ed. and trans.) *The Muslim Jesus: Sayings and Stories from Islamic Literature* (2001) along with chapters from Kathryn Tanner's *Christ the Key* (2010), William Placher's *Jesus the Savior* (2001), Marit Trelstad's *Cross Examinations: Readings on the Meanings of the Cross Today* (2006), and Rowan Williams' *Christ on Trial* (2000). We also explore visual representations of Jesus in film and art, including Alice Guy's 1906 silent film, *The Birth, the Life and the Death of Jesus*, *The Gospel of St. Matthew* (Pasolini), *Jesus Christ Superstar* (Jewison), *Jesus of Nazareth* (Zefferelli), *Jesus of Montreal* (Arcand), Matthias Grünewald's Isenheim altarpiece, *Hans Holbein's The Body of the Dead Christ in the Tomb*, and *Salvador Dali's Christ of Saint John of the Cross*.

**Prerequisites:** RM 1000 or GTRS 6000 (Fall Term); and TF 1000.

**Requirements:** Critical questions, seminar, short essay, creative project.

**Instructor:** A. Faber

*This course includes an arts component (e.g. visual, literary, performing) of at least 20% of the course grade.*

**ST/CH 2107 Anglican Theology: Roots and Branches (F-18)****1 credit**

This is an introductory course in Anglican theology. It acquaints course participants with key Anglican writings in their historical context. It also offers them an overall perspective on the major developments within Anglican theology from the 16th century to the present. It gives special attention to the ongoing discussion about the roles of Scripture, tradition, reason, and experience in relation to each other, and considers claims about their authoritative status for Anglican Theology.

**Prerequisites:** None.

**Requirements:** Weekly participation assignments; essay preparation assignments; and term essay.

**Instructor:** P. Friesen

**ST/CH 2134(Hyb) Early Christian Thought (F-18)****1 credit**

This course has two aims. First it offers an introduction to the core story of Christianity during its first 500 years. This core story involves the emergence of central doctrines from a plurality of theological interpretations. As such, this course will explore early Christian perspectives on the nature of Christ (Christology) the functioning of texts (Scriptural Interpretation) the Triune procession of divine Being (the doctrine of the Trinity) and the shape of the community called into relationship through this procession (that is, the Church).

The second aim of this course is to critically evaluate the modes of thinking we find in the early Church. We will ask "What aspects of early Christian thought might we see as being overly saturated by the social and political environment of the time?". We will also explore, however, what aspects of early Christian thought may cause us to call into question normative concepts within our current context. Early Christian thought incorporates radical critiques of violence, wealth, and individualism and we will be challenged by it as we in turn challenge its seeming tolerance of patriarchy and the oppression of conceptual otherness.

**Prerequisites:** None.

**Requirements:** Weekly, short (1 page) reflection (20%). Informed participation in class discussion (15%). Mid-term essay (1500-3000 words) (20%). Class presentation of, and discussion on, the mid-term essay (15%). Final essay (5000 words) (30%).

**Instructor:** D. Deane

*This is a hybrid course for which students are required to attend on campus or in the virtual online classroom in real time according to the AST Timetable of courses.*

## Winter Term 2019 Elective Courses

### ET 2106(Int) Introduction to Christian Ethics (W-19)

#### 1 credit

This course will introduce participants to the methods and practices engaged in the field of ethics. Case studies will be key modes of exploring the issues and dynamics involved in ethical discernment and leadership.

**Prerequisites:** None.

**Requirements:** TBA

**Instructor:** TBA

*This course is offered via the internet.*

### HB 2202 Beginning Biblical Hebrew II (W-19)

#### 1 credit

A more detailed study of Hebrew grammar and syntax through the reading of selected biblical texts, this course is designed as a continuation of HB 2201. For a complete introduction, students will continue through two semesters of study. In the second semester emphasis will fall on less regular paradigms (learned inductively) and more complicated syntax. The basic goal of the entire course is for students to become proficient in the rudiments of biblical Hebrew, sufficient for the independent reading of biblical books. (This course is open to undergraduate students from other universities. Please contact the AST Registrar to enroll as a Letter of Permission student.)

**Prerequisites:** HB 2201 and BF 1001 (or equivalent).

**Requirements:** Weekly assignments and in-class work, regular vocabulary quizzes, annotated translations of three or four chapters from the Bible.

**Instructor:** D. Driver

### HB 3116(Int) Ecclesiastes (W-19)

#### 1 credit

In this course Ecclesiastes will be studied in the context of the Writings and other wisdom literature, and in connection with the book's reception history. By the end of the course students should be able to: understand the basic shape of the Writings and, within that collection, books classified as wisdom literature; give examples of extra-biblical parallels to wisdom literature; situate Ecclesiastes relative to other Solomonic literature; characterize some ancient and modern commentaries on Ecclesiastes; articulate a few of the major interpretive options in reading Ecclesiastes; defend their own readings of the book in writing, with detailed textual support.

**Prerequisites:** RM 1000 or GTRS 6000 (Fall Term); and BF 1001.

**Requirements:** Weekly readings, weekly discussions, a creative presentation, a final paper.

**Instructor:** D. Driver

*This course includes an arts component (e.g. visual, literary, performing) of at least 20% of the course grade.*

*This course is offered via the internet.*

**NT 3117(Int) Paul's Letters to the Galatians and Ephesians (W-19)****1 credit**

This course will study the major literary, theological and exegetical issues in the epistles of Galatians and Ephesians. These two documents represent the two sides of Pauline theology and raise for readers important theological and interpretive issues in the early church and in our churches today. They are both important and influential letters in the history of the church and the study of Paul and exercise great influence in New Testament studies and Christian theology, hermeneutics and liturgy today. Preaching from these epistles will also be a subject for discussion each week.

**Prerequisites:** RM 1000 or GTRS 6000 (Fall Term); and BF 1002. Greek encouraged but not required.

**Requirements:** Class preparation, reports, and major paper.

**Instructor:** D. MacLachlan

*This course is offered via the internet.*

**PT 2128(Int) Theologies of Play: Creative Play in Pastoral Ministry (W-19)****1 credit**

Play and creativity are not simply what we do when we have extra time on our hands, but integral to the practice of ministry. The capacity to deploy imagination and play is inherently within us, and this course explores how to connect with our creative play in our own callings as people of God. Our exploration of Christian theologies of play will take us into the thought of structuralist, post-structuralist and phenomenological understandings of play and imagination, including the work of Hans-Georg Gadamer, Karl and Hugo Rahner, Paul Ricoeur, D.W. Winnicott, Jurgen Moltmann, Brian Sutton-Smith, Jean Piaget and Jerome Berryman and others. We will engage in pastoral theological reflection on the nature and source of creativity as well as its contribution to the practice of ministry, including pastoral care, counseling, and education.

**Prerequisites:** None.

**Requirements:** Learning Modules reading and discussion; journal and short written assignments

**Instructor:** S. Willhauck

*This course includes an arts component (e.g. visual, literary, performing) of at least 20% of the course grade.*

*This course is offered via the internet.*

**PT 2172(Int) Gender and Ministry (W-19)****1 credit**

How does gender matter in the practice of ministry? What is the function of gender in the theological thinking of the church? To explore these questions and others related to the role of social location in pastoral theology, this course will examine biblical, historical and theological sources on perceptions and roles of women and men and transgendered(ing) persons in the church. This course, reflects the issues and concerns of women, men and the LGBTQ community serving together in ministry. We will address such topics as 1) the debate on gender differences; 2) how various feminist theologies (womanist, *mujerista*, *minjung*, etc.) inform practice; 3) ordination and the authorization of women's ministries, the "stained glass ceiling"; and 4) how to minister with all people in a way that is liberating, empowering, and consistent with Christian discipleship and community.

**Prerequisites:** None.

**Requirements:** Online learning modules with reading, discussion and short written assignments.

**Instructor:** S. Willhauck

*This course is offered via the internet.*

**PT 2178(Hyb) Managing and Leading Non-Profits (W-19)****1 credit**

This course will give participants awareness of and skills for the tasks needed in offering leadership in the non-profit sector, including churches. Topics may include defining mission and vision; introducing change; working with volunteers; managing conflict; reading financial statements and drafting budgets; marketing; planning and program development. Students from other universities are welcome to enroll in this course, as are Continuing Education participants.

**Prerequisites:** None.

**Requirements:** TBA

**Instructor:** TBA

*This is a hybrid course for which students are required to attend on campus or in the virtual online classroom in real time according to the AST Timetable of courses.*

**PT 3138 Homiletical Theology for Vibrant Faith (W-19)****1 credit**

This advanced course in preaching will explore how proclaiming the gospel leads to revitalized theological thought and practice within the minister, the congregation, and the wider world. By investigating the preaching task through the lens of the emerging field of homiletical theology, students will not only discover how to communicate theologically through sermons and homilies, but also how the act of preaching is itself a form of theological construction. Students will experiment with traditional and innovative methods of preaching that will help them better understand what this gospel message is that they are proclaiming and how to go about sharing the message in order to catalyze vibrant, living faith among faith communities and the broader world in which they minister. (This course fulfills the United Church requirement for an advanced preaching course.)

**Prerequisites:** RM 1000 or GTRS 6000 (Fall Term); and PF 1002.

**Requirements:** TBA

**Instructor:** D. Csinos

**PT 3150(Hyb) Emotions (W-19)****1 credit**

We live in an increasingly reactive society, one that is held hostage by anxiety and fear. This course is about turning that tide. Over our twelve weeks together we will to an appreciation of our emotive world and that occupied by others. We will roll up our sleeves and wrestle with feelings such as grief, guilt and love. The course will examine how and why people defend against the experience of emotional closeness and how such defensiveness can cripple people and the various communities of which they are a part. As a class, we will explore the language, colour, texture and most importantly the experience of emotions. At the heart of our journey will be a strengthening of the divine thread that unifies the human fabric. Topics that fall under scrutiny include, anger, empathy, transference, projection and joy.

**Prerequisites:** PF 1001 or the permission of the course instructor.

**Requirements:** The course consists of weekly readings, an art project, the development of a glossary of twenty emotion-related terms and a research project.

**Instructor:** J. Clarke

*This course includes an arts component (e.g. visual, literary, performing) of at least 20% of the course grade. This is a hybrid course for which students are required to attend on campus or in the virtual online classroom in real time according to the AST Timetable of courses.*

**ST 3102(Int) United Church Doctrine (W-19)****1 credit**

An in-depth study of the sources, norms, and content of doctrine within The United Church of Canada, with a special emphasis on ecclesiology, Christology, and the sacraments. This is a required course for students seeking ordination in The United Church of Canada.

**Prerequisites:** RM 1000 or GTRS 6000 (Fall Term); and TF 1000.

**Requirements:** TBA

**Instructor:** R. Bartlett

*This course is offered via the internet.*

**ST/CH 3100(Hyb) The Holy Spirit (W-19)****1 credit**

This course explores the doctrine of the Holy Spirit. We look at the Holy Spirit in scripture and in the writings of the Church Fathers. We explore how a theology of the Holy Spirit informs how we understand the moral life, how we preach, how we shape worship, and how we pray. As such the course looks to scripture and tradition but is focused on how the doctrine of the Holy Spirit can shape the lived reality of 21st century ministry.

In addition to traditional forms of academic expression, students will have the option to develop their pneumatology (theology of the Holy Spirit) using art forms in keeping with their gifts (written word, music, visual art etc.).

**Prerequisites:** RM 1000 or GTRS 6000 (Fall Term); and TF 1000.

**Requirements:** Essays or reflections and art projects.

**Instructor:** D. Deane

*This course includes an arts component (e.g. visual, literary, performing) of at least 20% of the course grade. This is a hybrid course for which students are required to attend on campus or in the virtual online classroom in real time according to the AST Timetable of courses.*

*Registration Notes: 15 campus students maximum; online student registration not restricted.*

**ST/HB 3101(Hyb) The Eucharist in Ecumenical Perspective (W-19)****1 credit**

It is a painful irony that the Eucharist, once the form and instrument of Christian unity, has become a point at which Christian division and brokenness is most visible. Why is this so? Can the Eucharist once again serve as an engine and sign of Christian unity? And, if so, how? This course provides a space in which students can ask these questions and begin to shape responses. It does so by offering an account of the problem's history and scope, and a set of biblical and theological resources for the engagement of Eucharist theology in an ecumenical setting.

The course has three distinct sections. First, we will explore the Eucharist through the lens of scripture. Second, we will offer an engagement with some key voices in Christian tradition. Finally, in the third section of the course, we will facilitate an ecumenical conversation about the role of the eucharist in the life of the Church. This conversation will be informed by the scriptural and traditional lenses we have engaged in sections one and two.

