

AST Occupational Health & Safety Minutes

October 4th 2022

Call to Order by Chris. F

Agenda Approved by Terry. S Also added in hot work policy in new concerns for maintenance section.

Chris. F begins the meeting with Talks about the next Fire drill which was decided by the committee to be done on October 19th 2022 7pm BY Terry. S, Bobbi. Z and the Don's. Also Terry. S will have time show the don's how the Fire panel works encase of an emergence so they can have it ready for the fire department on arrival.

Residents concerns: it was brought up that Bobbi. Z dropped the end of a table on her foot and broke her Big toe. Her foot was patched up By Chris. F and made her way to emergency to have it checked and indeed was broken. Terry. S took this time to ask maintenance crew on how their steel toes are holding up.

Bobbi. Z brings up that somebody in the residents on the 1st floor posted a note on the door that there has to be a better way of keeping the kitchens clean other than taking their dishes away. The note was not signed so there is no ideas on who's been leaving the notes. Terry. S added what the residents should do is get together as a group to figure out how to keep the community kitchens clean for it's up to them to clean up after themselves.

Jeff. A mentioned that there was a what's app posted on the fridge for residents to join and Bobbi. Z replied that it was just full of them complaining.

Bobbi. Z also brought up that residents in the common room were accusing Margret of turning off the common room power to get them to leave so she can lock up but this all happened during hurricane Fiona. Bobbi goes on saying that someone has been using candles in the common room and leaving the candles and Terry. S points out that it's in the resident policy that they're not allowed to use candles in resident for it's a fire hazard.

No **Library concerns** but we will have to find a new representative to take over for the Library chain on OH&S comity.

Academic concerns: David Csinos was sick but emailed that there was no concerns to bring up.

Maintenance concerns: Bobbi. Z brought up if Stanley could do a deep clean of the washrooms when he comes in on weekends and someone also emailed her on that the showers keep getting clogged with hair and if there could be something provide to help keep the hair from going down the drain. She replied to the resident saying we do provide something but it keeps going missing from the showers. Terry. S mentioned Jeff. A has a solution to fix the drain clogging problem by placing a screen mesh to catch the hair so it's easier for residents to pull their own hair out to keep the drains running also adding he's working on touching up the washroom roof, grouting and Caulking where is needed.

Bobbi. Z is hoping on giving back the resident's dishes for the kitchens next week and they'll be informed that if they can't keep the kitchens clean the dishes will be permanently removed. This brings up from Jeff. A that the dish soap that is provided to residents in the kitchens keep going missing so maintenance has nothing to refill the soap.

Terry. S bring up the hot work policy and Occupational health and Safety committee approved it so Terry. S can bring it up at the next Leadership committee saying it's been passed by the Occupational health and Safety committee.

Terry. S also brought up we are waiting to hear back from the finance committee on when the basement kitchen renovation can begin, but we did hear back that the kitchen flooring on the 2nd floor has been approved.

Chris. F brought up that he will touch bases with Robert Martel the Librarian Chair if he can ask any of the librarians if any of them would like to join the Occupational health and Safety committee to fill the Librarian representative position.

Rest of the vacant chairs will be discussed at our next Occupational health and Safety meeting.

For other business Jeff. A brings to the committee that we should be checking our first aid kits more often to make sure they are good and topped up on supplies since we have more people on campus and also asked how often our emergency lights are checked which Terry. S replied with they are checked yearly along with our smoke alarms and fire extinguishers.

Bobbi. Z volunteered to make up some new First Aid signs that will list all who have First Aid training on campus and will be placed around campus when finished.

Next Occupational health and Safety committee meeting has been decided on **January 26th 2023** at **10am** location TBT at a closer date.