

**Position:** Student Assistant, Sexual Violence Prevention Initiatives

**Part-time:** up to 12 hours/week, January 1 to May 15, 2023

**Pay:** \$15/hour

**Job Description:**

Atlantic School of Theology is committed to a safe, healthy academic, work, and living environment for its students, employees, residents, and guests. To that end, AST has zero tolerance for sexual violence. Our “Policy, Procedures & Protocols for Management of Sexual Violence” is the foundational policy document that sets out our approach to this important issue.

<http://www.astheology.ns.ca/webfiles/PolicyProceduresProtocolsforManagementofSexualViolence.pdf>

The Student Assistant, Sexual Violence Prevention Initiatives, assists with planning and implementing proactive sexual violence prevention programs across campus, including students in residence, and reports to AST’s Chief Administrative Officer.

The Chief Administrative Officer is a member of the NS Provincial Sexual Violence Prevention Committee and works closely with the Sexual Violence Prevention Coordinator, Council of Nova Scotia University Presidents.

In addition, the Student Assistant will be conversant and knowledgeable about the various elements of sexual violence including but not limited to consent, sexual assault, domestic violence, dating violence, and trauma informed practices.

**Duties Include:**

- Support the ongoing implementation of the recommendations in “Changing the Culture of Acceptance” – a report produced by the Nova Scotia Provincial Sexual Violence Prevention Committee.
- Create an annual plan and report outlining how the Student Assistant will work towards the recommendations, and monthly reports on progress in delivering the plan.
- Raise awareness of sexual violence and work collaboratively on sexual violence prevention strategies.

- Support the implementation of a climate survey on AST campus.
- Develop and deliver presentations and workshops on campus.
- Organize events and campaigns.
- Provide support for other related events and programs.
- Work with the Sexual Violence Prevention and Response Consultant (SVPRC) to update the current “Policy, Procedures & Protocols for Management of Sexual Violence”.
- Assist the SVPRC in research to identify gaps in service delivery and develop updated protocols.
- Liaise with the Sexual Violence Prevention Coordinator, Council of Nova Scotia University Presidents and with other Student Assistants/Student Liaisons at Nova Scotia universities.
- Participate in regular monthly meetings with other Student Assistants/Student Liaisons and the CONSUP Sexual Violence Prevention Coordinator.
- Participate in recommended training as required (i.e., Waves of Change, Best Practices in Sexual Violence Prevention)

**Ideal Candidate:**

The ideal candidate for this position would be interested in advocacy work around human rights issues, including campaigns to end gender based violence, and would be passionate about promoting a culture of consent on campus.

As this position supports the implementation of a peer-to peer strategy the preferred candidate will be currently registered as a student of Atlantic School of Theology.

Exceptional communication and interpersonal skills are required as well as an appreciation of, and experience working with, diversity. Experience in communications, social media management, and public speaking would be assets.

**To Apply:**

Please forward your resume and a cover letter to Linda Moxsom-Skinner, Chief Administrative Officer, no later than 4 pm on December 16, 2022 at

[Linda.Moxsom-Skinner@astheology.ns.ca](mailto:Linda.Moxsom-Skinner@astheology.ns.ca) .