**Prerequisites:** RM 1000 or GTRS 6000 (Fall Term); and BF 1001 and TF 1000.

**Requirements:** Essays and short reflections.

**Instructor:** D. Deane and D. Driver

*This is a hybrid course for which students are required to attend on campus or in the virtual online classroom in real time according to the AST Timetable of courses.*

**Internet and Hybrid Courses for 2018-2019 (See above for course titles and descriptions.)**

*Students must have an up-to-date computer and high-speed internet access to take online courses and to access online study/research resources. Students must be familiar with current technology in order to make full use of the AST Library on and off campus. We encourage you to take technology training.*

Internet courses are normally offered using Brightspace, a comprehensive asynchronous education technology platform.

Hybrid courses may be taken on campus in the classroom, or online in real time as the classroom group is meeting.

**Note: Summer Distance MDiv students may take internet and/or hybrid courses.**

Fall 2018 Internet: CH 2502(Int), GS 3000B(Int), PT 2148(Int), SMP 1000A(Int), SMP 2000A(Int), SMP 3000A(Int), and SMP 4000A(Int).

Fall 2018 Hybrid: GTRS 6000(Hyb), NT 3131(Hyb), and ST/CH 2134(Hyb).

Winter 2019 Internet: ET 2106(Int), HB 3116(Int), NT 3117(Int), PT 2128(Int), PT 2172(Int), SMP 1000B(Int), SMP 2000B(Int), SMP 3000B(Int), SMP 4000B(Int), and ST 3102(Int).

Winter 2019 Hybrid: GTRS 6000(Hyb), PT 2149(Hyb), PT 2178(Hyb), ST/CH 3100(Hyb), and ST/HB 3101(Hyb).

*Please note that registration priority for internet and hybrid courses will be given to Summer Distance MDiv students.*

## Clinical (Supervised) Pastoral Education

### PT 3901 and PT 3902

AST in conjunction with the Canadian Association for Spiritual Care (CASC) provides unique clinical educational experiences for students. Clinical Pastoral Education (CPE) is offered in accredited health care settings. The educational methodology is based on praxis pedagogy. Students work closely with patients and staff in a variety of health care settings. They then analyze and theologically examine the experience.

Contained within Clinical Pastoral Education are two essential education objectives. First, the chaplain-intern has an opportunity to practice pastoral ministry. Second, the intern will be expected to master a body of technical skills and academic material related to their role as a professional and a member of a health-care team. This body of material is available through seminars, clinical case conferences, directed reading and interaction with thoughtful and experienced resource people.

Clinical Pastoral Education falls in the area of electives in pastoral theology. It is a course of intensive theological and interpersonal study and skills development set within a variety of institutional settings. Each accredited teaching site coordinates units of CPE.

One basic unit of CPE is valued at two academic credits. A unit consists of 400 clinical hours; divided among direct service, supervision, clinical presentations, didactic seminars and peer group work. Clinical Pastoral Education grounds students in the lived experience of individuals, relational units and institutions. It is out of these experiences that students are challenged to hone their skills and ask critical questions of themselves and their world while forming their identity as practitioners of spiritual care. One CPE unit must be taken from the designated pastoral complement of electives.

All CPE units registered for credit through AST will form part of a student's academic record. **CPE units will be designated as PT 3901 or PT 3902 on a transcript for the term in which the unit is completed.**

Students who complete a CPE unit for credit through an accredited theological school outside the Atlantic Region may request that AST receive the credits in transfer as per AST's Transfer of Credits into AST policy. Students who seek to transfer CPE credits to AST must provide a transcript from the authenticating professional school. Only CPE units completed within ten years prior to the request for credit transfer will be considered for authentication by AST.

AST will issue credits for authentication of CPE units completed at an appropriate CPE institution. A fee of \$100 per credit authenticated will be charged by AST in addition to required fees.

Credits for CPE included in AST's determination of a student's status as full-time or part-time for student loan purposes are subject to the student loan specifications.

## Academic Assessment

### Categories of Students

A “**Regular Student**” is one who is a registered student in a Degree or Graduate Certificate Program, either full or part-time.

A “**Special Student**” is a student who meets graduate studies admission requirements, is admitted to study at the graduate level at AST, but is not admitted to a graduate degree or certificate program. Special Students may register for up to 5 credit courses. Before enrolling for a sixth course, a Special Student is normally expected to apply to a graduate program.

A “**Letter of Permission Student**” is a student from another university who has the permission of her/his university to take a course or courses at AST for credit and have them counted in a program at the student’s home university.

Students enrolled in a program at AST must obtain a Letter of Permission from the Registrar to take courses outside AST for credit in their program. Permission will be granted only for courses offered at the Master’s level or higher. Letter of Permission request forms are available at the Registrar’s Office.

An “**Adult Education Certificate Student**” is a student registered in the Adult Education Certificate in Theological Studies Program.

An “**Adult Education Denominational Student**” is a student registered in the adult education section of a denominational program course and has been given permission by the Academic Dean and Formation Director to attend a denominational course. Adult Education Denominational Students receive a grade but no academic credit.

An “**Auditor**” is a student properly admitted and registered in a credit course or non-credit course, but is not seeking credit for the course. An auditor must fulfill the class preparation and participation requirements of the course and have the permission of the course instructor to audit the course.

A “**Continuing Education Participant**” is a person who has registered for and participates in a Continuing Education program or course at AST. Continuing Education participants do not receive academic credit for their participation, and their participation is not recorded on a transcript.

### Evaluation and Assessment at AST

AST has a responsibility to the student, to the churches, to the academy, and to society at large to evaluate and assess a student’s academic performance, his/her personal maturity, and professional skills relevant to the qualification sought.

The admissions procedures of AST include gathering some evaluative material which forms part of a student’s file while at AST. In some cases, church procedures produce evaluative material which is sent to AST and included in a student’s file.

Course names and final marks and pertinent registrarial notes only appear on a student’s official academic record.

Academic, professional and personal evaluations as appropriate appear on the standard evaluation forms for Supervised Field Education and Clinical Pastoral Education.

The Faculty Council considers a student's academic, personal or professional development at its regular meetings. Full-time faculty gather at a special meeting each term to share perceptions and concerns (when appropriate) about each student at AST. Concerns raised in this evaluation are communicated to the student by his or her Faculty Advisor.

From time to time, in classes and in other settings, there may be less formal evaluation, including peer evaluation of academic, personal and professional progress and qualities. There are also evaluations and assessments of candidates for ordination required, sponsored or conducted by the candidate's denomination.

AST reserves the right to require a student to undertake additional assessment and evaluation as deemed appropriate to the qualifications sought for admission or continued registration at AST. AST may require evaluations or courses (including remedial work) as appropriate in order for a student to continue in studies at AST.

Students are given an opportunity in each course and at other times to evaluate the course and instructors, the curriculum and other programs offered by AST. Students are also represented on the Senate Curriculum Committee.

### **Grading System for AST Courses**

At the outset of each course, the instructor defines its objectives, requirements and the basis of evaluation in the syllabus. Final marks and composite marks are designated according to letter grades with corresponding values as delineated by the following schema. It contains the letter grade, percentage equivalent, grasp of the subject matter and a description of the student's overall performance in the course.

**A+ (94-100) 'Exceptional'** A superior performance with consistent evidence of a comprehensive, incisive grasp of all aspects of the subject matter; a very wide knowledge base; insightful critical evaluation and analysis of the material; an exceptional capacity for original, creative, and/or logical thinking; an exceptional ability to organize, analyse, synthesize, and to express thoughts fluently.

**A (87-93) 'Outstanding'** A comprehensive grasp of the subject matter, outstanding evidence of original thought; sound critical evaluation of the material; an excellent ability to organize, analyse, synthesize and to express thoughts; mastery of an extensive knowledge base.

**A- (80-86) 'Excellent'** All the qualities of a B-level performance and an excellent capacity for original, creative, and/or logical thinking; excellent ability to organize, analyse, synthesize, and integrate ideas; broad knowledge base in the subject matter.

**B+ (77-79) 'Good'** A good performance with substantial knowledge of the subject matter; a very good understanding of the relevant issues; familiarity with relevant literature and techniques; good ability to organize, analyse, and examine the material in a constructive and critical manner.

**B (73-76) 'Acceptable'** A generally adequate performance with a good knowledge of the subject matter; a fair understanding of relevant issues; some ability to work with relevant literature and techniques; some ability to develop solutions to difficult problems related to the subject material.

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**B- (70-72) 'Marginally Acceptable'** Some familiarity with the subject material; some understanding. Satisfactory understanding of relevant issues; attempts to solve moderately difficult problems related to the subject material in a critical and analytical manner are only partially successful.

**C (60-69) 'Unsatisfactory'** A C grade indicates unsatisfactory academic performance. At the discretion of the instructor, supplemental work may be negotiated to upgrade the mark to a B range. A student may carry two C grades without penalty in all courses except Foundations Courses, Supervised Field Education, Supervised Ministry Practicum and the Graduate Project. In these courses, a minimum grade of B- is required to graduate. A student who receives a C in a Foundation course must repeat the course to achieve a B- or better, and cannot use the C grade to meet prerequisite requirements for advanced courses. If the student repeats one of these courses and receives a B- or better, the previous C grade remains on the transcript and is counted toward the total of unsatisfactory grades that may lead to academic dismissal. Credit will be given only once for any course. (See Policy on Unsatisfactory Academic Performance in the "Academic Policies and Regulations" section later in this Calendar.)

**F (0-59) 'Failure'** Student has not grasped subject matter; does not understand issues involved; cannot work with relevant literature. (See Policy on Unsatisfactory Academic Performance in the "Academic Policies and Regulations" section later in this Calendar.)

**P 'Pass'** Credit awarded, but no mark assigned.

**SP 'Successful Participation'** Successful participation and completion of requirements of an ongoing course, but no credit or mark awarded.

**W 'Withdrew'** This designation indicates that the student has withdrawn from a course after the last day to make course changes and by the deadline to withdraw from courses as set out in the Academic Dates. There is no academic penalty associated with this designation.

**WF 'Withdrawal Failure'** This indicates that the student withdrew from the course after the deadline for withdrawal and did not complete the requirements for the course.

**INC 'Incomplete'** This designation indicates that an appropriate extension has been granted by the instructor in accordance with the Late Submission of Assignments Policy. The designation "INC" is a temporary designation. When the allowable extension has expired, this designation will be converted to a final letter grade.

**FP 'Failure due to Plagiarism'** A student will receive this grade only after proven incident(s) of plagiarism in a course.

## Academic Policies and Regulations

The following academic policies and statements are listed in alphabetical order. They are a summary only of policies governing academic life at AST. For further information or clarification please consult the Student Handbook or contact the Registrar's Office.

### **Aegrotat Standing**

Aegrotat Standing indicates that a student has gained credit (but not a mark) for a course without having completed all course requirements due to ill health.

**Conditions:** The student must have completed at least one-half of the course in the applicable academic term. The instructor must judge on the basis of performance that the student has fulfilled the minimum requirements for a pass in the course. Aegrotat Standing is given only for reasons of ill health. Certification in writing is required from an appropriate health professional: (a) of illness, and (b) that completion of the remaining required work would be inadvisable. Aegrotat Standing may not be given for more than 5.5 credits. Request for Aegrotat Standing is made to the Academic Dean. Aegrotat Standing is noted on a student's academic record by the notation "Aegrotat" under the grade column, and appropriate credit noted under the credit column.

**Procedure:** Students who wish to receive Aegrotat Standing for a course or courses must submit a letter addressed to the Academic Dean requesting Aegrotat Standing. The letter must list the course or courses for which Aegrotat Standing is requested, clearly state the basis for the request, and include as an enclosure the original certification in writing from an appropriate health official confirming the student's illness and that completion of the remaining course work would be in advisable. *The student's letter of request for Aegrotat Standing is to be addressed to the Academic Dean and submitted to the Registrar no later than the last day of the applicable term.*

If the Academic Dean is satisfied with the student's request, the Academic Dean will consult with the course instructor. If the course instructor judges that the student has completed at least one-half of the course and that on the basis of performance the student has fulfilled the minimum requirements for a pass in the course, the Dean will authorize the course instructor to enter "Aegrotat" for the student on the Course Grading Report form for the course and submit this form to the Registrar. The Registrar will enter "Aegrotat" in accordance with the Course Grading Report form.

### **Appeal of Academic Decision**

Students may appeal an academic decision according to this policy. A copy of this policy is available in the Student Handbook and at the Academic Office.

### **Appeal of Final Marks Policy**

The Senate policy on the appeal of final marks outlines the appeal process and procedures. Students are expected to consult directly with the course instructor as the first step in any appeal of marks. (See the Student Handbook for a complete copy of this policy.)

**Attendance Policy**

In all courses 100% attendance at all classes or related events is expected. Instructors have the right to require students with cumulative absence totalling one-sixth of the course (two weeks or equivalent) to demonstrate a grasp of the material missed. Grades for participation will be reduced for those students who are consistently late or who miss classes. Advance notice of absence from class to the instructor is expected of all students in a course.

