

STUDENT FINANCIAL INFORMATION 2020-2021

AST ACCOUNT PAYMENTS

Account payments (tuition and academic fees) are due on the following schedule:

- June 19, 2020 (Summer term courses and fees)
- September 25, 2020 (Fall Term courses and the annual fees)
- January 22, 2021 (Winter Term courses and fees).

Payments can be made by:

- E-transfer at businessoffice@astheology.ns.ca.
- Cheque mailed to the Business Office, c/o Atlantic School of Theology, 660 Francklyn Street, Halifax, NS, B3H 3B5. Make your cheque payable to "Atlantic School of Theology."

As other payments options become available, we will update the AST website.

If you anticipate a delay in meeting AST's payment deadlines, contact the Business Office at businessoffice@astheology.ns.ca with the expected date of payment and a copy of student loan documentation (if applicable).

Tuition fees and other fees will be listed separately on your statement, by term (e.g. Fall 20/Win 21).

MDiv Summer Distance students must opt in for Bus Pass (May 1 to August 31) and for the health and dental plan, if desired. All other full-time students must submit the SMUSA Waiver forms to the SMUSA offices, if you have health and dental coverage elsewhere: <https://www.smusa.ca/services/>

If you have any questions about your financial account, contact the Business Office at businessoffice@astheology.ns.ca.

FINANCIAL AID

1. NEED-BASED BURSARIES FROM ATLANTIC SCHOOL OF THEOLOGY

The Bursary Application form and a listing of AST-administered bursaries is posted on the Students page of the AST website: <http://www.astheology.ns.ca/webfiles/AST-Bursary-Application-Sept-30-10.pdf>
Printed copies of the application form are available from the Business Office (businessoffice@astheology.ns.ca).

While some bursaries are denomination-specific or have conditions (e.g. background in a health profession), the main criterion for bursaries is financial need. Students who are denominationally sponsored may also apply for AST bursaries. Send your completed bursary application to businessoffice@astheology.ns.ca
AST bursary application forms are due by September 30.

2. DENOMINATIONAL SPONSORSHIPS

Some students receive financial assistance from church-related bodies. **Please check with your denominational contacts or parish/congregation if your church tradition is not listed below.**

All students, whether sponsored or not, will receive an AST Statement of Account directly if there is a balance owing on your account. ***It is your responsibility to ensure that the amount billed each term correctly reflects your registration.*** Unless otherwise notified, you are responsible for all costs at registration.

Diocese of N.S. & P.E.I. (Anglican Church of Canada)

The office of the Diocesan Archbishop will provide the Business Office with a listing of sponsored students. The word "DIOCESE" or a derivative is then applied to the account name (e.g. *Smith, Joanne DIO*). In this way, we confirm to you that we were advised that your tuition expenses will be covered. The Diocese pays tuition fees directly to the Business Office. Please contact the Diocese if you are unsure about your sponsorship.

Pine Hill Divinity Hall (United Church of Canada)

The Executive Director of Pine Hill Divinity Hall provides the Business Office with a listing of sponsored students. You must reapply *each year* to be considered for sponsorship. "PHILL" will be applied to the account name (e.g. Smith, Jack PHILL). This year, tuition of required credits is paid in full for approved Candidates in the Residential or Summer Distance MDiv program, as are the Technology and Campus Renewal fees. The maximum coverage once you are a candidate is a total of 30 required credits toward your MDiv degree. Pine Hill pays tuition fees directly to the Business Office. If you believe you are sponsored but do not see "PHILL" beside your name, please contact Brenda Munro at the Pine Hill Office at 902-423-3158 or bmunro@astheology.ns.ca.

Roman Catholic Archdiocese of Halifax-Yarmouth

Students sponsored under the Diaconal Candidate Program and who are co-operating in their study costs are instructed to pay the full tuition/student union fees directly to AST, and then take copies of the receipt to your parish for reimbursement of 25% and to the Archdiocese for 60%. The remaining 15% is paid by you. If you have been advised to submit your full bill directly to the Archdiocese for payment, please advise the Business Office including to whose attention it should be directed. Bursaries awarded by the Archdiocese to students usually require a letter of confirmation of enrollment from the Registrar's office. Email your request for confirmation of enrollment letter to the Acting Registrar (registrar@astheology.ns.ca).

3. PROVINCE OF NOVA SCOTIA TUITION GRANTS

All Province of Nova Scotia students taking for-credit graduate-level courses will receive a tuition reduction grant from the Province of Nova Scotia. These amounts will be credited to your financial account at AST after the add-drop deadlines, and statements will be issued if any balances remain. These grants, if they total over \$500 when combined with any AST bursaries, will be reported on a T4A slip. T4As are issued by the Business Office at the end of February for income tax purposes. Please keep your mailing address up to date at AST.

4. CANADA STUDENT LOANS & PROVINCIAL STUDENT LOANS

Please contact the Acting Registrar (registrar@astheology.ns.ca) for AST's confirmation of student registration status for new student loans and existing student loans (Schedule 2 - Canada Student Loans Program Confirmation of Enrolment form).

5. U.S. STUDENT LOANS

Atlantic School of Theology (OPE ID School #04123100) is recognized by the U.S. Department of Education as a deferment-only or eligibility-only institution. While AST is not authorized to certify new U.S. Federal student loans for U.S. students, U.S. students attending AST who have a pre-existing U.S. Federal Student loan may qualify for a temporary suspension of the student loan repayment obligation (an "in-school deferment") while attending AST at least half-time. Contact the Acting Registrar if you have questions in this regard.

6. INTERNATIONAL STUDENT BURSARY

All graduate students (new or returning) who are subject to international tuition rates at Atlantic School of Theology are eligible for financial assistance from the International Student Bursary in academic year 2020-2021. You must apply for this bursary; it is not automatic. International student tuition for 2020-2021 is \$1444 per graduate course. The value of the International Student Bursary in 2020-2021 is \$400 per graduate credit course, and this bursary may only be used to subsidize tuition payable to AST. For complete details and how to apply, please see pages 91-92 of Academic Calendar 2020-2021.

For complete information on financial aid, please see pages 87-99 of Academic Calendar 2020-2021:
[http://www.astheology.ns.ca/webfiles/AST_Academic_Calendar_2020_2021_Website\(20200428\).pdf](http://www.astheology.ns.ca/webfiles/AST_Academic_Calendar_2020_2021_Website(20200428).pdf)