

Term of Change: Summer 2021 Fall 2021 Winter 2022

Last Name First Name Faculty Advisor

LEAVING A COURSE

IT IS THE STUDENT'S RESPONSIBILITY TO LET THE COURSE INSTRUCTOR(S) AND YOUR FACULTY ADVISOR KNOW THAT YOU ARE LEAVING A COURSE (OR COURSES).

I am leaving the following course(s):

Course Number Course Name Course Instructor Credit Value

Course Number Course Name Course Instructor Credit Value

Student Name Student Number or Signature Date

ENTERING A COURSE

STUDENTS MUST OBTAIN PERMISSION FROM THEIR FACULTY ADVISOR TO ENTER A COURSE (OR COURSES). IF THE COURSE IS IN PROGRESS, THE STUDENT MUST ALSO OBTAIN PERMISSION FROM THE COURSE INSTRUCTOR.

I request permission to enter:

Course Number Course Name Course Instructor Credit Value

Date approved by Faculty Advisor Date approved by Course Instructor (required when entering a course that is in progress)

I request permission to enter:

Course Number Course Name Course Instructor Credit Value

Date approved by Faculty Advisor Date approved by Course Instructor (required when entering a course that is in progress)

Student Name Student Number or Signature Date

SEE COURSE CHANGES AND COURSE WITHDRAWALS AND COURSE WITHDRAWAL AND REFUND SCHEDULE OF THE ACADEMIC CALENDAR 2021-2022 FOR DEADLINES FOR COURSE CHANGES AND COURSE WITHDRAWALS AND TUITION REFUND SCHEDULE FOR 2021-2022.

TO BE COMPLETED BY THE REGISTRAR'S OFFICE

Date Received by Registrar's Office Date Entered into Database Date Copy Sent to Business Office

Eligible for tuition refund. Not eligible for tuition refund Copy for Business Office