**Audio or Videotaping Policy**

In general, no audio or videotaping of classes and discussion groups, common worship, denominational worship, and other campus events is permitted without explicit permission from the parties involved. Different regulations may apply to outside persons or groups given permission to use AST facilities, including the Chapel.

**Audit Policy**

An auditor is a student enrolled in a course who is not seeking credit for the course. An auditor must meet all the admission requirements of regular students. Admission to a course as an auditor, and the number of auditors admitted to a given course, is at the discretion of the instructor. The complete policy on auditing of classes is available from the Registrar's Office.

See "Course and Program Changes" for deadlines to change course registration from audit to credit and from credit to audit.

**Mobile Phones and Devices Policy**

It is expected that all mobile phones and devices be turned off in classes, meetings, library and chapel services. If emergency calls are anticipated, groups are to be informed in advance. Those receiving calls are expected to leave the area to respond.

**Course Changes and Course Withdrawals**

All course changes (adding or withdrawing) other than those recorded on the Course Indicator Form must be made through the Course Leave and Enter Form (available from the Registrar's Office and on the AST website).

Students who register late for courses are responsible for the full tuition and associated fees for the course. (See Academic Dates.)

The last day a student may withdraw from a Fall or Winter Term course and receive a notation "W" on her or his academic record is 30 days prior to the last day of classes. Withdrawal after that deadline will result in a "WF" for a grade.

The last day a student may withdraw from a Summer Term course and receive a notation of "W" on her or his academic record is by 5:00 p.m. on the 7th day of class of a Summer Term course. Withdrawal after the 7th day of class of a Summer Term course will result in a "WF" for a grade.

### Course Withdrawal and Refund Schedule (2018-2019)

Tuition is refunded based on the following schedule:

#### *June 18 to July 27, 2018*

<b>Number of Classes*</b>	<b>Tuition Refund</b>	<b>Final Grade</b>
Classes 1 – 3	100%	N/A - course removed from registration
Classes 4 – 5	50%	W ("W" is not an academic penalty)
Classes 6 – 10	0%	WF (Withdrawal Failure)

(\*Based on standard 3-hour class schedule.)

#### *September to December 2018*

<b>Dates</b>	<b>Tuition Refund</b>	<b>Final Grade</b>
Until Sept 25	100%	N/A - course removed from registration
Sept 26 – Oct 19	50%	W ("W" is not an academic penalty)
Oct 20 – Nov 13	0%	W ("W" is not an academic penalty)
Nov 14 – Dec 10	0%	WF (Withdrawal Failure)

#### *January to April 2019*

<b>Dates</b>	<b>Tuition Refund</b>	<b>Final Grade</b>
Until Jan 25	100%	N/A - course removed from registration
Jan 26 – Feb 15	50%	W ("W" is not an academic penalty)
Feb 16 – Mar 7	0%	W ("W" is not an academic penalty)
Mar 8 – April 5	0%	WF (Withdrawal Failure)

#### *September 2018 to April 2019 (Full-Year Courses)*

<b>Dates</b>	<b>Tuition Refund</b>	<b>Final Grade</b>
Until Sept 25	100%	N/A - course removed from registration
Sept 26 – Jan 25	50%	W ("W" is not an academic penalty)
Jan 26 – April 5	0%	WF (Withdrawal Failure)

Exceptions to this withdrawal and refund schedule may be granted for reasons of health and/or other substantial reasons with the approval of the Academic Dean. If an exception is desired, students must make a request to the Registrar in writing. This request be submitted with the Course Leave and Enter Form. A medical certificate may be required.

Students who have an outstanding balance owing to AST will not be permitted to register for subsequent courses until the outstanding balance is paid in full. Please ensure that your account is settled with the Business Office at the end of each term.

### **Course Changes – Audit to Credit and Credit to Audit**

Course registration changes from audit to credit must be made by the last day for course changes as set out for the term in the list of dates for the current Academic Year (usually three weeks after the first day of classes in the term). The student will be responsible for the appropriate tuition fee for the change from audit to credit at the time of change of registration. Course registration changes from credit to audit must be made 30 days prior to the last day of classes in the term (or the 7th day of a Summer Term course). In this case, tuition will not be refunded. Course changes from audit to credit and/or credit to audit must be made using a Course Leave and Enter Form (which available from the Registrar's Office and on the AST website) and approved by the student's Course Instructor and Faculty Advisor.

**Course/Credit Overload**

Students who wish to register in more than five credits per term, either for credit or as an auditor, must seek and receive the permission of the Faculty. Students seeking an overload must submit to their Faculty Advisor a request in writing and include the reasons for taking extra courses. The Faculty Advisor will bring the student's request to the Faculty. Requests must be received before the term in question begins.

**Deadline for Completion of the Requirements for a Degree or Certificate**

Students must complete all requirements for a degree no later than forty-eight hours before the meeting of Senate which approves candidates for degrees in the spring of intended graduation.

**Directed Study**

Directed Studies are meant primarily to provide course credits needed by AST students who, in their final year of studies, require certain courses to graduate. A secondary purpose of Directed Studies is to permit AST students to pursue an area of research that is not normally covered by the AST curriculum. A Directed Study can be developed in conjunction with a special learning opportunity such as attending a conference. Each Directed Study is normally counted as one course credit.

A student wishing to undertake a Directed Study should consult with her or his Faculty Advisor and review how it will assist in meeting degree requirements and learning goals. Faculty Advisors will provide students with a guide, "How to develop a Directed Study proposal," which is also available from the Academic Office.

**Inclusive Language Policy**

As an inclusive community AST attempts to reflect this in its language both written and spoken. Inclusive language for human beings (e.g. "humankind" rather than "mankind") is the norm for university-level work across North America and is required of AST students in their academic work. Assignments that do not meet this standard may need to be revised and resubmitted in order to receive credit. Students need to be aware of individual churches' policies with respect to gendered language for God. AST seeks to take these policies into account.

**Late Submission of Assignments and Extended Deadlines to Complete Course Work**

Assignments are due at the time specified by the instructor in the course syllabus. This is to be interpreted as meaning at the class scheduled for the specified day, or, if there is no class that day, by 5:00 p.m. Instructors must be informed in advance if work will be submitted late. For assignments submitted late, graduated penalties should be levied. Instructors may make exceptions to the above for compassionate reasons, but these do not include claims of excessive workload. Instructors are not obliged to accept work submitted late.

If a student cannot complete the course requirements as outlined in the course syllabus, the student may request from the instructor an extension of time to complete the requirements. If a granted extension prevents the instructor from submitting a final grade, the instructor will indicate the designation "INC" in place of a letter grade on the Course Grading Report form and submit this to the Registrar's Office by the deadline to submit final grades at the end of the term. Instructors are required to submit to the Registrar a final grade to replace the "INC" as follows: for the Summer Term by September 30th; for the Fall Term by January 31st; for the Winter Term by May 31st. If the instructor does not submit a final grade by these dates, the "INC" will be automatically converted to a failing grade, "F". If a student wishes a further extension beyond the dates identified above, the request and reasons must be made in writing to the course instructor, who will then present it to the Faculty

Council. Both the instructor and Faculty Council have the right to decline the request for an additional extension. Additional extensions approved by Faculty Council must be confirmed in writing by the Academic Dean to the Registrar within five days of the extension's approval by Faculty Council.

### **Letter of Permission for External Courses**

Students enrolled in a program at AST must have written permission to take courses outside AST for credit in their program. Permission will be granted only for courses offered at the Master's level or higher. Students must complete a Letter of Permission form (available from the Registrar's Office) and have it signed by the Registrar.

The maximum number of Letter of Permission courses offered by external institutions that may be counted toward AST graduate programs is three for MDiv students; two for MA (Theology and Religious Studies) students; and one for Graduate Certificate in Theological Studies students.

If a student transfers credits from another institution when first admitted to an AST graduate program, the combined number of transfer credits and subsequent Letter of Permission courses offered by external institutions cannot exceed one-half of the total credits required for the program.

In all cases, a student must review plans to undertake a Letter of Permission course offered by an external institution with her or his Faculty Advisor.

### **Notification of Disclosure of Personal Information to Statistics Canada**

Statistics Canada is the national statistical agency. As such, Statistics Canada carries out hundreds of surveys each year on a wide range of matters, including education.

It is essential to be able to follow students across time and institutions to understand, for example, the factors affecting enrolment demand at postsecondary institutions. The increased emphasis on accountability for public investment means that it is also important to understand 'outcomes'. In order to conduct such studies, Statistics Canada asks all colleges and universities to provide data on students and graduates. Institutions collect and provide to Statistics Canada, student identification information (student's name and student ID), student contact information (address and telephone number), student demographic characteristics, enrolment information, previous education, and labour force activity.

The federal *Statistics Act* provides the legal authority for Statistics Canada to obtain access to personal information held by educational institutions. The information may be used for statistical purposes only, and the confidentiality provisions of the *Statistics Act* prevent the information from being released in any way that would identify a student.

Students who do not wish to have their information used can ask Statistics Canada to remove their identifying information from the national database. On request by a student, Statistics Canada will delete an individual's contact information (name, address, or other personal identifiers) from the PSIS database. To make such a request, please contact Statistics Canada:

#### ***Via mail:***

Institutional Surveys Section Centre  
for Education Statistics  
Statistics Canada  
100 Tunney's Pasture Driveway  
R.H. Coats Building, Floor 13 G  
Ottawa, ON K1A 0T6

#### ***Via e-mail:***

statcan.PSIS-SIEP.statcan@canada.ca

### **Notification of Disclosure of Personal Information to the Maritime Provinces Higher Education Commission**

The MPHEC collects the data described above on behalf of Statistics Canada. In addition, it archives these data and uses them to generate basic statistics, research products, as well as the sampling frame for its graduate survey. These activities support its mandate, which is to assist institutions and governments in enhancing the post-secondary learning environment. The legal authority for these activities is provided by the Maritime Provinces Higher Education Commission Act. The Act also requires that all data received by the Commission is kept confidential, and ensures the protection of personal information. More information about the MPHEC and its Standard for Maintaining Confidentiality may be found at [mphec.ca](http://mphec.ca).

Regarding those students who do not wish to have their information used, Statistics Canada will notify the MPHEC of any student choosing to have their personal information removed from the national database, and their information will subsequently be removed from the MPHEC's database.

### **Policy on Unsatisfactory Academic Performance**

An average of B is required for graduation in the MDiv Program and the Graduate Certificate Program in Theological Studies. An average of B+ is required for graduation in the MA Program.

A course grade of C or F (a failing grade) is unsatisfactory academic performance. There are key exceptions in a few courses in which a grade of B- or better is required. See Section 3D Grading System at AST. Students may carry a maximum of two unsatisfactory or failing grades. When a second unsatisfactory or failing grade is awarded, a letter stating the policy for unsatisfactory academic performance is issued to the student from the Academic Dean.

If a student receives three grades at an unsatisfactory or failing level, the student will be dismissed from further studies at AST. The student may reapply for admission to a graduate program 12 months after the end of the term in which the third unsatisfactory grade was received, giving written evidence or documentation of having addressed the concern that contributed to the unsatisfactory grades. If a medical condition contributed to the unsatisfactory academic performance, a medical certificate should be provided when the student seeks re-admission. (Note: The course in which a third C was received will not count toward a degree. If a student is readmitted under the terms of this policy, any further unsatisfactory grades will lead to termination of studies.)

### **Plagiarism Policy**

Plagiarism is a serious breach of integrity both for the individual and the institution, and it requires serious sanctions. AST has a policy on plagiarism which is also understood to include unacknowledged collaboration among students on assignments. Unintended plagiarism is still considered to be plagiarism. Various sanctions may be invoked, ranging from reduction in mark to failure on the assignment or course to suspension from studies. There is provision for appeal. Copies of this policy may be obtained through the Academic Office or accessed in the Student Handbook.

### **Policy on the Prevention and Resolution of Harassment and Discrimination**

AST is committed to establishing and maintaining a safe place and community for all who study and work at AST. A detailed Policy on the Prevention and Resolution of Harassment and Discrimination is in place at AST and governs behaviour of all who study, work and live at AST. Copies of the policy are found in the Student Handbook or may be obtained through the Academic and the President's offices.

### **Research Ethics Board (REB)**

All research involving human subjects undertaken at Canadian Universities is subject to ethics review in order to be sure that researchers have taken into consideration any potential risk to participants involved in their research. Researchers must design a procedure for consent in which potential participants are fully informed of possible risks and are not subject to undue pressure in giving their consent to join the research project. Atlantic School of Theology's Research Ethics Board consists of one AST faculty member and four external reviewers. Students undertaking research on human subjects must complete Form 1B "Student Application for Ethics Review of Research Involving Humans" on the Saint Mary's University website. Students then submit this completed form to their faculty supervisor at AST. Students must indicate on the form that data from their research will be retained for one year and then shredded, destroyed or deleted. Researchers must not store data or personal information about research participants on external flash drives or CDs. The faculty supervisor will submit the researcher's completed Form 1B to the AST faculty member serving on the REB. He or she will send the form to the REB members. The AST faculty member will then report the review of the REB to the faculty supervisor who will discuss it with the student. If necessary, the student may be required to submit a revised form to the REB for final approval.

### **Storm Day Policy**

Students are expected to exercise their own judgment as to whether or not they appear for class during inclement weather. Whenever possible, notification of AST's closure will be given through the media. Students are expected to make their own decisions regarding the necessity of leaving AST in the event of a sudden storm. If instructors are not able to hold a class due to the weather, the instructor will record a notice on her/his office message and/or send an email message.

### **Students With Extracurricular Responsibilities**

Students enrolled in full-time programs at AST and who also have significant extracurricular responsibilities (other studies, employment, volunteer work etc.) will be expected to change their status to part-time. An appropriate profile for part-time MDiv or MA (Theology and Religious Studies) studies should be discussed with the student's Faculty Advisor as well as the Program Coordinator and the relevant denominational Faculty Group (when appropriate). The faculty as a whole and/or the Dean may be involved in establishing the accepted course load.

### **Students with Perceptual or Learning Challenges, or Other Special Needs**

A student who experiences identified perceptual or learning challenges, or other special needs, must confer, in confidence, with the instructor during the first week of term. Student and instructor will then negotiate and agree on any adaptations to class presentations, assignments, or examinations that may be required to meet the student's needs. Any agreement will be documented and followed by student and instructor in the same way as any other direction in the course syllabus. Any relevant medical or specialists' reports must be furnished to the Academic Dean and will be kept in confidence in the student's academic file. Without such reports, students may not reasonably expect accommodation of their needs.

### **Student Records**

AST has a detailed policy governing access to and the sharing of information on students studying at AST, including access to student files. AST is subject to the province of Nova Scotia's Freedom of Information and Protection of Privacy Act (FOIPOP) and the Canadian government's Personal

Information Protection and Electronic Document Act (PIPEDA). At the same time, AST is committed to the protection of student and personnel information from unwanted or unnecessary intrusion. Requests for information on students are directed to the Registrar's Office. (See the Student Handbook for a complete copy of the Student Records Policy.)

Please also see "Notification of Disclosure of Personal Information to Statistics Canada" and "Notification of Disclosure of Personal Information to the Maritime Provinces Higher Education Commission" in Academic Policies and Regulations.

### **Suspension or Termination of Studies for Academic or Other Reasons**

AST through the President and/or the Dean reserves the right to suspend a student's presence from classes, the residence, AST property, and all events and gatherings of AST for cause and until such time as the cause or causes have been investigated and resolved. Reasons for suspension will be documented in writing and, if possible, discussed with the student.

AST may terminate a student's studies for academic or other reasons, including contravention of the Code of Conduct. This action may be taken on its own merits or in association with another AST policy. Before such action is taken the Dean will meet with the student(s) along with the Faculty Advisor(s) as appropriate in order to hear and to address the issues involved.

Students' academic progress is reviewed each term by the faculty. Students whose studies are terminated may re-apply for admission no sooner than 12 months after the termination of their studies. Although satisfactory academic performance is necessary to continuance, it is not the sole criterion. Students are evaluated for suitability in terms of the goals and objectives of the program in which they are enrolled. If for academic or other reasons a student's suitability to remain in or return to studies at AST is in question, the Faculty reserves the right to require a student to undertake evaluations as deemed appropriate in order to continue or return to studies. Any conditions governing continuation of or return to studies will be stipulated in writing.

The Dean or Faculty may suspend a student for a given period or terminate a student's studies at AST. When a student's studies are suspended or terminated, the reasons for the decision shall be given to the student in writing and the student will meet with the Dean and his/her Faculty Advisor to receive this communication when possible. In cases of suspension or termination all members of the AST community are expected to respect the rights of an individual's privacy and the confidentiality of all the parties involved.

Students have the right to appeal the termination or suspension of studies decision through the Senate Appeals process. Appeal to the Senate suspends dismissal until the Senate committee renders a decision, unless the termination or suspension of studies is due to threats or violence against AST property, personnel, or students, including self-harm by the student in question.

### **Termination of Studies by a Student**

Students taking courses or enrolled in programs of AST may wish or be required by circumstances to terminate their studies before their courses or programs are completed. In all cases the Registrar must be notified, in writing, by the student. Termination of studies begins on the day the Registrar is notified.

When a student terminates studies at AST by transfer to another institution, it rests with the other institution to determine how many credits completed at AST may be transferred. When a student

voluntarily withdraws from courses or programs after the last day to withdraw from courses without academic penalty in the Summer, Fall, or Winter Terms, he or she is responsible for all fees (including tuition and associated fees) incurred by academic registration for the term of the withdrawal, and may be responsible to AST for other fees. Students who withdraw after the last day to withdraw from courses without academic penalty in the Summer, Fall, or Winter terms because of sickness, or other reasons, are subject to the course changes and course withdrawal regulations.

### **Thesis**

An MDiv student wishing to write a thesis must discuss the thesis topic and a potential Thesis Director with her or his Faculty Advisor. Note carefully which degree credits will be fulfilled by the thesis (Foundations courses cannot be fulfilled via a thesis). If the Faculty Advisor is in agreement, and a Thesis Director has agreed to supervise the work, the student will write "Thesis" and the number of credits (maximum 2) on the Course Indicator Form at the time of registration.

See "Thesis and Defense" in MA (Theology and Religious Studies) Program Requirements for guidelines for MA (Theology and Religious Studies) thesis proposal submission.

A student preparing a thesis for any program of AST is required to submit her or his thesis in final form prior to the end of the Winter Term of intended graduation according to the schedule of dates as published in the Calendar. Once accepted and passed by the readers, one fully corrected, unbound copy of the thesis is to be deposited in AST Library by the end of the Winter Term. The AST Library does not arrange for binding of personal copies of theses. In lieu of a paper copy, students can submit a fully corrected PDF copy for inclusion into the online Atlantic School of Theology Masters Theses collection accessible through the Saint Mary's University Institutional Repository.

Styles for theses and major papers must follow the conventions in *The Chicago Manual of Style* by University of Chicago Press. (16th ed. University of Chicago Press, Chicago, 2010). Students will also take into account the Inclusive Language Policy.

### **Transfer of Credits into AST**

The maximum number of credits AST will transfer in from another institution for crediting toward any of its degree programs is one-half of the total credits required for the program. All courses intended for transfer will be reviewed by the Dean and members of the Admissions Committee for suitability for the program in question. Each course proposed for transfer of credit is considered on its own merit. Transferred credits must be earned at a recognized university or accredited theological school, earned at the Master's level or higher, and be consistent with AST's curriculum. Transfer courses must not have been used for credit in another degree program. Credit for courses completed - not marks - is transferred.

Please note that credit cannot be granted on the basis of prior work or life experience.

### **Transfers between Graduate Programs**

Persons who wish to transfer from one graduate program to another [for example, MA (Theology and Religious Studies) to MDiv or MDiv to Graduate Certificate Program in Theological Studies], will be required to meet the complete requirements of the program to which they wish to transfer. They will be given appropriate credit (according to ATS Standards) for the courses they have already completed in their former program. Students who wish to change graduate programs must complete the admission process for the new graduate program of study. Once admitted to the new program of study, the student ceases to be a student in the previous program.

## Code of Conduct

The following Code of Conduct has been approved by the AST Senate and the Board of Governors.

As an ecumenical university and community of faith, Atlantic School of Theology embraces the Gospel of Jesus Christ as it is confessed by the three founding churches of AST and strives to live that Gospel in an ordered manner.

All members of the Atlantic School of Theology community, therefore, bind themselves to live according to the Christian Gospel and to conduct themselves in all matters pertaining to school life (religious, academic, professional), both on campus and off campus, in accord with the Mission Statement and the various policies established by the governing bodies of AST including but not limited to those referred to in the official AST Academic Calendar.

Failure to observe the Mission Statement and these policies will subject a member of the AST community to appropriate disciplinary action up to and including dismissal from AST or termination of employment as applicable.

Please note that this Code of Conduct is subject to revision. Updated versions will be posted on the AST website.

## Campus and Community Life

### **Halifax – A Great City for Study**

Founded in 1749, Halifax is a port city that offers many opportunities for study, community and reflection. There are seven post-secondary institutions here, with graduate schools in law, medicine, engineering, music, education, art and theology. Each is enriched and supported by a series of libraries, art galleries, museums and concert halls.

A short walk away from the AST campus, Point Pleasant Park is a 186-acre Acadian forest that was given to the people of Halifax by Queen Victoria in 1873. Each year more than 1.1 million people walk and jog along the pathways of this beautiful, peaceful oasis in the heart of the city's historic south end. AST is also conveniently located near Halifax Transit bus routes, connecting you within minutes to shopping, restaurants and entertainment sites in the city's downtown core. Many of these sites are also within walking distance of our campus.

### **Campus Life and Facilities**

Nestled along the lovely Atlantic Ocean shoreline of the Northwest Arm of Halifax Harbour, AST's worship, education and residence facilities are all located on-campus. The Library, the Saint Columba Chapel and Teaching Centre, and the Student Residence form the core of our campus.

### ***Residence***

Our residence has accommodations for up to 40 post-secondary students. We offer both single and double rooms, and a small number of apartments featuring a sitting room, bedroom, kitchenette and bathroom that are suitable for couples and/or families. (AST students are given preference for apartments.)

Given AST's close proximity to several Halifax universities, we also provide accommodations for full-time students from other institutions seeking a quiet environment that encourages study and reflection. Our residence embraces principles of community and consideration for others, and in that spirit, we are proud to be a tobacco and scent-free campus. This extends to all our buildings and property. (See "AST Residence Rates and Policies" for additional information.)

### ***Residence Council***

The Residence Council oversees and sets guidelines for life in residence, arranges social activities, and represents the interests of residents. Extensive quiet times have been established to encourage graduate study. Our residence includes a television lounge/common room and common kitchen areas.

### ***Week One of the Fall Term and Summer Term Orientation***

At the beginning of the Summer and Fall terms, the AST Community comes together to help orient new students to AST, introducing them to social and worship life at AST, the library system and AST's policies and curriculum. The community also welcomes returning members.

### ***The Atlantic School of Theology Library***

The library offers access to an extensive array of resources in theology and related fields and disciplines. They include more than 90,000 books, compact discs, DVDs, paper and electronic subscriptions to individual periodicals and periodical databases, access to e-books, a rare book collection, and archival materials relating to the history of Atlantic School of Theology.

Library computers provide access to catalogues and databases, Microsoft Office software, and internet access for research purposes. Wireless internet access is also available to students, staff and faculty of AST.

*Research Appointments:* Librarians are available by appointment to help you learn more about our resources, or provide research assistance. Tutorials, information literacy sessions, and general tours are also available. Please call the Circulation Desk for more information at 902.423.7986.

*Borrowing:* AST students can borrow materials from all Novanet Libraries: Atlantic School of Theology, Saint Mary's University, Mount Saint Vincent University, Dalhousie University, University of King's College, Nova Scotia College of Art and Design, St. Francis Xavier University, Cape Breton University, Université Sainte-Anne, Acadia University, and the Nova Scotia Community Colleges. Items from these libraries can be delivered directly to AST Library by Novanet Express within 3-5 business days. Interlibrary loan is also available to bring in books for your use from all over North America. Fees may apply.

*Library Borrowing Cards:* You can use your AST student photo ID card (obtained through the Patrick Power Library at Saint Mary's University) for in-person borrowing at any of the above-listed libraries. CAUL or Council of Atlantic University Libraries Borrowing Cards are available to all students and faculty for in-person borrowing from most academic libraries anywhere in Canada. Please obtain your CAUL card at your home library.

*Electronic Resources:* The AST Library website offers access to a variety of resources to help students and faculty such as:

- *Novanet Catalogue:* Lists all of AST's library materials, together with the university and community college library collections of all Novanet member-libraries.
- *Article and Journal Databases:* Includes the ATLA Religion Database, Catholic Periodical Literature Index, Old Testament Abstracts, New Testament Abstracts, and the multi-discipline Academic Search Premier Database.

*Document Delivery Options:* Novanet Express delivers books and photocopies of articles owned by other Novanet libraries directly to AST Library for pickup within 3-5 business days. Inter-Library Loan services deliver materials to the AST Library from other non-Novanet libraries. Fees may apply.

Distance Education students who live more than one hour away from a Novanet Library may borrow and return books and journal articles via Canada Post at no cost to the student. Novanet Express, Inter-Library Loans and CAUL borrowing cards are available to all Distance Education students. Call the Circulation desk for information at 902.423.7986.

Contact the Library by telephone at 902.423.7986, or by email at [astcirc@asttheology.ns.ca](mailto:astcirc@asttheology.ns.ca). Please visit the AST website ([asttheology.ns.ca/library/hours](http://asttheology.ns.ca/library/hours)) for hours of operation.

### **The Arts and Theology Initiative**

This program explores the relationship between the arts and theology. It offers AST students the opportunity to both learn and use the vast media that shape how people think and feel within the 21st century context. As part of this initiative, the AST library hosts an art gallery that sponsors art exhibits with theological content.

## Community Life and Worship

The AST community involves people from many walks of life. Some students live in residence; some live in the city or in a more distant suburban or rural setting. Some are married or have partners; others are single. There are men and women, and young and old. Most of our students belong to Christian denominations; some belong to other religious traditions, or none. We welcome students from all over North America and around the world who wish to study with us.

### ***Chapel***

Community worship is a vital tradition at AST and is central to our common life. Morning chapel services take place at Saint Columba Chapel during the Summer, Fall, and Winter terms. These services are in keeping with our Christian identity, as expressed in our Mission Statement. Whatever your tradition, we welcome you to join us for these services.

The Senate Worship Committee oversees the common worship in Saint Columba Chapel. Students and faculty work together to plan worship services.

### ***Music***

Music is integral to the AST experience. There are many opportunities for you to participate, whether it is singing in the choir or preparing and playing music for the community in chapel worship.

Mr. Kevin Parks, distinguished organist and choirmaster, is University Musician at Atlantic School of Theology and Director of Music for St. Andrew's United Church in Halifax.

### ***Formation***

AST and its Founding Denominations co-operate in maintaining Formation Programs and Directors for ordination candidates and lay persons.

Each of the three founding denominations approaches preparation or formation for ordination and ministry in a distinct way that honours their traditions. All three recognize that readiness is more than intellectual preparation, and that their preparation processes may differ from one another.

## Financial Assistance

Thanks to the generosity of donors, AST offers need-based bursaries for its students. (Financial assistance available through churches of our founding denominations is detailed below.) Bursaries are awarded by AST's Bursary Committee based on terms and conditions set by donors, or by the Committee. Both full-time and part-time students are eligible to be considered for bursary assistance. The deadline for applications is September 30, unless otherwise stated. All bursary applicants must be admitted and registered at AST to be considered for bursaries.

Prospective full-time students with excellent prior academic results are encouraged to contact the Academic Dean about scholarship funding through AST.

Application forms, deadlines, and further information for bursaries are available from the Academic Office.

### **Bursaries and awards administered by AST for its Students**

- ***C.D. Ed Aitken Bursary:*** Income from a bursary fund given in memory of the Rev. C.D. Ed Aitken. For students preparing for lay or ordained ministry, with preference given to students from Prince Edward Island.
- ***Dr. Douglas Archibald Memorial Bursary:*** This bursary was established in 1992 employing funds given to Atlantic School of Theology in the memory of Dr. Archibald by family and friends. Bursaries from this fund will be awarded to students requiring financial aid who wish to study at AST with priority given to applicants with a background in the health professions.
- ***Atlantic School of Theology Bursary:*** In the spring of 1991 the Board of Governors established an Atlantic School of Theology Bursary Fund by combining numerous gifts which had been given through the years to assist students. Bursaries from this fund will normally be awarded to full-time students who are not candidates for ordination, or who are making application to become candidates for ordination. Bursaries from this fund may be awarded in any year of study and may be received in more than one year. Bursaries will be awarded on the basis of stated need.
- ***The Rev. Dr. Wallace J. Baker Bursary:*** This Bursary was created in 2015 to honour the ministry and memory of Dr. Baker. Bursaries will be granted to students at AST who are from Newfoundland and Labrador and who intend to be ministers in the United Church of Canada.
- ***Burchill Family Memorial Bursary:*** Awarded from a trust fund established by the Burchill family in 1992. Bursaries are to be awarded to Anglican students studying at AST from the Diocese of Fredericton. Priority will be given to students who are candidates for ordination in the Anglican Church of Canada. In the event that no applications are received from candidates for ordination, applications from other Anglican students from the Diocese of Fredericton will be considered.
- ***The Phyllis Dakin Dickson Scholarship Fund:*** For students preparing for lay or ordained ministry and on the basis of financial need.
- ***Marion C. Dill Bursary:*** For students preparing for lay or ordained ministry and on the basis of financial need.
- ***Chris Elliott Memorial Bursary:*** This bursary was established by friends and family of Chris Elliott following his premature death. Annual assistance is to be given to one or more lay persons to study, full-time or part-time, in the MA program at AST, in preparation for more effective service in the congregation and the community.

- **Emmanuel Anglican Church Bursary:** This bursary was established in September 2004 upon the closing of the Church in Dartmouth, N.S. The use of the funds is for students enrolled at AST who are candidates for ordination in the Anglican Church of Canada.
- **The Jean Munro and Fred W. Gordon Fund:** A bequest from Jean Munro Gordon in 2005, with the income therefrom to be used primarily for the funding of student bursaries. By motion of the Board of Governors on December 7, 2007, this fund is dedicated for use for students in the Master of Arts (Theology and Religious Studies) Program.
- **G. Russell Hatton Bursary:** This bursary was established in 1986 by the Board of Governors on the occasion of the departure of Rev. Dr. G. Russell Hatton from the Presidency of Atlantic School of Theology. It is awarded to a student of AST who requires financial assistance. Students who have been victims of injustice, or who have declared an intention to concentrate their studies in the area of the Church in Society, or students who have felt called to exercise ministry among the socially disadvantaged will be given preferential consideration.
- **Holy Trinity Church, Granville Ferry, Bursary:** Income of a trust fund given in memory of the J.L. Shafner family is awarded annually, with preference to Anglican students from Annapolis County. The earnings may be divided if more than one person meets the criteria. If no person meets the criteria in any given year, the earnings may be awarded at the discretion of AST.
- **J. Elliot Hudson Memorial Fund:** Funds donated by the late Ruth Hudson to create a memorial Fund for her husband. The original purpose was changed in 1997 so that the monies earned would be divided between the purchase of books in Pastoral Theology and monies to be given for Bursary or scholastic award to students at AST.
- **Alexander E. Kerr Bursary Fund:** A fund, originally held by Dalhousie University, from a former President of Dalhousie and previously Principal of Pine Hill Divinity Hall. Funds are to “provide bursaries for students” who are accredited candidates for the Ministry of the United Church of Canada, with preference for persons who have graduated from Dalhousie.
- **St. Lazarus Ecumenical Bursary:** Income from monies given by the Military and Hospitaller Order of Saint Lazarus of Jerusalem is awarded annually. Applicants must be a Canadian Citizen or presently seeking Canadian Citizenship, and preparing for ministry in one of the degree programs of AST and demonstrate, through a letter addressed to the bursary committee, their commitment to ecumenism. The Bursary Committee, in accord with the wishes of the donors, will assure that this bursary is distributed to students from the founding or other denominations on an equitable basis. Applicants must provide a recent photo and Curriculum Vitae (CV), which may be published in the Order’s Gazette.
- **Long Pond Bursary:** This bursary is for students preparing for lay or ordained ministry and on the basis of financial need.
- **The Penzie Matheson Trust:** This bursary is for students primarily from Prince Edward Island studying at AST for ministry in the United Church of Canada. Students from other regions, however, will be considered.
- **The Maunder Bursary:** This bursary was established in late 2011 from the Estate of Tony Maunder, an alumnus of AST, for students studying at AST for ministry in the United Church of Canada.
- **People’s Ecumenical Foundation Fund:** This bursary was established as a result of a gift from L. Dean Evans of Chimney Corner, Cape Breton. The proceeds of the fund may be used to assist any resident of Cape Breton who desires to study at Atlantic School of Theology.
- **Marion Robertson Trust Fund:** The proceeds of this fund are disbursed annually to assist needy candidates for the Ministry of the United Church of Canada.

- **Rev. J. George Russell Fund:** In the Fall 2004, AST was advised of a bequest from the Estate of Mr. and Mrs. James H. (Bud) Russell. The first income from this Fund would be made available by the Administrator, CIBC Trust Corporation, in the Fall of 2005. The terms of the Will read as follows: "... to a student or among students selected by the Atlantic School of Theology or any successor institution. The student selected shall be in attendance in a program of studies leading to ordination and shall be, in the opinion of AST, in need of financial assistance."
- **Barbara Rumscheidt Memorial Scholarship:** This award is for students who have completed half or more of their studies at AST and who have demonstrated integration of a significant contribution to social justice and/or human rights with their program of study. The AST faculty recommends to the Rumscheidt Family Memorial Committee.
- **The Terrence Prendergast Prize in New Testament:** This prize is awarded annually to the graduating student who, in the opinion of the faculty members, has achieved excellence in her/his New Testament studies.
- **Allen R. Wayte Music and Liturgy Award:** This award is to be given each year to a deserving student of any year who has demonstrated an interest in the integration of music and liturgy with their study of theology and preparation for ministry. The recipient of this award will be chosen by the Faculty of AST.
- **Johnson Insurance Award:** This award is presented to the graduate, who in the opinion of the Faculty, has contributed greatly to the life of the AST community during his or her studies in a degree program. Life at AST encompasses more than studies, it embraces many aspects including, but not limited to: worship, committee work, personal relations with peers, faculty and staff, extracurricular involvement, and most importantly community building.

### Merit-based Scholarships for AST Students

- **Drs. Suk and Shu H. Yoon Scholarship:** The annual income from the endowment will be paid in perpetuity to attract and assist the very best students of theology. Recipients of this scholarship will be known as Drs. Suk and Shu Yoon Scholars.
- **Andrew Eisenhower Scholarship:** An annual award will be made from this fund to a student preparing for ministry who clearly exhibits leadership skills and a commitment to community involvement while maintaining a good academic standing. Preference will be given to an Anglican student preparing for ordination in the Anglican Church of Canada.
- **US Merit Scholarship:** For academic year 2018-2019, AST offers one full-tuition merit scholarship to a resident of the United States of America enrolled in the Master of Divinity program at AST. The successful recipient will have an outstanding prior academic record and demonstrated promise for pastoral leadership. Students already enrolled at AST are not eligible for this scholarship. The scholarship is granted for the first year of studies, and may be renewed annually on the basis of continuing strong academic results (B+ average or higher). For more information or to apply, contact the Academic Office ([academic@astheology.ns.ca](mailto:academic@astheology.ns.ca)).

### Bursaries for Graduates of Atlantic School of Theology

**Johnson-Hinman Memorial Bursary:** This bursary was established by Mr. and Mrs. Joseph Hinman and Miss Helen Johnson in memory of Walter and Sadie Johnson and their grandson, Charles Joseph Walter Hinman, who died suddenly at the beginning of a very promising career as a chemist.

The bursary provides financial assistance for people who are taking not less than a complete unit of Supervised Pastoral Education under a certified Supervisor at an accredited centre for such training.

The applicant must ordinarily have completed one or more units of accredited Supervised Pastoral Education with a Supervisor's recommendation for further training. Preference will be given to those who envisage eventually proceeding to seek certification as a CAPPE Specialist or Teaching Supervisor. The applicant must have graduated from Atlantic School of Theology with a B.Th., MDiv, or MTS degree or will do so before embarking on the course for which the bursary is awarded. The amount to be awarded annually is up to \$1000; it may be divided between two persons. Deadline for application: January 31. An interview may be required subsequently. The bursary will be awarded by March 15 for tenure over a twelve-month period beginning in May each year.

### **Awards administered by AST**

#### **Financial Assistance for Candidates for Ordination**

Students are encouraged to speak with their Formation Directors or other denominational officials regarding their church's financial assistance while studying at AST.

**Anglican Church of Canada:** Anglican students studying at AST can access financial support from a variety of sources. AST itself offers AST Bursaries that Anglicans can apply for each year. The Anglican Faculty also administers bursaries available to Anglicans through the University of King's College Divinity Scholarships and Bursaries. (See King's College Divinity Bursaries and Prizes.) Anglican students are also encouraged to seek financial support from sources external to AST. All should consider applying for support from the Anglican Foundation of the Anglican Church of Canada. Similarly, they are encouraged to consult with their Bishop regarding Diocesan scholarships. Some dioceses are able to cover full tuition costs for students recognized as official "postulants." Many local ACW groups, Eastern Star organizations, and individual churches also offer scholarships for divinity students. For further information, contact your Bishop and the Chair of the Anglican Faculty at AST.

**Roman Catholic Church:** Bursary assistance from external sources is available to Roman Catholic students and varies according to the diocese. Persons seeking such information are advised to contact the Vocations Office of their diocese or The Rev. Dr. Chris Coffin, Co-Director of Roman Catholic Formation at AST.

**United Church of Canada:** The Board of Governors of Pine Hill Divinity Hall, one of the Founding Parties of Atlantic School of Theology, provides financial assistance for United Church students preparing for ordered and lay ministry. A Bursary Endowment Fund has been accumulated through the years as a result of gifts from those interested in the support of training for Christian ministry as well as memorial donations from friends and relatives of clergy and laity who wished to honour those who have faithfully served God and the Church. A complete record of such gifts and memorials is maintained by the Board of Governors of Pine Hill Divinity Hall. Recipients must be members of the United Church of Canada in full communion, studying for the ministry at Atlantic School of Theology, and willing to commit to at least two years ministering within the United Church of Canada after they have finished their training at AST.

#### **Ordered Ministry Bursary through Pine Hill Divinity Hall**

Assistance for tuition allowance is available for qualified United Church of Canada students of Atlantic School of Theology. Completed financial forms must be submitted to Pine Hill Divinity Hall on an annual basis. Funding becomes available to United Church Students at Atlantic School of Theology in the semester in which they become Candidates for ordained or diaconal ministry as determined by the Candidacy process of The United Church of Canada. The convener of the Education and Students

Committee of the student's Presbytery/District/Synod is required to confirm the student's candidacy in writing to Brenda Munro, Executive Director of Pine Hill Divinity Hall, in care of Atlantic School of Theology. This confirmation must be in place before any funds will be released to the student or Atlantic School of Theology. If the student is a confirmed Candidate at the time of enrollment, Pine Hill Divinity Hall will pay required tuition fees directly to Atlantic School of Theology on the student's behalf. If the student expects to become a confirmed Candidate during the fall semester, the student is responsible for tuition to Atlantic School of Theology and will be reimbursed as determined by Pine Hill Divinity Hall after the student's Candidacy has been confirmed as outlined above.

Each year students are required to provide confirmation of candidacy and their financial forms to Pine Hill Divinity Hall. If the student becomes a confirmed Candidate in the winter term, the student will be reimbursed as determined by Pine Hill Divinity Hall for that term only as outlined above.

Where a student is studying for Diaconal ministry at an approved UCC institution, applicable courses taken at AST will be covered at the approved rate.

#### ***Lay Ministry Bursary through Pine Hill Divinity Hall***

To be eligible a person must: (a) be a member in good standing with the United Church of Canada; (b) be enrolled in a certificate and/or Master of Divinity degree, Diploma in Youth Ministry or another certificate program at Atlantic School of Theology; and (c) be planning to exercise lay ministry within the United Church of Canada. The amount to be awarded will be equal to up to 10 credits of tuition per year. Students must present a budget with their application for bursary assistance. Forms should be returned to the Executive Director of Pine Hill Divinity Hall before September 1st. A maximum of two Lay Ministry Bursaries will be awarded each year.

***Pine Hill Seeker Bursary:*** This bursary reimburses tuition for up to two courses at Atlantic School of Theology. It is available to members of the United Church of Canada who have not yet commenced theological studies and are not candidates for ordination or commissioning at the time of application. A maximum of five Seeker Bursaries will be awarded per year. Courses accepted may be in the Master of Divinity degree or Diploma in Youth Ministry.

***Pine Hill Inquiry Bursary:*** Through an Inquiry Bursary Pine Hill may reimburse tuition of up to five credits to students who are in discernment or awaiting Candidacy while studying Master of Divinity at AST.

For further information, please contact Ms. Brenda Munro, Executive Director of Pine Hill Divinity Hall, at 902.423.3158 or [pinehill@astheology.ns.ca](mailto:pinehill@astheology.ns.ca).

#### **Fellowships for International Students**

- ***Gordon Memorial Fellowship:*** Pine Hill Divinity Hall, through its bursary fund, offers a bursary for an international student to participate in study at Atlantic School of Theology for one academic year. An applicant for the bursary must be a practicing minister of an overseas church, be recommended by the General Council of The United Church of Canada (People in Partnership), and meet the admission requirements of Atlantic School of Theology. Atlantic School of Theology is responsible for overseeing the study program. The recipient of the bursary will be expected to return to his or her own church after the year of study to share the experience of study with his or her community. The bursary is known as the Gordon Memorial Fellowship in memory of the brothers Gordon, the martyrs of Erromanga. Interested persons should seek application forms

from the General Council of The United Church of Canada (People in Partnership), 3250 Bloor Street West, Etobicoke, Ontario, Canada, M8X 2Y4.

- **The Evelyn Hilchie Betts Memorial Fellowship:** The Evelyn Hilchie Betts Memorial Fellowship Fund was established to encourage ministry personnel, either ordained or lay, from developing countries to attend and study at Atlantic School of Theology. The Betts Fellowship is intended to introduce persons from Christian communities in developing countries to Canadian churches and theological education and to foster existing scholarly or creative activities at AST. Ideally the Betts Fellow's presence on campus will complement the AST community. Applicants must meet the admission requirements of Atlantic School of Theology pertaining to the Betts Fellowship. Those who wish to receive more information about the Betts Fellowship and/or to request an application form are asked to write to: Academic Dean, Atlantic School of Theology, 660 Francklyn Street, Halifax, NS B3H 3B5 Canada.

### **Bursaries from Other Sources**

- **Canadian Federation of University Women, Halifax Club:** This award is given to a female applicant who is a Canadian citizen or landed immigrant, has been a resident of Canada for two years, thirty years of age or over, and who has been out of school for a least five years. Deadline for applications: May 15.
- **Canadian Federation of University Women, Truro, Nova Scotia:** Awarded to a female applicant, a Canadian citizen 25 years of age or over at the time of receiving the award. Must be a resident of Colchester County, Nova Scotia.
- **Crake Foundation:** Visit the AST website ([astheology.ns.ca](http://astheology.ns.ca)) for application details and deadline.
- **The Donald E. Curren Scholarships:** These are open to mobility impaired students with preference to paraplegics and quadriplegics.
- **Jonathan M. Daniels Bursary:** This award is for participation in an area of social concern. Deadline: February 14.
- **The Howard McIlroy Mills Memorial Ecumenical Bursary:** This bursary is available to clergy, religious and other professional church workers of The Churches' Council on Theological Education in Canada and other related churches, and to graduate or senior MDiv students enrolled in Canadian theological colleges and seminaries. The bursary provides an annual amount in support of international experiences in ecumenical theological education.
- **The Ivor Norris Bursary:** is awarded to applicants who have a personal connection to the Canadian Forces through personal military service (past or present) or is married to, or the child of, someone with such service. Applicants must be sponsored by a Bishop for ordination within the Anglican Church of Canada and enrolled in full-time theological studies. It is tenable for one year and may be renewed. The amount may vary. The donor and awarding agency is the Anglican Ordinariate of the Canadian Forces. Application forms available from the Academic Office at AST. Applications must be received before October 15.
- **The Leonard Foundation Bursary:** For full-time students. Deadline: March 15.
- **Order of Eastern Star Bursary:** Each year the Order of Eastern Star awards bursaries of varying amounts to theological students in second year or highest year of study. The deadline for application is the fall of each year.
- **David H.C. Read Preacher/Scholar Awards:** This award is for students in the final year of a MDiv degree program. Deadline is February 1.
- **Rotary Foundation Scholarship:** This scholarship is for students in the Halifax Metro area. Deadline is April 1.

### Additional United Church Bursaries

- **St. George's United Church Centennial Bursary Fund:** This fund provides amounts for candidates for the ministry of the United Church of Canada or for an ordained minister presently in post-graduate studies. The deadline is September 1.
- **The St. Stephen's Broadway Foundation Bursary:** This bursary is for certified candidates who are accepted to or are in a program of studies leading to ordination for ministry. For students from Manitoba, Northwestern Ontario and Saskatchewan only. The deadline is May 31.
- **Trinity United Church Foundation Bursary:** This bursary enables a member of the United Church of Canada to pursue a career in the order of ministry of the United Church of Canada and to give faithful life and mission to the Church.
- **Vera Dickey Bursary:** This bursary is for candidates for ordination/diaconal ministry. Application is made to the Education and Students convener of the student's home Presbytery. The deadline is November 15.

### Roman Catholic Bursaries and Prizes for Lay Students

- **Honoria Conway Scholarship Fund:** This fund is for the formation of Catholic women for service within the Community. Presented by the Sisters of Charity of the Immaculate Conception. See [sites.stfx.ca/catholic\\_studies/sites/sites.stfx.ca.catholic\\_studies/files](http://sites.stfx.ca/catholic_studies/sites/sites.stfx.ca.catholic_studies/files)
- **The Archbishop James M Hayes Trust & the Patrick Power Trust Scholarships.** The purpose of this Fund is to provide financial assistance to persons wishing to pursue a program of studies in theology or ministry formation. Application deadline is May 18.

*The following prizes are awarded to graduating Roman Catholic students. AST's Roman Catholic faculty members determine the criteria for merit.*

- **Father John L. Hayes prize:** This prize is sponsored by the Archdiocese of Halifax in memory of the late Fr. Jack Hayes, a priest of the Archdiocese of Halifax, graduate of Holy Heart Seminary, a former Board member, Senator and Associate at AST, and a faithful supporter of ecumenical education.
- **Sisters of Saint Martha of Prince Edward Island Prize:** This prize is sponsored by the Sisters of Saint Martha of Prince Edward Island. This prize is normally awarded to a Roman Catholic member of the graduating class who has demonstrated academic excellence and a spirit of hospitality in keeping with the charism of the Sisters of Saint Martha.

### King's College Divinity Bursaries and Prizes

The following scholarships, bursaries and prizes are tenable at Atlantic School of Theology. Anglican Faculty of AST advise on their disposition. Information on these should be sought from the Chairperson, Anglican Faculty Group.

- Anglican Foundation - Owen Family Memorial Scholarships - Canon W.S.H. Morris Scholarship - The Alexa McCormick Sutherland Memorial - The Ernest H. MacDonald Fund - The Mabel Rudolf Messias Bursary - The H. Terry Creighton Scholarship - Anderson Scholarships - The Margaret Draper Gabriel Bursary - The Reverend Canon H. Douglas Smith Bursary Fund
- George Gabriel Bursary - John Clark Wilson Memorial Bursaries - Moody Exhibition - The Countess de Catanzaro Exhibition - The Wiswell Trust Divinity Studentship

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- Wiswell Missionary Bursary - Johnson Family Memorial Bursary - Agnes W. Randall Bursary - Kenelm Eaton Memorial Scholarship - Fenwick Vroom Exhibition
- The Bullock Bursary - The Harris Brothers Memorial - The Carter Bursaries - Royal Canadian Air Force - Protestant Chapel Bursary -The Reverend Dr. W.E. Jefferson Memorial Bursary
- The Archdeacon Harrison Memorial Bursary - The Clarke Exhibition - The George M. Ambrose Proficiency Prize - The George Sherman Richards Proficiency Prize -St. Paul's Garrison Chapel Memorial Prize
- The McCawley Hebrew Prize -Junior McCawley Hebrew Prize - Archdeacon Forsyth Prize - Prince Prize in Apologetics - Clara E. Hyson Prize
- The Wallace Greek Testament Prize - Bennett-Cliff Memorial Prize - Dr. C. Pennyman Worsley Prize -The Florence Hickson Forrester Memorial Prize

### **United Church Scholarships, Bursary Funds and Prizes available through Pine Hill Divinity Hall**

Pine Hill Divinity Hall, on behalf of the former Pine Hill Alumni Association and the United Church Faculty Group of Atlantic School of Theology, offers a scholarship once every three years to assist United Church of Canada graduates of Pine Hill Divinity Hall or Atlantic School of Theology in pursuing post-graduate theological studies. It is awarded in concert with the Campbell–Carmichael scholarship making this a \$7,500 award. The scholarship is intended to allow successful applicants to enroll at recognized institutions of learning other than Atlantic School of Theology. It permits for studies on a full-time or part-time basis but requires normal registration at the chosen institution.

#### ***Pine Hill Scholarships awarded by Faculty based on students' academic standing:***

- J.W. Falconer Prize in Senior New Testament is awarded on behalf of Ft. Massey United Church
- Rev. Nelson B. and Mrs. Violet (Nicholl) Hodder Scholarship is an annual entrance scholarship to an inquirer in the candidacy process, and who will not become a candidate during the first year of the Master of Divinity Program at Atlantic School of Theology.
- Hazel May Fraser Memorial Scholarship is in the Department of Practical Theology, particularly in the area of pastoral counseling.
- Reverend Doctor James MacGregor Scholarship is for financially needy students who are candidates for the ministry of the United Church of Canada.
- Harvey MacHattie Memorial Scholarship is a Scholarship to assist qualified students preparing for the Ministry.
- Edith MacPherson Entrance Scholarship is an annual entrance Scholarship for a student in Divinity at Atlantic School of Theology.
- The J.J. Risser Estate Trust provides funds, at the discretion of the Pine Hill Board, for either Scholarship or Prizes.

#### ***Pine Hill wishes to record the following Bursary Funds, which are supplemented by additional funds from General Trust Accounts, to provide bursary assistance for students enrolled as candidates for the United Church ministry:***

- Margaret J. Adams - The Mary Elizabeth Auld Fund - Elizabeth McLean Beairsto - Bedeque-Bordon-Albany Student Assistance Fund -William Anderson Black Memorial
- Evelyn C. Blois Bursary - Rev. Nathan and Mrs. Margaret Bowering Memorial Fund -James William Carmichael Bursary Fund - Phillip Brooks Chisholm Memorial - Allan Robertson Crookshank Memorial

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- The Crowe Bursary - Herbert Crowe - Raymond D. Doucett - Earle Memorial Bursary - Alexander Louis Fraser
- Mrs. Donald Fraser Foundation - Geddie Memorial Bursary Fund - George Frederick Gordon Trust Bursary - Jerusalem Trust Bursaries - The Edgar Kaulbach Foundation Bursary
- Lewis W. Kilcupp Bursary - The George K. King Trust - Rev. Frank H. Littlejohns - Mary E. MacDonald Bursary - William Allan MacDougall Bursary
- Rev. J.A. MacKeigan Memorial Fund - Mrs. George MacKellar - The R.B. and Annie J. MacLennan Bursary
- Rev. Dr. Murray H. Manuel and Mrs. Manuel Trust Bursary - Maritime Layman's Association Trust Fund - Helen Annie Blanche Marshall
- Rev. Hugh Miller Bursary - Jean and Evan D. Murray Memorial Bursary - Rev. Dr. George Murray - The W.D. Piercey Bursary - Royal Canadian Air Force Protestant Chapel
- Bursary for Theological Students - St. Paul's Garrison Chapel Memorial Bursary - William Emerson Taylor Memorial Bursary Fund - George & Mary Warr Bursary - Alumni Association Living Endowment
- Charles F. Inglis - Islington United Church - William Johnston Trust Fund - Newfoundland Bursary Foundation - Leonard V. Smith Bursary Trust
- The Hon. David Wark Trust Bursary - Charles Archibald Bursary - Robert Ferrier Burns Memorial - Elizabeth M. Crowe Memorial - G.R. Crowe Bursary
- Rev. Dr. Levi Curtis Bursary - Rev. Dr. Kenneth James Grant Foundation - John A. Gray Memorial - Joseph Hyndman Memorial Harold Kirk Memorial
- Oscar Howe Kirk Memorial - J.D. MacFarland Bursary - MacGregor Bursary - MacKenzie Bursary - James Malcolm Memorial
- George D. McEwan Memorial - Bessie McLean Bursary - John McMillan Memorial - Robert Pollok Memorial - Mrs. Robert J. Potts Bursary
- James A. Richardson Bursary - A.S. Ross Foundation Bursary - Soldiers' Memorial Bursary - Warren S. Walker Memorial Fund - Rev. Ralph John Knock Bursary
- Mary Paisley Regan Memorial Fund - Dr. Ralph C. Chalmers Memorial Fund - Mary Rae Bursary Fund

***Pine Hill Divinity Hall Prizes*** are awarded each year based on academic standing and in accordance to the following criteria:

- The Katherine May (Macdonald) and A.P. (Andy) Anderson Prize awarded to a member of the graduating class selected by the Faculty.
- The Willard Brewing Prizes for Stewardship Sermons, the income from this sum is to be used annually for a prize or prizes for sermons on Stewardship. Such sermons are to be assigned class work for the students in second and third years, but need not necessarily be preached as part of the students class work.
- Mr. and Mrs. Alexander J. Campbell Memorial Prize in Systematic Theology.
- John J. Colter Memorial Prize in Church History.
- John Currie Hebrew Prize for excellence in First Hebrew Class.
- J.W. Falconer Prize in Senior New Testament awarded by Fort Massey United Church, Halifax.
- Mrs. E.F. Grant Prize in New Testament Literature awarded jointly with R.J. Grant Memorial to the best student.
- Robert J. Grant Memorial Prize in New Testament jointly with the Mrs. E.F. Grant Prize.

- The R.B. Layton Prize in Memory of Dr. James Smith for excellence in Senior Hebrew. The Ida McCaskill Fraser Prize for work in New Testament.
- Charles D. MacIntosh Memorial Prize to the Senior Student in Theology who attains the highest excellence in Church History or any other field.
- A. Gladstone Ramsey Memorial Bursary (Essay Prize), to the Student of the first year presenting the best essay on some aspect of the general subject of Church Praise.
- J.J. Risser Church Music Prize.
- Rebecca A. Starr Prize to the best student in the Senior Old Testament Class.
- W.G. Watson Memorial Prize in Old Testament.
- Wiswell Elocution Prize to the best reader of Scripture in Second Year.
- Rev. F.A. Wightman Prize in Theology alternates every other year with Mount Allison, who holds the capital.

#### ***Leni Groeneveld Grant for Research Assistance***

Research funding grants are available from Pine Hill Divinity Hall to all full-time teaching faculty members at Atlantic School of Theology. This funding assists faculty members with research and furthering opportunities for research experience for AST students. Three RA research allowances are awarded annually. Total funding available is \$3,000 per annum.

## Tuition and Administration Fees and Policies for Academic Year 2018-2019

### Tuition Fees

Full-time tuition (10 credits a year).....	\$6,840
One-credit course (1.0 credit) .....	684
Audit fee for a one-credit campus course (1.0 credit).....	342
Audit fee for a one-credit online or hybrid course (1.0 credit).....	513
Thesis tuition (based on rate charged per academic credit).....	684
MTS Comprehensive Exam Fee .....	2,052
Adult Education Certificate Program Component Fee .....	477
Diploma in the New Evangelization Program Component Fee .....	477
Diploma in Youth Ministry Learning Unit Fee (offered over one academic term) .....	477
Diploma in Youth Ministry Elective (offered for less than one academic term) .....	311
Diploma in Youth Ministry Practicum Unit Registration Fee.....	227

Qualified residents of Nova Scotia are eligible for a reduction in tuition bursary under the Province of Nova Scotia University Student Bursary Program.

Tuition fees for senior citizens (that is, those persons sixty-five years of age or older as of the first day of classes at the beginning of the applicable term) is one-half of the regular course fee for courses offered on campus and three-quarters of the regular course fee for courses listed as internet and/or hybrid and SMP courses. Directed Studies, Audit, Thesis, Comprehensive Examination, Field Examination fees and CPE credit authentication fee (\$100 per academic credit) are all payable at the regular rate. Fees for CPE Units offered through an outside institution (e.g. Nova Scotia Health Authority) and for which AST authenticates academic credit are payable according to fee schedule set by the outside institution.

Please note that all students at AST who are not Canadian citizens or permanent residents of Canada will pay an International Differential Fee on tuition at the rate of two times the standard tuition rate.

### **Please Note:**

1. All fees and outstanding debts to AST are to be paid upon registration at the beginning of each term. Students who have an outstanding balance owing to AST will not be permitted to register for subsequent courses until the balance is paid in full. Please ensure that your account is settled with the Business Office at the end of each term.
2. Changes in the Fall Term course registration must be submitted to the Registrar's Office in accordance with the Course Withdrawal and Refund Schedule (2018-2019) published in the Academic Policies and Regulations section of this Academic Calendar.
3. Changes in Winter Term course registration must be submitted to the Registrar's Office in accordance with the Course Withdrawal and Refund Schedule (2018-2019) published in the Academic Policies and Regulations section of this Academic Calendar.

### Administration Fees

Campus Renewal Fee .....	\$50.00
[5 per academic credit to a maximum of 50 per academic year]	
Technology Fee .....	120.00
[12 per academic credit to a maximum of 120 per academic year]	
MDiv, MA (Theology and Religious Studies), and Graduate Certificate Application Fee .....	70.00
Special Student Application Fee .....	70.00
Prior Learning Assessment Fee .....	400.00
Assessment of Accelerated Entry Processing Fee .....	200.00
Adult Education Program Application Fee .....	25.00
Diploma in the New Evangelization Authentication of Completion of Koinonia Processing Fee .....	25.00
Diploma in Youth Ministry Third-Party Elective Processing Fee .....	25.00
Diploma in Youth Ministry Transfer or Exemption Processing Fee .....	50.00
MA (Theology and Religious Studies) Thesis Continuation Registration Fee .....	250.00
<i>(Note: This fee will increase to 500 effective May 1, 2019 for academic year 2019-2020.)</i>	
Thesis Processing .....	140.00
Graduate Program Leave of Absence Fee .....	100.00
Degree Program Graduation Fee .....	75.00
Graduate Certificate Program Graduation Fee .....	30.00
Adult Education Certificate Program Graduation Fee .....	25.00
Diploma in Youth Ministry Program Graduation Fee .....	25.00
Official Transcript Fee .....	10.00
Unofficial Transcript Fee .....	5.00
Letter of Confirmation (for those not in course) .....	10.00

### Student Union Fees

An agreement between the AST Student Union (ASTSU) and the Saint Mary's University Student Association (SMUSA) provides for a number of services to AST students. This includes access to SMU's health centre, Husky Patrol Safe Drive Access as well as a variety of sports, social and education events. Health and dental plans are provided for full time students, although they may opt out if they show proof of similar coverage. Part time students may opt into this coverage if they choose (the cost is the same). Metro Transit bus passes are included for all full students and may be opted into by the summer distance students. For more information about these and other services, please refer to the SMUSA'S website ([smusa.ca](http://smusa.ca)) or contact any member of the ASTSU executive ([aststudentunion@astheology.ns.ca](mailto:aststudentunion@astheology.ns.ca)). The following are the student association fees until April 30th, 2017 at which time they will be reviewed and a new fee structure will be made prior to the Summer Term 2018:

#### Full-time AST Students

ASTSU Fee .....	\$12.00/credit to a max of \$120
SMUSA Student Fee (On-campus students) .....	152.00
SMUSA Student Fee (Summer Distance MDiv students) .....	152.00
SMUSA Student Fee (On-campus students, Winter Term only) .....	76.00
Bus Pass for 8 months (On-campus full time students only) .....	155.50
Buss Pass for Summer Distance Students (May1-August 31st: must opt in) .....	77.75

**Health Plan (12 months)\***

**Canadian students**

Single.....	137.00
Family.....	289.00

**International students+ (Basic and Extended Health)**

<b>Medical</b>	<b>12 months</b>	<b>8 months</b>
Single.....	940.00	626.50
Family (1 dependent).....	1,895.00	1262.50
Family (2 dependents).....	2,468.00	1644

**Dental Plan**

**September registration**

**January registration**

Single.....	98.00	65.50
Family .....	196.00	130.00

**Part-time AST Students^**

ASTSU Fee (per credit).....	12.00
SMUSA Fee	
- per academic year .....	53.50
- for registration in one academic term only.....	26.00

\*Full-time students may opt out of medical and dental plans if they have existing health plans; students must sign a waiver at the St Mary’s Student Union Center and provide proof of existing insurance.

^A part-time student is a student taking 5 or fewer courses in an academic year. Part-time students are not eligible for the bus pass. Part-time students may opt in to the health and dental plans by contacting the SMUSA Health Plan office. Health and dental plan fees may be reduced for part-time students who commence studies in the Winter Term.

+International students should be familiar with the medical coverage they have to assist in determining what coverage they need. Full-time and part-time international students are automatically enrolled in the health plan, but may opt out. Full-time international students are also enrolled in the dental plan, but may opt out.

## Tuition and Administration Policies

### Tuition Fee Payment Due Dates

Summer Term tuition is due in full on June 19, 2018. Fall Term tuition is due in full at Fall Registration, September 5 and 6, 2018. Winter Term tuition is due in full on January 7, 2019. With the exception of Summer Distance MDiv students, those students taking online courses only in the Fall Term are required to pay Fall Term tuition by August 15, 2018. Students taking online courses only in the Winter Term are required to pay Winter Term tuition by December 15, 2018.

### Refunds

Tuition is refunded in accordance with the Course Withdrawal and Refund Schedule (2018-2019) in the “Course Changes and Course Withdrawals” section of this Calendar. Exceptions to the withdrawal and refund schedule may be granted for reasons of health and/or other substantial reasons with the approval of the Registrar.

### Canada Student Loans and Bursaries

Students are responsible for applying for and negotiating a student loan in sufficient time to ensure that the full tuition and residence fees are available in time for registration. If a student is relying on a bursary that will not become available to them until after registration, it is their responsibility to provide the amount due at registration by another source of funding. Otherwise the amount will be considered unpaid and late payment charges will be applied. To have your registration status confirmed to Canada Student Loans and/or provincial student loans by AST please see the Registrar. Please contact the Registrar ([registrar@astheology.ns.ca](mailto:registrar@astheology.ns.ca) or 902.425.3691) if you have questions about student loans and AST.

### U.S. Student Loans

Students with U.S. citizenship attending graduate degree programs on campus at Atlantic School of Theology (OPE ID School #04123100) may be eligible for U.S. Stafford and PLUS Loans through the William D. Ford Federal Direct Loan Program.

Students apply for loans using the Free Application For Federal Student Aid (FAFSA) ([fafsa.ed.gov](http://fafsa.ed.gov)). FAFSA collects information from the student and the student’s spouse, if married. For dependent students, the information is collected from the student and the student’s parent(s).

For more information on the Direct Loan Program for American students, visit the U.S. federal student aid site ([studentloans.gov](http://studentloans.gov)).

If you plan to apply for a loan under the Direct Loan Program, please be in touch with the Registrar at AST ([registrar@astheology.ns.ca](mailto:registrar@astheology.ns.ca)) before you begin the Application for Federal Student Aid process.

### Late Payment Charges

All Fall Term fees are due on the date of registration, and this includes outstanding fees from previous years. Students who do not pay all Fall Term fees by September 30 are subject to late payment charges and can be required to leave classes until the balance owing is cleared. The charges are \$5 for each business day the account is in arrears, to a maximum of \$50 per semester or ten percent (10%) of the outstanding balance, whichever is the lesser. Students who do not pay residence fees by the due date because they are awaiting student loan funds must provide a copy of their loan application to the Business Office.

**Unpaid Balances**

In addition to the late payment charge, interest calculated at a rate of one percent (1%) per month will be charged on accounts outstanding to AST (including, but not limited to tuition, student association fees, library accounts, residence and parking) after June 30th in the Summer Term, September 30th in the Fall Term and January 15th in the Winter Term for the number of days overdue. A student whose account is delinquent for more than 30 days will be denied AST privileges including library access and official and unofficial copies of transcripts. Students with ongoing delinquent accounts may be expelled from AST and/or the residence. Official and unofficial transcripts will be made available to students when all outstanding accounts with AST have been paid in full. Degrees, certificates and diplomas will be awarded on the condition that all outstanding accounts with AST are paid in full one month prior to the student's intended date of graduation.

**NSF Cheques**

NSF cheques will result in a \$20 fee to the student. The account will be considered unpaid until this fee is received.

## AST Residence Rates and Policies

During academic terms, residence rooms and apartments are made available only to full-time students. The residence also provides living accommodation for the Residence Don.

AST is both a Tobacco Free and Scent Free campus. This includes all buildings and property.

### Residence Application Dates

January 31st	Deadline for Summer Distance Master of Divinity Program students to apply for residence for the Summer Term.
March 15th	Deadline for current AST residents to request continuation of their residence through the summer.
May 6th	Deadline for current AST residents to vacate the residence. (This deadline does not apply to AST residents who requested and are approved to continue their residence through the summer.)
June 1st	Deadline for applications for AST Residence for Fall and Winter.
October 31st	Deadline for applications for AST Residence for Winter Term only.

### Residence and Apartment Rates and Policies

On arrival, you will need to provide payment for first month's rent, a \$15 residence activity fee, plus parking and other fees, if applicable. You should also have made a \$200 damage deposit. Please ensure your rent is paid at the beginning of each month via post-dated cheques or by providing AST with a credit card number.

\*Note: We will not be able to extend credit to non-AST students beyond October 1, 2018 and you will be subject to eviction if you have not paid by this date.

### Room Rates

Single Room for the Fall and Winter semesters (monthly rate) .....	\$478.00
Double Room for Single Occupancy for the Fall and Winter semesters (monthly rate) .....	\$537.00
Double Room Shared for Double Occupancy for the Fall and Winter semesters..... (monthly rate per occupant)	\$347.00
Residence Activity Fee (annual) .....	\$15.00

### Damage Deposit

Damage deposit to be submitted with residence application.....	\$200.00
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*In the event of room cancellation before taking possession of the room, the damage deposit will be forfeited.*

### Parking Fees (Residents Only)

On campus parking fee (per term) .....	\$100.00
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### Apartment Rental Fees and Policies

(Allocation takes place in early March each year.)

One-Bedroom Apartment per month .....	\$716.00
Two-Bedroom Apartment per month .....	\$775.00

Apartments are unfurnished, with the exception of a fridge and stove in each unit.

*Please Note: Pets are not allowed in residence rooms or apartments.*

**Policy Regarding Apartment Rentals**

Due to recent high demand, AST has adopted a schedule of categories, application dates and other criteria to ensure fairness in assignment of apartments. For further information, please visit the "Students" page on the AST website ([astheology.ns.ca](http://astheology.ns.ca)) or contact Jane Bolivar at 902.423.4430 or [jbolivar@astheology.ns.ca](mailto:jbolivar@astheology.ns.ca).

## Administration, Governing Bodies and Faculty

AST's senior leadership team consists of the President, the Academic Dean, the Chief Administrative Officer, and the Director of Advancement.

### **The Board of Governors**

Atlantic School of Theology is governed through a bicameral system: a Board of Governors responsible for the totality of AST's life and resources, and a Senate responsible for AST's academic programming.

The Board of Governors has 20 members. Each of the founding parties names five members; the remaining five members are the President, two faculty members and two students. Through the Board, the founding parties (and their churches) continue to sponsor the life and work of AST. AST considers itself blessed in this relationship, one which keeps it constantly aware of the constituency it serves and reminds it of the need to be faithful to the task entrusted to it. The following is a list of Board of Governor membership categories.

Archdiocese of Halifax-Yarmouth (Roman Catholic Church)  
 Pine Hill Divinity Hall (United Church of Canada)  
 University of King's College (Anglican Church of Canada)  
 Diocese of Nova Scotia and Prince Edward Island  
 Diocese of Fredericton  
 Full-time Faculty Students  
 The President (Secretary of the Board)  
 Officers of the Board

### **The Senate**

The primary role of the Senate is the development and implementation of programs in theological education. These include programs which prepare persons for ordained and other ministries in the church. In addition, programming is provided for those persons interested in broadening and extending their awareness of theological disciplines for personal growth and development rather than for a specific ministry. The Senate also oversees continuing education options made available at or through AST.

Senate membership consists of all full-time faculty members, one part-time faculty representative, two alumni representatives, one representative of each of the founding churches, three student representatives, the Library Chair, the Academic Dean (Secretary of Senate) and the President (Chair of Senate).

## Faculty

### Full-Time Faculty:

#### Dr. Joan Campbell (RCC)

Associate Professor, New Testament Studies

B.Sc. (Hons.) (University of Prince Edward Island); B.Ed. (Hons.) (University of Prince Edward Island);

M.R.E. (University of Saint Michael's College); M.A. in New Testament Studies (University of Saint Michael's College); Ph.D. in New Testament (University of Saint Michael's College: Toronto School of Theology)

[jcampbell@astheology.ns.ca](mailto:jcampbell@astheology.ns.ca)

#### The Rev. Canon Dr. Jody Clarke (ACC)

Associate Professor, Field Education and Pastoral Theology

B.A. (Dalhousie University), MDiv (Trinity), D.Min. (St. Stephen's)

[jclarke@astheology.ns.ca](mailto:jclarke@astheology.ns.ca)

#### Dr. David Csinos (Baptist)

Assistant Professor, Practical Theology

Co-Coordinator of the Summer Distance MDiv Program

B.A. (Wilfrid Laurier), M.T.S. (McMaster), Th.M. (Union Presbyterian Seminary),

Ph.D. (University of St. Michael's College)

[dcsinos@astheology.ns.ca](mailto:dcsinos@astheology.ns.ca)

#### Dr. David Deane (RCC)

Associate Professor, Systematic and Historical Theology

Director, MA (Theology and Religious Studies) Program

Director, Diploma in the New Evangelization Program

B.A. (Hons.Mod.) Hebrew, Biblical and Theological Studies, M.A. (Theology) and

Ph.D., Theology (University of Dublin, Trinity College)

[ddeane@astheology.ns.ca](mailto:ddeane@astheology.ns.ca)

#### Dr. Daniel Driver (ACC)

Associate Professor, Hebrew Bible/Old Testament

B.A. in English Literature (Wheaton College, IL), Ph.D. in Divinity (University of St Andrews, Scotland)

[ddriver@astheology.ns.ca](mailto:ddriver@astheology.ns.ca)

#### Dr. Alyda Faber (UCC)

Associate Professor, Systematic Theology and Ethics

B.A. (University of Guelph), M.A. (UNB, Fredericton), B.Th. and MDiv (McGill), Ph.D., Theology (McGill)

[afaber@astheology.ns.ca](mailto:afaber@astheology.ns.ca)

*(On sabbatical January 1-July 1, 2019)*

#### The Rev. Dr. Rob Fennell (UCC)

Associate Professor, Systematic and Historical Theology

B.A. (University of Winnipeg); M.Div. (Emmanuel College/University of Toronto); M.Litt. in New

Testament (University of St Andrews, Scotland); Th.D. in Systematic Theology (Emmanuel College/University of Toronto).

[rfennell@astheology.ns.ca](mailto:rfennell@astheology.ns.ca)

**The Rev. Dr. Susan MacAlpine-Gillis (UCC)**

Assistant Professor, Pastoral Theology

Co-Coordinator of the Summer Distance MDiv Program

Director of the Diploma in Youth Ministry Program

B.A. (Dalhousie University), MDiv. (Atlantic School of Theology), DMin. (Bangor Theological Seminary)

[smacalpinegillis@astheology.ns.ca](mailto:smacalpinegillis@astheology.ns.ca)

**The Rev. Dr. David MacLachlan (UCC)**

Associate Professor, New Testament Studies

B.A. (Toronto), MDiv (Emmanuel College), DTheol. (Basel)

[dmaclachlan@astheology.ns.ca](mailto:dmaclachlan@astheology.ns.ca)

**The Rev. Dr. Susan Willhauck (United Methodist)**

Associate Professor, Pastoral Theology

B.A. (Emory and Henry College); M.T.S. (Wesley Theological Seminary);

Ph.D. (The Catholic University of America)

[swillhauck@astheology.ns.ca](mailto:swillhauck@astheology.ns.ca)

**Sessional Faculty for 2018-2019:**

Mr. Fred Graham

Mr. Robert Martel

Dr. Leah McKeen

**Adjunct Faculty:**

The Rev. Dr. Ross Bartlett (UCC)

The Rev. Dr. Paul Friesen (ACC)

The Rev. Sandra Morrison

The Rev. Gary Myatt

Ms. Patricia O'Halloran

**Adult Education Distance Instructors:**

The Rev. Dr. Hugh Farquhar

Ms. Martha Martin

**University Musician:**

Mr. Kevin Parks

**Formation Directors:**

**The Rev. Debra Burleson**

Formation Director (ACC)

[accformation@astheology.ns.ca](mailto:accformation@astheology.ns.ca)

(Until June 30, 2018)

**The Rev. Dr. Sally Shaw**

Formation Director (UCC)

[sshaw@astheology.ns.ca](mailto:sshaw@astheology.ns.ca)

**The Rev. Dr. Chris Coffin**

Co-Director of Roman Catholic Formation

[coffinfc@gmail.com](mailto:coffinfc@gmail.com)

**Ms. Aurea Sadi**

Lay Formation Director (RCC)

[asadi@halifaxyarmouth.org](mailto:asadi@halifaxyarmouth.org)

**Chaplains:**

The Rev. Charles Black

The Rev. Anne Hoganson

## Our Working Partners

The Anglican Diocese of Nova Scotia and Prince Edward Island

The Anglican Diocese of Fredericton

Pine Hill Divinity Hall

The Roman Catholic Archdiocese of Halifax-Yarmouth

Maritime Conference of the United Church of Canada

East and West Districts of Newfoundland and Labrador Conference of the United Church of Canada

University of King's College

Affiliated with Saint Mary's University, Halifax

## Accreditation

Atlantic School of Theology is accredited by the Association of Theological Schools in the United States and Canada, and the following degree programs are approved:

Master of Divinity

Master of Arts (Theology and Religious Studies)

Approved for a Comprehensive Distance Education Program

The Commission contact information is:

The Commission on Accrediting of the Association of

Theological Schools in the United States and Canada

10 Summit Park Drive

Pittsburgh, PA 15275 USA

Telephone: 412-788-6505

Fax: 412-788-6510

Website: [ats.edu](http://ats.edu)



The Association of Theological Schools  
The Commission on Accrediting





Tel: 902.423.6939  
Fax: 902.492.4048  
**astheology.ns.ca**

*AST*  
ATLANTIC SCHOOL  
of THEOLOGY